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Volume XI

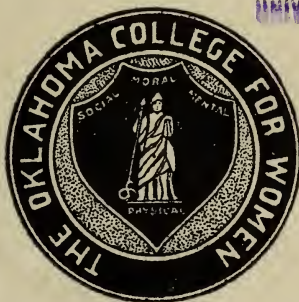
1921 Number 1

BULLETIN OF THE

OKLAHOMA COLLEGE FOR WOMEN

CHICKASHA, OKLAHOMA

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UNIVERSITY OF ILLINOIS



Issued Quarterly

CATALOGUE NUMBER
ANNOUNCEMENT 1920-21

Issued June 1st, 1920

Entered as Second Class Matter at Chickasha, Okla., Under Act of Congress

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BULLETIN OF THE

Oklahoma College for Women

Volume XI *CHICKASHA, OKLAHOMA* *Number I*

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1920-1921

CALENDAR FOR 1920-1921

1920

JANUARY

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ACADEMIC YEAR 1920-1921

FIRST SEMESTER

1920—

September 14—Registration.

September 16—Recitations begin.

September 16, 17, 19, 20—Entrance examinations.

September 21—Meeting of the Board of Regents.

September 21—Fine Arts Recital.

November 24—Wednesday, 4:30 p. m.—Thanksgiving begins.

November 29—Monday, 8 a. m.—Thanksgiving ends.

December 22—Wednesday, 4:30 p. m.—Christmas vacation begins.

1921—

January 4—Tuesday, 8 a. m.—Christmas vacation ends.

SECOND SEMESTER

January 24—Registration.

January 25—Meeting of the Board of Regents.

May 2—Monday—May Festival.

May 4—Wednesday—Cap and Gown Day.

May 22—Baccalaureate Sermon.

May 23—Monday, 8:30 p. m.—Fine Arts Recital.

May 24—Tuesday—Exhibits.

May 24—Tuesday, 8:30 p. m.—Graduation Exercises
—Preparatory School.

May 25—Wednesday—Commencement exercises.

May 25—Wednesday, 1 p. m.—Meeting of the Board
of Regents.

May 25—Wednesday, 3 p. m.—Meeting of the Alumnae.

May 25—Wednesday, 8 p. m.—Alumnae Banquet.

MEMBERS OF THE BOARD OF REGENTS

R. H. WILSON, Member Ex-Officio, Oklahoma City
State Superintendent of Public Instruction

MRS. E. B. LAWSON-----Nowata
MRS. ROY HOFFMAN-----Oklahoma City
W. E. HOCKER-----Elk City
J. D. CARMICHAEL-----Chickasha

OFFICERS OF THE BOARD OF REGENTS

R. H. WILSON, President-----Oklahoma City
J. D. CARMICHAEL, Secretary-----Chickasha

FACULTY

OFFICERS OF ADMINISTRATION

G. W. AUSTIN, B. S.	President
LULA PINGER, A. M.	Dean of Women
FRANCES D. DAVIS	Dean of Fine Arts
ANNA LEWIS, A. M.	Registrar
MAXIE N. WOODRING, A. M.	Director of Preparatory School

OFFICERS OF INSTRUCTION

ARTS AND SCIENCES

MAXIE N. WOODRING	Latin
A. M., George Peabody College for Teachers.	
ANNA BANKS	Clothing
A. M., Columbia University.	
JANE HILL MILLER	Modern Languages
A. M., Columbia University.	
RUTH KLINGLESMTIH	Biological Science
A. M., University of Oklahoma.	
CAROLINE LAIRD	English
A. M., University of Michigan.	
ANNA LEWIS	History
A. M., University of California.	
I. E. MOTT	Education
A. M., University of Oklahoma.	
S. DEBORAH HAINES	Foods and Cookery
A. M., Columbia University.	

- BENSON BOTTS Sociology and Political Economy
A. M., University of Missouri.
- IDA KRAUSS Science
A. M., University of Chicago.
- LULA A. BARR Mathematics
A. B., University of Oklahoma.
- EDITH HAMMOND Science
A. B., University of Oklahoma.
- PAUL ROCHAT Modern Languages
Licence d' Allemand (Paris); A. M., Oxford.
- HALLIE D. WALKER English
A. M., University of Texas.
- JUNE LEO Business
A. B., University of Iowa.
- EDNA B. MADDOX Business
Graduate of Wichita Business College. Student in Kansas State Normal and California State Normal. Student of University of Colorado.
- BARBARA ESCHBACH Physical Education
A. M., Columbia University.

FINE ARTS

- FRANCES D. DAVIS, Dean Public Speaking
Dramatic School of Chicago Musical College.
- IONE BALLEW Public Speaking
A. B., Oklahoma College for Women.
- LOIS BENNETT Piano
Graduate of New England Conservatory of Music. Pupil of Harold Von Mickwitz and Wager Swayne.
- MAUDE HENSHAW Piano
A. C. M., Dana Musical Institute. Pupil of Olaf Anerson, Harold Henry, Arthur Shattuck.
- CORINNE NASH Piano
Pupil of Emil Liebling. Pupil of Martin Bush.
- MARJORIE DWYER Piano
Graduate Chicago Musical College. Pupil of Fannie Bloomfield Zeisler, Charles Lee Tracey, Harold Von Mickwitz.

RUTH WOODWARD	Piano
Pupil of Fay Trumbull. Pupil of Mrs. S. E. Roberts.	
CARRIE ORMEROD	Voice
Graduate of New England Conservatory of Music. Pupil of Frank Croxton, Ellison Van Hoose.	
MARGURITE SPOFFORD	Voice
New England Conservatory of Music.	
FRANCIS BUCHANAN	Violin
B. M., University of Oklahoma.	
HARRIETT DAY	Art
A. B., University of Nebraska. Certificate Cincinnati Academy of Fine Arts, Academy Julian, Student of Laurens, Paris.	

PREPARATORY SCHOOL

MAXIE N. WOODRING	Director
A. M., George Peabody College for Teachers.	
MARY R. BELL	Latin
A. B., Southwestern College.	
JEFFIE YOUNG	History
A. B., University of Texas.	
EDITH E. MACMILLAN	Science
A. M., Columbia University.	
CLYDE HART	English
A. B., University of Oklahoma.	
SARAH L. CLAPP	English
A. M., University of Texas.	
RUTH DINWIDDIE	Mathematics
B. S., Oklahoma College for Women.	
LUCIA HALL	Modern Languages
A. B., Elmira College.	
HAZEL FROST	Household Art
B. S., Oklahoma College for Women.	
MARTHA C. SQUIRES	Household Science
B. S., Columbia University.	
KATHERINE PURNELL	Physical Education
A. B., Smith College.	

ELIZA J. RULE	Librarian
Library Training, University of Tennessee. Chautauqua, New York and Columbia University.	
FLORENCE KNIGHT	Assistant Librarian
Student, Oklahoma College For Women.	
MARY HILL	Y. W. C. A. Secretary
A. B., Mississippi Industrial Institute and College.	
MRS. E. A. ELLIOTT	Dietitian
Graduate Sayre College.	
MRS. CASSIE SHAUN	Matron Nellie Sparks Hall
CLAUDIA FAY WHITE	Secretary
A. B., University of Oklahoma.	
GARNER COLLUM	Bookkeeper
A. B., University of Oklahoma.	

FACULTY COMMITTEES

- Admission and Classification for College**—Lewis, Laird, Mott, Klinglesmith, Botts.
- Admission and Classification for Preparatory School**—Woodring, Bell, Young.
- Schedule for Preparatory School**—Maddox, Leo, Macmillan, Squires, Hall.
- Library**—Rule, Laird, Davis, Barr, Kraus.
- Social**—Pinger, Davis, Buchanan, Haines, Dwyer.
- Entertainment**—Davis, Bennett, Ormerod, Buchanan.
- Decoration**—Banks, Bell, Rule, Nash, Woodward.
- College Literary Societies**—Laird, Rule, Klinglesmith, Botts, Walker.
- Student Activities for Preparatory School**—Bell, Young, Ballew, Frost, Henshaw, Dinwiddie.
- Teachers' Appointment Committee**—Woodring, Lewis, Mott.
- Y. W. C. A. Advisory Board**—Lewis, Bell, Klinglesmith, Botts, Rule, Young, Laird, Hains, Dinwiddie, Maddox, Mott.
- Scholarship Committee**—Mott, Henshaw, Hammond.
- Athletics**—Eschbach, Purnell, Mott, Miller.

GENERAL INFORMATION

ESTABLISHMENT

In the organization of the state school system there was a strong feeling that there should be in this state a school exclusively for girls, and by an act of the First legislature the Industrial Institute and College was established. By a special act of the legislature, 1916, the name of the institute was changed to the Oklahoma College for Women. The institution is under the control of a Board of Regents.

Senate Bill No. 249 provided for its location and government in the following manner:

That an Institute and College should be located for young women in the state of Oklahoma, to be located in the same manner as other state institutions; that the purpose of said college should be to give instruction in the English language and the various branches of mathematical, physical, natural and economical sciences, and the technical arts; and that there should be established a sufficient faculty for the teaching of these branches and such arts and sciences as are related thereto which professorships shall be filled by able and efficient persons, aided by such assistants and instructors as shall from time to time be necessary.

AIM

The purpose of this institution is to provide for the moral and intellectual advancement of the young women of Oklahoma. No young woman can have a more noble ambition than to become the mistress of a happy home, and this institution has for its prime object the training of the young women along those lines that will make them more efficient homemakers. The course is projected along practical lines and when completed any young woman should be able to provide for herself if necessary.

LOCATION AND SITE

The Oklahoma College for Women is located at Chickasha, Grady county, Oklahoma. Chickasha, Oklahoma commands one of the richest valleys in the state. The Rock Island, Frisco, and Santa Fe railroads, with their seven diverging lines, make Chickasha easy of access from any point in the state. The city has a population of 16,000. It has a well organized system of public schools and churches. Its altitude varies from 1,184 to 1,168 feet.

The college campus, comprising 30 acres, is situated on the highest eminence overlooking the city of Chickasha from the southwest. The Administration Hall is approached by a broad, semi-circular driveway and an eight-foot cement walk. The campus to the southwest of the Administration Hall is used as an athletic field, being laid off into fields for basketball and tennis courts. The city electric railway passes to the north of the campus, making the college easily accessible to the business part of the city.

ADMINISTRATION HALL

This building was ready for occupancy September, 1911. The entire building covers a floor space of 220 by 142 feet and is three stories high. The exterior is of cream pressed brick with gray stone trimmings. This building is fireproof throughout. It contains, besides the offices of administration, a large auditorium with seating capacity of 1,200; a library of 6,000 volumes; a large gymnasium, equipped with modern appliances and provided with shower baths, and large, airy, well-lighted class rooms; cost \$100,000.00.

NELLIE SPARKS HALL

This is a handsome three-story, fireproof, \$150,000.00 dormitory. It is equipped with all modern conveniences, such as steam heat, electric lights, baths, parlors, and is superior to any college dormitory in the state. An experienced matron is in charge of the young women.

The culinary department is in charge of an experienced dietitian, and the very best menus that the rate of board will allow will be furnished. Table etiquette and dining room decorum are maintained upon the highest plan, and everything is done to elevate and ennoble the lives of the students that knowledge, experience and a refined Christian influence can give.

FRANCES E. WILLARD HALL

This building was completed in the spring of 1920 at a cost of \$150,000.00 and will accommodate 145 young women. The building is a three story fireproof structure, steam heated, with hot and cold water in every room.

FINE ARTS HALL

This is a three story fireproof building containing studios, lecture halls, and practice rooms. The building has just been completed at an expense of \$70,000.00.

PRESIDENT'S HOME

This structure is a two story brick building containing ten rooms.

CENTRAL HEATING PLANT

All buildings are heated from a central plant that represents an outlay of \$40,000.00.

EXPENSES

The following table gives a conservative estimate of essential expenses during the year:

Room and board, payable in advance, per month \$21.00.

Laundry, approximately, per year, \$35.00.

Books and stationery, approximately, per year \$15.00.

A fee of \$3.00 per semester is charged in all home economic courses, and must be paid in advance.

A monthly fee of \$1.00 is charged those who use the college pianos for practice purposes.

A fee of \$1.50 per semester is charged those who use the college typewriters for practice purposes.

A fee of \$2.50 per semester is charged in all chemistry and physics courses, and must be paid in advance.

A fee of \$1.00 per semester is charged in all biological courses, and must be paid in advance.

A library fee of \$1.00 per semester will be charged every student.

A lecture course fee of \$5.00 will be charged every student.

Each boarding student is charged a fee of \$1.50 per semester for street car service to church.

No deduction in board will be made for absence of less than two weeks. No deduction made for Christmas vacation.

The service and comforts of the dormitories are first class. The Board of Regents reserves the right to increase the board at any time circumstances demand. *Tuition is free.*

Students who do not live in Oklahoma will be charged the tuition fee of \$20.00 per year. The same rate is charged for each subject in Fine Arts.

One dollar will be added to each fee that is not paid during the two weeks after the beginning of each semester.

The necessary school expenses of a student should not exceed \$35.00 per month. This will not be sufficient for the first month of each semester.

Each boarding student must furnish the following: Four sheets, four pillow cases (large size), one pair blankets, one spread, comforts, towels, table napkins. Bring knife, fork, spoon and glass to be kept in room. (Application for room reservation see page —.)

AFFILIATION

The Oklahoma College for Women is a member of the North Central Association of Colleges and Universities.

RELIGIOUS INFLUENCES

Although there is no sectarian influences, the religious atmosphere of the college is good. Chapel services are held three mornings each week, and each girl is required to attend Sunday School and the church of her choice. We have a strong Young Women's Christian Association under the direction of a most capable secretary.

LAW GOVERNING DORMITORY ADMISSION

SENATE BILL No. 205

Be it enacted by the people of the State of Oklahoma:

Section 1. The privilege of rooming in the dormitories now or hereafter located at and constituting part of any educational institution in this state where such dormitories are intended for girls shall belong to the due quota of girls from each county of the state in preference to all others; provided, that this provision shall not apply as to deny the privilege of the dormitory to girls now enrolled in the institution, occupying dormitory room. The basis of apportionment is hereby fixed at the dormitory capacity existing at the time of such apportionment.

Sec. 2. The right is hereby declared to belong to each county to have a number of girls admitted to such dormitory for girls proportionate to its number of girls as compared with the whole number in the state, and the total occupants of such dormitory or dormitories at any session shall not exceed the entire allotment for the several counties for such purposes, for such session.

Sec. 3. The apportionment shall be made and announced by the president of the institution annually by the first of June, or as soon thereafter as practicable, but no applicant under fifteen years of age shall be admitted to such dormitory or dormitories. Provided, that in making such apportionment, preference shall be given to girls who are applicants for such dormitory privileges residing in school districts having no high school facilities; and provided, further, in the event any county shall fail to make reservation for its quota of girls by August 1st of any year, the president

of the institution may accept applicants from any other county in the state to fill such quota.

Passed by the Senate, February 22, 1917.

M. E. Trapp, President of the Senate.

Passed by the House of Representatives, March 16, 1917.

Paul Nesbitt, Speaker of the House of
Representatives.

Approved this 26th day of March, 1917.

R. L. Williams, Governor of the State of Oklahoma.

OPPORTUNITIES FOR WORK

There are always a few homes desiring young women to assist in light housework, and students of insufficient means are recommended to these homes. Where service is required it is understood that three hours a day constitute the limit.

GENERAL REGULATIONS

1. No student will be enrolled who can not furnish evidence of good moral character. The discipline will be kind, but firm, and every student is expected to conform loyally to rules and regulations. Every effort will be made to make the home life of the girls attractive and inviting, and all wholesome liberties will be allowed. On the other hand, our students are expected to conform to law and order, and above all to requirements governing their conduct with reference to social questions. It is the purpose of the state by means of this institution to enlarge and ennoble the home life of its women and those coming to us may look well to these principles.

2. Permission to see friends, for leaves of absence, or visiting must be made to the dean of women, *by the parents*, and not through the medium of the pupil.

3. Every precaution is taken to ward against unnecessary expense on the part of all students. The test of a student's standing in college is not the amount of money she has; not the amount she spends. The spirit of the student body is for simplicity and economy.

4. Parents are earnestly requested to send money to their daughters through the college, making checks payable to the president. Money sent this way is placed to the credit of the student for whom it is sent and may be drawn by her. Each parent must state in writing the amount of money the daughter is allowed to draw per week.

5. Each young woman is required to attend church and Sunday school of her own choice on Sunday morning.

6. Students of the Preparatory School will be permitted to entertain their young gentlemen friends twice per month and this must be done in the parlors of the dormitory, and then only when a written permission is given direct to the dean of women from the parent or guardian. College students may have company more often under same restrictions.

7. Should any girl leave the dormitory at the close of school for the Christmas vacation without filing a written request for her room after Christmas, she will lose her place and the room will be assigned to another.

8. All girls who desire to retain their rooms for the session 1921-1922 must make written application for same before the first day of May, 1921, and this application must be accompanied with a deposit of \$5.00, which amount will be deducted from their first month's board in September, 1921.

9. A student entering the college for the first time must have filled out and returned to the Committees on Admission, credit blank, which will be found attached herewith. These credits must be mailed direct to the Registrar from the principal or superintendent before matriculation is complete.

10. Registration is required on the appointed days at the beginning of each term. No student will be admitted as a candidate for a degree, diploma or certificate after October 25th of the graduation year. In the Senior year, a minimum of 30 hours work must be taken in residence. Students expecting credit can not enter for a regular course later than November first of the first semester or March 14th of the second seemster, unless they present credentials assuring the Committee on Admission of their ability to pursue work in which they are classified.

11. No college student will be permitted to carry more than sixteen or less than twelve hours per week except by permission of the president. No preparatory school student will be permitted to carry more than four and three-fourths or less than three units except by permission of the director.

12. When a student's course of study has been scheduled she may not change her course, except by permission of the classification committees. All courses must be adjusted within two weeks after the date of registration.

13. Our system of grading is as follows:

A is 95; A+95 to 100; A—90 to 95.

B is 85; B+85 to 90; B—80 to 85.

C is 75; C+75 to 80; C—70 to 75.

D is 65; D+65 to 70; D—60 to 0.

Passing Grade is C—.

14. There are two written examinations, one at the end of each semester. Students are required to attend the examinations of their classes unless excused by the instruc-

tor. A student falling below D does not receive credit in the course. A student who receives a grade of D or D+ is considered conditioned, and is given a second examination. Conditions must be removed before the next semester.

15. When a college student wishes to withdraw she must see the registrar, and a preparatory school student the director in order to get a withdrawal card. Unless this form be complied with no credit will be given for any work done during the semester in which she withdraws.

16. No student must absent herself from any exercise of the college without good reason.

17. Students leaving at the end of the year before the day scheduled for the close of college activities, without excuse from the president, thereby forfeit credit for all work done during the second semester.

18. All inquiries concerning college admission or classification should be addressed to the registrar. All inquiries concerning preparatory school admission or classification should be addressed to the director.

DRESS REGULATION

All students are required to conform to the dress regulation which consists of navy blue wool coat suit and a white or navy blue waist. Plain black hats, sailors preferred, must be worn. If a heavy top coat is needed it should be navy blue.

White cotton or linen waists and skirts or simple white cotton or linen dresses may be worn when the season permits. White shoes and stockings may be worn with white suits.

For school, students must wear navy blue wool skirts with either plain white waists or middies. The middies must have either white or navy blue collars and cuffs. Only black or blue ties may be worn. Navy blue wool dresses may be worn to school during the winter months, also blue wool middies. Novelty sweaters will not be considered as conforming to dress regulation.

Plain black or brown hose of sensible weight and black or brown leather shoes with sensible heels will be worn. Shoes with high or French heels will not be worn to school and high shoes must be worn during the winter.

For parties and social events students need not conform to the dress regulations. This does not include public entertainments such as lyceum, lectures, etc.

In addition to the uniform every girl will be expected to provide herself with the following articles before leaving home: One pair of rubbers. One rain coat. One umbrella.

It is advisable to have waists, middies, skirts and school dresses made before leaving home.

The physical education costume must consist of a blue gymnasium suit, purchased through the college, black gymnasium shoes and black hose.

STUDENT ORGANIZATIONS

STUDENT GOVERNMENT

The Oklahoma College for Women, believing that sound judgment, self-control, a discernment of right and wrong, and the ability to deal with people, has given to the students a large part of the responsibility of student activities, thus making the character of the student consonant with the government of the college. Every student enrolled in the college is a member of the student organization which co-operates through its governing board with the college authorities in obtaining the best administration of student affairs and in upholding the highest ideals of the college.

STUDENT COUNCIL

The governing body of the Student Government is the Student Council, composed of thirty girls representing each class in the college. The Council holds before it the purpose of the organization and regulates the conduct of students, to promote self-control, college loyalty and a spirit of unity among all the students endeavoring in every way to preserve student honor.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION

The Young Women's Christian Association is a voluntary organization which has for its purpose the establishment of an ideal student community. It deals with the problems of physical environment, ethical culture, and the individual life problems of the students. It seeks to develop and foster sincere consistent Christ-like characters. It is the chief organization in the college for promoting a true and beautiful college fellowship among all the students of the school. This organization is under the direction of a general secretary.

LITERARY SOCIETIES

College

OGIRITA AND ITHANA LITERARY SOCIETIES

The literary society is more closely allied today to practical life than ever before. In this age when women are taking such an active part in government, no young woman can afford to miss the good derived from the literary society. For this reason every Freshman and Sophomore must do active work in one of these societies; upper classmen are urged to continue this work if possible. Absence from society of a member whose name is on the program, or more than two absences from the meetings during any semester is not allowable; such a person will be no longer "in good standing" and her name will be dropped from the roll for the remainder of the semester. These societies will give aid in self expression; give drill in parliamentary law; and bring the student more closely in touch with the outside world. Variety of subjects and musical programs add to the interest.

PREPARATORY SCHOOL

There are four literary societies. All preparatory school students are urged to join one of these societies. Under the guidance of faculty advisers each society aims to develop leadership and, within and between the groups, the sense of co-operation. Programs are given each Thursday.

ATHLETIC ASSOCIATION

The purpose of this association is to provide the students with interesting and helpful recreation and opportunities for controlled athletic practice.

Athletics, which consist of basketball, volley ball, baseball, and tennis are under the jurisdiction of this organization which in turn is controlled by the faculty committee on athletics. Every student is urged to become a member.

A moonlight tramp is held in the fall, a big entertainment at mid-year and a tennis tournament in the spring at which each class in the college and preparatory school are represented. The winner's name and class are engraved on the large loving cup retained at the college from year to year.

SCIENCE CLUB

The Science Club was organized in 1917 to stimulate interest in science.

SPANISH CLUB

El Circulo Hispanico, composed of students who have successfully completed one or more semesters of Spanish, meets every two weeks. Its aim is to provide further opportunity for using the language; to develop an ability to speak upon simple topics; and to acquaint the student with the great importance of the Spanish language.

GLEE CLUB

The Glee Club is an organization made up of advanced students of voice. The studies of glees, choruses, etc., is pursued during the year under the direction of the voice department. A concert is given each spring, followed by a tour to various parts of the state.

DRAMATIC ART CLUB

The Dramatic Art Club was organized for the purpose of furthering interest in modern drama, and during the season of 1916-1917 started the "Little Theatre" movement presenting a series of matinees of one-act plays.

STUDENT PUBLICATIONS

The Junior Class publishes *The Argus*, the College Annual, each year.

The Trend is the college newspaper issued bi-monthly by the students. This successful publication was started in 1919.

SCHOLARSHIPS AND LOAN FUNDS

Different organizations in Oklahoma are now maintaining scholarships in the College for Women. The purpose of these scholarships is to aid meritorious students. The fact considered in making an assignment of scholarship are the needs of a student and her capacity as shown by her work. Scholarships are usually awarded by committees of the organization maintaining them. Application should be made to the scholarship committee and the following:

FIFTH DISTRICT FEDERATED CLUB SCHOLARSHIP

Established 1910. Application should be made to:

Mrs. E. E. Norvell,
Wynnewood, Okla.

UNITED DAUGHTERS OF THE CONFEDERACY SCHOLARSHIP

Established 1911. Application should be made to:

Mrs. W. T. Culbertson,
Kiowa, Oklahoma.

MRS. R. K. WOOTEN SCHOLARSHIP

Established 1914. Application should be made to:

Mrs. R. K. Wooten,
Chickasha, Oklahoma.

THE HOBART CLUB-WOMEN'S SCHOLARSHIP

Established 1915. Application should be made to:

Miss Kate Boyles,
Hobart, Oklahoma.

OKLAHOMA BANKERS' ASSOCIATION SCHOLARSHIP, GROUP 1

Established 1917. Application should be made to:

J. R. Prentice,
Duncan, Oklahoma.

Assisting scholarship in home economics awarded annually to the Junior majoring in home economics who has the highest scholastic standing. Duties are to be assigned by the heads of the department and are not to exceed two hours per week. Annual value of one hundred dollars (\$100) payable at the first of each semester of the Junior year.

LOAN FUND

The Oklahoma State Federation of Women's Clubs maintains an Educational Loan Fund for the purpose of making loans of one hundred dollars or less to any worthy girl over eighteen years of age, who is working her way through any one of our state educational institutions. These loans are secured by a note payable in two years with four per cent interest payable at maturity of the note; said note may be extended for two years more, with interest at eight per cent, payable at maturity.

Application for loans from this fund must be made to Mrs. B. B. Barefoot, chairman Educational Loan Fund Committee, Chickasha, Oklahoma.

The Sorosis Club of Chickasha, Oklahoma offers a loan of one hundred dollars each year. Application should be made to:

Mrs. A. B. Cochran,
Chickasha, Oklahoma.

Arrangements have been made with a friend to lend young women of good character sufficient funds to pursue their studies in the Oklahoma College for Women. Such loans are limited to young women who are eligible to enter the Junior or Senior class. Applications should be made to:

G. W. Austin,
Chickasha, Oklahoma.

TEACHERS' APPOINTMENT COMMITTEE

The college has established a Teachers' Appointment Committee for the purpose of assisting graduates and students who desire to teach in securing desirable positions, and to help school authorities in finding efficient teachers. Copies of official records and confidential data concerning each candidate are secured and filed in the office of the committee. These records are open to secondary school men who desire to consider a candidate for a particular position and will be sent out on request of the candidate or school authority. The committee does not guarantee to place candidates but will do everything in its power to assist worthy students who register. The service of the committee is extended to students and alumnae without charge.

THE PREPARATORY SCHOOL

An integral part of the Oklahoma College for Women is the Preparatory School. This school is an accredited four-year secondary school offering opportunity to those girls of Oklahoma doing secondary school work who desire to take advantage of the opportunity offered in the fine arts, home arts and commercial arts of the college. The Preparatory School is a separate and distinct organization from the college having its own director, faculty and student organizations. However, it articulates directly with the college as a laboratory for practice teaching by college students of secondary education.

ADMISSION TO THE COLLEGE

GENERAL CONDITIONS OF ADMISSION

An applicant for admission must be sixteen years of age and give evidence of possessing good health and good moral character. She must be a graduate of some accredited high school. A statement of the work done in high school, signed by the principal, giving detailed information concerning the work completed, must be mailed to the Registrar before matriculation. A blank for this purpose is attached herewith. This statement must be sent direct to the Registrar by the principal and not presented by the student in person. Unless a satisfactory statement of work done is mailed to the Registrar's office as stated above, the applicant must take examination on all work claimed for entrance September 16, 17, 19, 20.

REGISTRATION

Registration is required on the appointed days at the beginning of each term. No student will be admitted as a candidate for a degree, diploma or certificate after October 25th of the graduation year. The Senior year, a minimum of 30 hours' work, must be taken in residence. Upon entering school the student will enter her name and other required information with the Registrar. She will secure from the Registrar information and forms for completing her matriculation. The student will then be classified in the proper course under the following restrictions: Students of Sophomore standing or lower will arrange their courses with the classification committee. All others will be classified by their major professors. The completed course must in every case be approved by and filed with the Registrar.

During the second semester of the Sophomore year, the

student must file with the Registrar written application to do major work in one of the following departments: Biological Science, Sociology and Political Economy, English, French, Spanish, Latin, Home Economics, History, Mathematics, Science. When this application has been approved by a committee, the head of the department in which the major is selected becomes the official adviser of the student regarding the selection of her course.

No student may enroll for more than sixteen hours of credit work per semester except by special permission of the President. In recognition of exceptional scholarship, the following regulation may apply: A student making an average grade of A—with no grade below B, may enroll for eighteen hours the following semester.

When a student's course of study has been scheduled, she may not change her course except by permission of the Registrar or major professor. All courses must be adjusted within two weeks after the date of registration.

COURSES OF INSTRUCTION IN THE COLLEGE

DEGREES

The degree of Bachelor of Arts (A. B.) will be conferred on students who have completed the outlined course of 120 hours with their major selected from one of the following departments:

English, History, Mathematics, Sociology and Political Economy, Latin, French, Spanish.

The degree of Bachelor of Science (B. S.) will be conferred on students who have completed the outlined course of 120 hours with their major selected from one of the following departments:

Science, Mathematics, Home Economics.

The degree of Bachelor of Music (B. M.) will be conferred on students who have completed the outlined course of 120 hours with their major selected from one of the following departments: Piano, Voice, Violin.

The degree of Bachelor of Oratory (B. O.) will be conferred on students who have completed the outlined course of 120 hours with their major in Public Speaking.

DIPLOMAS

Diplomas will be granted in Home Economics, Public Speaking, Art, Piano, Voice, Commercial Science, Physical Education to those students who meet the college entrance requirements and complete the outlined diploma course.

IRREGULAR STUDENTS

Students who do not wish to be candidates for a degree, diploma or certificate may enter as irregular students, provided they are eighteen years old. They must elect six (6) hours per semester from the following departments: English, Science, History, Mathematics, Modern Language, Latin, Education.

Irregular students cannot elect more than two (2) of the following: Piano, Voice, Public Speaking, Violin. They will not be allowed to elect more than sixteen (16) or less than twelve (12) hours per semester.

ADMISSION REQUIREMENTS FOR ALL CANDIDATES FOR DEGREES AND DIPLOMAS

The requirements for admission are stated in terms of units. "A unit represents a year's study in any subject in a

secondary school, constituting approximately a quarter of a full year's work." This definition "assumes that the length of the school year is thirty-six to forty weeks, that a period is from forty to sixty minutes in length, that the study is pursued for four or five periods per week. It further assumes that two periods of technical work or laboratory work is equivalent to one period of class-room work."

Candidates for admission must have completed a course of four years in a standard high school or its equivalent, 15 units, the subjects required and those from which electives may be selected, together with the number of units in each subject are as follows:

COLLEGE ENTRANCE REQUIREMENTS.

Required units	9
Elective Units	6
Total Units	15

Group A—*Required units 9.*

English	3 units
Algebra	1 unit
Plane Geometry	1 unit
One Foreign Language	2 units
History	1 unit
Science	1 unit
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Total	9 units

Group B—(*Academic Elective units—Maximum 6, Minimum 3.*)

Fourth Year English	1 unit
Algebra from Quadratics	$\frac{1}{2}$ unit
*Arithmetic	$\frac{1}{2}$ unit
Ancient History	1 unit
Medieval History	$\frac{1}{2}$ unit
Modern History	$\frac{1}{2}$ unit
English History	1 unit

American History	1/2 or 1 unit
Civics	1/2 unit
First Year Latin	1 unit
Caesar	1 unit
Cicero	1 unit
Virgil	1 unit
First Year German	1 unit
Second Year German	1 unit
First Year French	1 unit
Second Year French	1 unit
First Year Spanish	1 unit
Second Year Spanish	1 unit
Physics	1 unit
Chemistry	1 unit
General Science	1 unit
Physical Geography	1/2 or 1 unit
Botany	1/2 or 1 unit
Zoology	1/2 or 1 unit
Physiology	1/2 unit
Agriculture	1/2 unit

Group C—(*Industrial Elective units—Maximum 3 units.*)

Household Science	1/2 or 1 unit
Household Art	1/2 or 1 unit
Commercial Law	1/2 unit
Commercial Geography	1/2 unit
*Commercial Arithmetic	1/2 unit
Bookkeeping	1/2 or 1 unit
Stenography	1 unit
Typewriting	1/2 unit

§Group D—(*Fine Arts Elective units—Maximum 1 unit.*)

Freehand Drawing	1/2 or 1 unit
Reading	1/2 or 1 unit
Piano	1/2 or 1 unit
Voice	1/2 or 1 unit
Violin	1/2 or 1 unit

*Credit will not be given for both Arithmetic and Commercial Arithmetic.

§If the unit in fine art has not been accepted by an accredited high school the candidate for credit in fine arts will be required to stand examination in the subjects for which she desires credit.

ADVANCED STANDING

Applicants for advanced standing must mail a full authenticated statement of high school subjects and college studies for which advanced credit is desired. These credits must be mailed direct from principal or superintendent to the Registrar. Such students will be admitted to those classes for which their previous training qualifies them.

ACCREDITED SCHOOLS

Any credit made in an affiliated school will receive full recognition in this institution.

REQUIREMENTS FOR GRADUATION

To obtain the recommendation of the faculty for the bachelor's degree a student must obtain 120 hours' credit. An hour's credit represents the satisfactory completion of one hour period a week of regular classroom work for one semester. In laboratory work, drawing, some phases of technical work, two or more hours' attendance is necessary to obtain one hour's credit.

The course pursued must be arranged according to the following plan:

BACHELOR OF ARTS AND BACHELOR OF SCIENCE

Group A—*Required Subjects* 40 or 46 hours

English 1	6 hours	
Science	6 hours	
History 1	6 hours	
Mathematics 1	6 hours	} ----- 6 hours
or		
Ancient Language *1	6 hours	
or		
Modern Language *1	6 hours	
Psychology 1	6 hours	
Home Economics	6 hours	

Hygiene	4 hours
Physical Education 1 and 2	0 hours
*If a student elects either modern or ancient language she must elect the second year of the same language	
	6 hours
Total.....	40 or 46 hours

Group B—*Major Elective Hours* 20 hours

Group C—*Minor Elective Hours* 12 hours

Students wishing to meet the requirement for State Life Certificate will select a second minor of 18 hours from the department of Education.

Group D—*Free Elective Hours* 48 or 42 hours

Total 120 hours

BACHELOR OF MUSIC

Group A—*Required Academic Subjects* 46 hours

(For list see above. The student must elect modern language in the freshman and sophomore years.)

Group B—*Major* 20 hours

Piano, Voice, Violin.

Group C—*Theory* 32 hours

Harmony, Analysis, History, etc.

Group D—*Free Electives* 22 hours

Total 120 hours

BACHELOR OF ORATORY (B. O.)

Group A—*Required Academic Subjects* 46 hours

(For list see above. The student must elect French in the freshman and sophomore years.)

Group B— <i>Major</i>	20 hours
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(Public Speaking 13a and b, 14a and b, 21a and b, 31a and 41b, 53a and b, 54a and b, 55a and b, 56a and b.)

Group C— <i>Allied Subjects</i>	32 hours
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(English 22a and b, English 32a and b, English 34b, Voice 17 and 18, Physical Education 25 and 26, Education 14 and 15, Art 19, Home Economics 61a.)

Group D— <i>Free Electives</i>	22 hours
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Total		120 hours
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CREDIT

There are two written examinations, one at the end of each semester. Students are required to attend the examinations of their classes unless excused by the instructor. A student falling below D does not receive credit in the course. A student who receives a grade of D or D+ is considered conditioned and is given a second examination. Conditions must be removed before the next semester.

Students expecting credit cannot enter for a regular course later than November 1 of the first semester, or March 14 of the second semester, unless they present credentials assuring the Committee on Admission of their ability to pursue work for which they are classified. When a student wishes to withdraw from college she must see the Registrar in order to get a withdrawal card. Unless this form be complied with no credit will be given for any work done during the semester in which she withdraws. Students leaving at the end of the year before the day scheduled for the close of college activities, without excuse from the President, thereby forfeit credit for all work done during the second semester.

REQUIREMENTS GOVERNING ABSENCE FROM COLLEGE CLASSES

Section 1. Any student who misses more than five

recitations in any four-hour course a semester must be automatically failed in the course.

Section 2. Any student who misses more than four recitations in any three-hour course a semester must be automatically failed in the course.

Section 3. Any student who misses more than three recitations in any two-hour course a semester must be automatically failed in the course.

Section 4. Any student who misses more than two recitations in any one-hour course a semester must be automatically failed in the course.

Section 5. Any student who has been automatically failed in any course because of absences may be reinstated at the option of the instructor.

DEPARTMENT
of
ACADEMIC
ARTS

ENGLISH

CAROLINE LAIRD

HALLIE D. WALKER

English 1a and 1b are required of all candidates for a degree; they must precede all other English courses.

Suggestions to Major Students

Students who elect English as their major subject must offer four units of English on entrance. English 11a and 11b, English 12a and 12b are required of all students who major in English. These courses are prerequisites to all advanced work in English and do not count in the required 20 hours of major study.

Consultation Hours

Freshman English students should confer regularly with their instructor; hours for such consultation will be arranged.

English 1a. *Freshman English.*

A thorough drill is given in the fundamental principles of rhetorical structure. About thirty carefully prepared themes are required. A considerable amount of outside reading is assigned as a basis for practice in oral composition.

First semester. 8:05 M. W. F., Sec. 1. 1:35 M. W. F., Sec. 2. 10:35 T. Th. F., Sec. 3. 11:35 T. Th. F., Sec. 4. Credit 3 hours

English 1b. *Freshman English.*

This course is of the same general nature as course 1a, of which it is a continuation, and by which it should be preceded. Less attention will be given to oral themes and illustrations from standard selections of the four forms of literary composition will be studied.

Second semester. 8:05 M. W. F., Sec. 1. 1:35 M. W. F., Sec. 2. 10:45 T. Th. F., Sec. 3. 11:45 T. Th. F., Sec. 4. Credit 3 hours

English 11a. *Exposition.*

An introduction is given to the development of modern English prose style, a study being made of selections chosen from the writings of the major essayists. Much practice is given in composition, one carefully prepared exercise a week being required. Prerequisite Freshman English.

First semester. 10:45 M. W.

Credit 2 hours

English 11b. *Narration.*

A study of the development of the Short Story, with illustrations from selected examples. Practice in the writing of the Narrative and the Short Story will be given. Prerequisite Freshman English.

Second semester. 10:45 M. W.

Credit 2 hours

English 12a and 12b. *General Survey of English Literature.*

An introductory course dealing with English life and the progress of English Literature, and leading to the study of special periods. Required of sophomores who major in English and Public Speaking courses.

First and second semesters. 10:45 T. Th. F.

Credit 6 hours

MAJOR COURSES

English 21a. *American Literature Survey.*

American authors and their representative works are studied and compared with British productions. Each student presents a paper on some author and his works.

Not offered 1920-21.

Credit 2 hours

English 22a and 22b. *Shakespearean Drama.*

The development of the drama in England to Shakespeare is studied; the principal plays of Shakespeare are read, and an intensive study of selected plays is made. Each student is required to present a paper upon some assigned play.

First and second semesters. 8:05 T. Th.

Credit 4 hours

English 30a. *Romantic Poetry.*

This course considers the rise of Romanticism; a study, also, of the principal poets and their representative poems from Pope to Tennyson.

First semester. 2:35 M. W. F.

Credit 3 hours

English 30b. *Victorian Poetry.*

A study of the scientific influence of the Victorian age; a study also of the representative poets of this age. Special attention will be given to Tennyson and Browning.

Second semester. 2:35 M. W. F.

Credit 3 hours

English 32a. *The English Novel.*

This course gives a study of the growth and development of the novel; and also a study of typical novels which illustrate the important phases of fiction. Open to juniors and seniors.

First semester. 11:35 T. Th. F.

Credit 3 hours

English 32b. *Nineteenth Century Prose.*

A study of important prose writers from Lamb to Stevenson; emphasis is placed on the style and contribution of each writer to nineteenth century thought. Open to juniors and seniors.

Second semester. 11:35 T. Th. F.

Credit 3 hours

English 34a. *Chaucer.*

A reading course in *The Canterbury Tales*; emphasis will be placed on his language and meter. Open to juniors and seniors.

First semester. 9:05 T. Th.

Credit 2 hours

English 34b. *Literary Criticism.*

A study is first made of literary principles; and then their application is made to specific examples of literary art. Methods for the training of interpretative and judicial criticism in the mind of child are also discussed in class. A mid-term paper discussing the rise of some form of literary art is required. Open to juniors and seniors.

Second semester. 9:05 T. Th.

Credit 2 hours

English 40. *Masterpiece Study.*

Spencer's Faerie Queene, Shakespeare's Sonnets, Milton's Paradise Lost, Pope's Poems, Wordsworth's Prelude and Excursion, Byron's Childe Harold and Manfred, Tennyson's In Memoriam and Idylls of the King, Browning's Ring and the Book and Pippa Passes. Open to seniors; course conducted as a seminary.

First and second semesters. 2:35 T. Th.

Credit 4 hours

English 41. *Literary Study of the Bible.*

The aim of this course will be to avoid all discussions which are based on a theological interpretation of the Bible. The object of the course is to give to the student a broad general knowledge of the Scripture Story and its influence as shown in literary allusion.

First and second semesters. 11:35 M. W.
Not offered 1920-21.

Credit 4 hours

HISTORY

ANNA LEWIS

BENSON BOTTS

History 1a-1b. *American History and Government.*

Required in the freshman or sophomore year; and a prerequisite for all other courses in the department.

First and second semesters. 9:05 M. W. F.

Credit 6 hours

MAJOR COURSES

History 21a-21b. *Ancient History.*

The first semester's work will deal primarily with the history of Greece; the second primarily with the history of Rome, concluding with a brief description of characteristic mediaeval institutions.

First and second semesters. 2:35 M. W. F.

Credit 6 hours

History 41a-41b. *European History.*

A general survey of European history from about 800 to 1815.

First and second semesters. 10:35 T. Th. F.

Credit 6 hours

History 45a-45b. *Europe since 1815.*

This course will trace the development of democracy and the growth of nationalism in Europe from the Congress of Vienna through to the present time.

First and second semesters. 10:35 M. W. Credit 4 hours

History 51a-51b. *English History.*

The political, economical and social history of England.

First and second semesters. 8:05 M. W. F. Credit 6 hours

History 81a-81b. *The History of the West.*

The settlement and development of the West, and the influence of the West upon national and international affairs.

First and second semesters. 1:35 M. W. F. Credit 6 hours

History 85. *American Constitutional History.*

Colonial governments; formation of the national constitution; historical development of constitutional government in the United States.

First semester. 1:35 T., Th. Credit 2 hours

History 87. *The Civil War and Reconstruction.*

Second semester. 1:35 T. Th. Credit 2 hours

History 101. *Pro-Seminar in History.*

Required of those seeking a departmental major in History and open to other advanced students.

First and second semesters. 9:05 T. Th. Credit 4 hours

LATIN

MAXIE NAVE WOODRING

Students majoring in Latin must have completed four units of high school Latin, and must elect ancient language—Latin 11—in the freshman year. The following courses

in Latin are required of all major students: Latin 21 a-b, 31a, 41b, 42a or 51a, 61b, 81, 91a and b.

Latin 1. *Cicero's Orations Against Catiline; Manilian Law; De Senectute; De Amicitia; De Oratore.*

Practice in translation to give facility in reading and flexibility in the use of English. The literary merits of the orations will be discussed and a critical study will be made of the principles of Roman rhetoric and the structure of the Roman oration. Sufficient history, biography and topography will be presented to form an adequate setting for the orations. Sight translation daily, grammar and prose composition weekly. Open to students who have offered two units of Latin on entrance. Prerequisite to all major courses.

First and second semesters.

Credit 6 hours

Latin 2. *Vergil's Aeneid Books 1-6. Selections from Ovid's Minor Poems and Metamorphoses.*

Attention will be given to poetical structure, forms, vocabulary and phraseology. Mythological sources, the epic as a literary production and the influence of Vergil; Ovid, his life, personality and literary style will be considered. Sight translation and versification daily; grammar and prose composition weekly. Open to students who have offered three units of Latin on entrance. Prerequisite to all major courses.

First and second semesters.

Credit 6 hours

Latin 11a. *Livy: Selections from Books 1-22.*

A study will be made of Roman political institutions and the literary style of Livy. Sight translation, prose composition and syntax. Parallel readings. Required of freshmen who plan to major in Latin in the sophomore year. Prerequisite four units of Latin.

First semester.

Credit 4 hours

Latin 11b. *Tacitus: Agricola and Germania.*

A study of the Roman provincial system and the conquest of Britain. The language and style of Tacitus will be discussed. Sight translation, prose composition and syntax. Assigned topics for class discussion. Required of freshmen who plan to major in Latin in the sophomore year. Prerequisite 11a.

Second semester.

Credit 4 hours

MAJOR COURSES

Latin 21a. *Horace: Odes.*

Horace, the exponent of the Augustan age, will be studied. An appreciation of Latin poetry as art will be sought. Metrical reading. Required of all sophomores who are majoring in Latin.

First semester.

Credit 3 hours

Latin 21b. *Catullus: Odes; Tibullus and Propertius: Selections.*

A study of the history and literature of the Augustan age; Greek and Latin lyric poetry; beginning of the elegy; a study of the development and characteristics of Roman elegiac poetry. Required of all sophomores who are majoring in Latin.

Second semester.

Credit 3 hours

Latin 31a. *Horace and Juvenal: Satires.*

Study of the origin and development of the satire. Analytical study of structure and argument. Literary and social conditions of Rome in the early Empire. Literary value of the Roman satire and its place in Roman literature. Required of all juniors who are majoring in Latin.

First semester.

Credit 2 hours

Latin 41b. *Terence: Phorio; Plautus: Captivi.*

Study of the development of Roman comedy. Metrical reading. Comparison of the literary styles of the dramatists. Required of all juniors who are majoring in Latin.

Second semester.

Credit 2 hours

Latin 42a. (1) *Seneca: Tragedies*; (2) 51a. *Cicero and Pliny Letters.*

(1) Rise and development of the Roman tragedy. Comparative study of Greek, Roman and English tragedies. General survey of Roman drama; or

(2) History and social life in Rome during the later years of the Republic and first century of the Empire. Peculiarities of

Latin letter writing and colloquial Latin. Study of letters as historical documents.

The course selected will be determined by the previous readings of the class. Required of all seniors who are majoring in Latin.

First semester.

Credit 3 hours

Latin 61b. *Lucretius: De Rerum Natura; Cicero: Tusculan Disputations.*

Views of the principal school of philosophy. Required of all seniors who are majoring in Latin.

Second semester.

Credit 3 hours

Latin 81. *Prose Composition, Syntax, Sight Translation and Rapid Reading.*

Exercise in translation at sight, free composition and understanding of easy Latin passages without translating. Required of all juniors who are majoring in Latin.

First and second semesters.

Credit 4 hours

Latin 90a. *Greek and Roman Mythology and Art; Topography and Monuments of Rome.*

An interpretation of the myths of the Greeks and Romans with influence on literature, art and music. Study of the sources of Greek and Roman art. A general introduction to the geology and development of the city with special attention to the sites and characteristics of the more important buildings. No knowledge of Latin is necessary for the election of this course. Required of all seniors who are majoring in Latin.

First semester. 11:35 M. W.

Credit 2 hours

Latin 90b. *Rome and Roman Life.*

The remains of ancient Rome, the Roman house, family life, education, amusements and occupations. Reading and interpretation of masterpieces of Roman literature in prose and verse. No knowledge of Latin is necessary for the election of this course. Required of seniors who are majoring in Latin.

Second semester. 11:35 M. W.

Credit 2 hours

(Education 30a.) *Teaching of High School Latin.*

Study of the aims; the place of Latin in the high school curriculum; course of study; principles and methods involved in presentation; class texts; library references; other material of practical interest. Required of all students majoring in Latin who are candidates for State Life Certificate.

First semester.

Credit 2 hours

MATHEMATICS

LULA A. BARR

Mathematics 1a. *Solid Geometry.*

The usual theorems leading to the mensuration of solids and their uses in the solution of concrete problems.

First semester. 10:35 M. W. F.

Credit 3 hours

Mathematics 1b. *Trigonometry.*

Plane and spherical. Definitions and relations of the six trigonometric functions, proof of formulae, inverse functions, graphical representation of functions, theory and use of logarithms, solution of right and oblique triangles.

Second semester. 10:35 M. W. F.

Credit 3 hours

Mathematics 10. *College Algebra.*

Algebraic reductions, variables and functions, quadratic equations, mathematical induction, variation, progressions, complex numbers, including De Moivre's theorem, theory of equations, logarithms, limits, infinite series, undetermined coefficients, permutations and combinations, probability, determinants.

First and second semesters. 8:05 M. W. F.

Credit 6 hours

Mathematics 11. *Analytic Geometry.*

Loci, the straight line, transformation of co-ordinates, the circle, tangent, normal and polar, the ellipse, parabola, hyperbola, general equation of the second degree.

First semester. 1:35 M. W. F.

Credit 3 hours

Mathematics 12. *Differential Calculus.*

With application to practical problems.

Second semester. 1:35 M. W. F.

Credit 3 hours

Mathematics 13. *Integral Calculus.*

With application to practical problems.

First semester.

Credit 3 hours

Mathematics 15. *Continuation of Mathematics 11.*

Transcendental curves and equations, functions and graphs, tangents, parametric equations and loci.

Second semester. 1:35 M. W. F.

Credit 2 hours

Mathematics 25. *Advanced Calculus.*

Second semester.

Credit 3 hours

Mathematics 23. *Solid, Analytic Geometry.*

First semester.

Credit 3 hours

Mathematics 35. *Theory of Investment.*

Second semester.

Credit 3 hours

Mathematics 41. *History of Mathematics.*

"The history of mathematics brings in the human element—always an interesting one. It points out the contributions that mathematics has made in the development of the sciences. It shows that mathematics comes under the law of evolution and thus helps to generalize that law, thus introducing the flowing, moving element and a consequent riddance of the static idea."

First and second semesters.

Credit 4 hours

(Education 36) *Teaching of High School Mathematics.*

Prerequisite: Mathematics 10.

Credit 2 hours

PSYCHOLOGY AND EDUCATION

I. E. MOTT

The purpose of the Department of Education is to give the prospective teacher such professional training as will make her teaching most effective. Students who enroll in courses in this department will do the required academic work and complete their major work in some other department of the college, while the work in Education will seek to train them in methods of teaching the major and relating subjects. In recognition of work done in this department, the State Board of Education will grant certain certificates to teach in the public schools of Oklahoma as follows:

LIFE CERTIFICATE FOR GRADUATES. The regulations of the State Board of Education provide that students who have met all the requirements for a degree and have completed the regular courses in Education and Psychology, which shall include Practice Teaching and Teacher's Courses in the major subject, shall upon the recommendation of the Department of Education be granted a Teacher's Life Certificate valid in the public schools of the state.

TWO-YEAR STATE CERTIFICATE. This certificate is granted to those who have completed at least two years of college work, which shall include regular courses in Education and Psychology. This certificate is valid in the public schools of the state when registered with the county superintendent of the county in which the teaching is to be done. This certificate is also valid in any independent district when registered with the board of education of said independent district.

STATE GRAMMAR SCHOOL CERTIFICATE. This certificate is issued to the student who after presenting fifteen units of admission credit has completed one year's work in the college and has had regular courses in Education and Psychology.

This certificate is valid for one year in the grammar schools of the state.

CERTIFICATE IN PUBLIC SCHOOL MUSIC. This certificate will be granted to those who have completed the regular course in Music and courses in the Department of Education. This certificate is valid for two years.

CERTIFICATE IN PUBLIC SPEAKING. This certificate is valid for two years and will be granted to those who complete the "Diploma Course" in Public Speaking, together with specified courses in Education and Psychology.

DESCRIPTION OF COURSES

Psychology 1. *Elements of Psychology.*

This is an introductory course in which the principles of Psychology are surveyed. The nervous system is studied as the basis of mental life. The facts, laws and functions of the mental life are studied and discussed in class. The course consists of textbook and classroom work, outside readings and experiments bearing on the phenomena under discussion.

First semester. 8:05 M. W. F., Sec. 1. 10:35 T. Th. F., Sec. 2.

Credit 3 hours

Psychology 2. *Educational Psychology.*

A study of the principles of the learning process; the fundamental instincts and capacities; the organization of experience as habit, perception, imagination, memory, association, correlation of studies, transfer of training, attention and interest, analysis, reasoning, cultivation of emotions, motor expression and motor training. Outside readings, lectures and recitations. Prerequisite, Psychology 1.

Second semester. 8:05 M. W. F. Sec. 1. 10:35 T. Th. F. Sec. 2.

Credit 3 hours

Education 14. *Elements of Method.*

This course deals with the fundamental principles of instruction, supervision and classroom management. The course is paralleled by observation and is intended for elementary and high

school teachers and supervisors of special subjects. Psychology 1 is required for entrance to this course.

First semester. 9:05 M. W. F.

Credit 3 hours

Education 15. *Principles of Education.*

The school is studied as a social institution with special attention to the Psychology of Adolescence. The aims, ideal and basis of effective teaching will be studied in the light of biology and psychology. Psychology 1 and Education 14 are required for entrance to this course.

Second semester. 9:05 M. W. F.

Credit 3 hours

Education 21. *History of Education (Ancient).*

The development of Educational Theory and Practice as determined by the various social, economic, political and religious conditions in different nations from earlier times. Class discussions, assigned readings and lectures.

First semester. 8:05 T. Th.

Credit 2 hours

Education 22. *History of Education (Modern).*

This is a continuation of Education 21. Attention will be given to the evolution of present educational practices and beliefs.

Second semester. 8:05 T. Th.

Credit 2 hours

Education 23. *Education of Mentally Retarded.*

This course considers the grades and variety of mental deficiency, the backward child, the feeble-minded, and the exceptional child; methods of examination, tests and observation. Psychology 2 required for entrance.

First semester. 1:35 T. Th.

Credit 2 hours

Education 24. *Child Study.*

A study of the Child Mind in development. Aims and methods of Child Study, Physical and Mental development. A discussion of play and the formation of habit. Stages of childhood and adolescence. Psychology 2 required for entrance.

Second semester. 1:35 T. Th.

Credit 2 hours

Education 25. *Observation and Practice.*

OBSERVATION: Fifteen systematic and supervised observations of recitations in the student's major subject, ten observations in the subject of second choice, five observations in the subject of third choice are required during the first semester and are prerequisite for practice teaching. Five of the major observations are to be made in the class to be taught and immediately before taking charge of the class. During the period of practice teaching the student will observe two recitations per week. Immediately following the practice teaching the number of observations will be increased to a number to be determined by the needs of the individual student. Reports of observations will be required.

PRACTICE: The student will teach a class in her major subject twelve weeks during the second semester. This teaching is done in the college Preparatory School under the direct supervision of the regular teacher of the class and the supervisor of practice teaching.

CONFERENCES: A general conference of all practice teachers will be held once a week for a discussion of practical problems of secondary education. Each practice teacher will have one private conference per week with the supervisors to discuss immediate problems which have arisen during the week. The student's major professor will at all times advise with the student concerning material, texts, devices and other items of interest articulating directly the departmental course on teaching the major subjects.

PREREQUISITES:

- (1) Completion of three years of college work
- (2) Credit of minimum of 18 hours in the major subject.
- (3) Credit in Education, as a second minor, must include Psychology. (Psychology 1 and 2), Methods of Teaching High School Subjects (Education 14).

Required of all seniors who are candidates for a state life certificate.

First and second semesters. 1:35 W.

Credit 4 hours

Education 26. *Aesthetic Education.*

A study of aesthetic theories and principles as they apply to the work of the teacher. A descriptive analysis of tone and color production. An investigation of the theories of emotion together with an analytical discussion of the art impulse. Prerequisite, Psychology 1.

10:45 M. W.

Credit 2 hours

Education 27. *The Social Administration of the High School.*

This course deals with the high school as a social institution. The institutional and community relationship of the high school are considered in the light of the needs of the student. An effort is made to bring before the class a recognition of the importance of providing permanent interests for leisure occupation. Practical suggestions are discussed which have for their purpose the bringing of the school closer to the community. Prerequisite, Psychology 2 and junior standing.

Second semester. 2:35 T. Th.

Credit 2 hours

Education 30. *Teachers' Courses.*

These courses are offered by the department in which the student is doing her major work. They consist in a study of the methods, the subject, together with an analytical study of texts generally used.

Education 47. *Introductory Education.*

This course introduces the student to the field of Education and shows the relation of the subject to the other Social Sciences. Credit for this course will be given only to those who have no credit for other courses in Education. No prerequisites.

First semester. 2:35 T. Th.

Credit 2 hours

ROMANCE LANGUAGES

JANE HILL MILLER

PAUL ROCHAT

1. FRENCH

French 1 and 2a (or 2b) are required of all students who elect French.

Only those who have completed two units of high school French may enter French 2a.

French 2a and 2b are required of all students who major or minor in French. These courses are prerequisites to all advanced courses offered by the department.

The following courses are required of major students:
French 2a, 2b, 25, 27 (or 29), 51, 55.

The following courses are required of minor students:
French 2a, 2b, 25, and 27 (or 29).

French 1. *Elementary French.*

The essentials of grammar; daily oral practice to obtain a good pronunciation; dictation; memorizing of short passages of prose and verse; drill on regular verbs and the more common irregular ones. Reading, oral and written composition and conversation, based on approximately two hundred and fifty pages of a selected reader, a novel, and a play. Text: Fraser and Squair: French Grammar.

First and second semesters. Sec. 1, 9:05 M. W. F. Sec. 2,
2:35 M. W. F. Credit 6 hours

French 2a. *Grammar and Composition.*

Thorough review of the elements of grammar; oral and written composition; drill on irregular verbs; dictation; study of idioms; letter writing and original composition. Prerequisite, French 1, or two years of high school French. Texts: Francois, Introductory French Prose Composition; Francois, Easy Standard French.

First and second semesters. 8:05 M. W. F. Credit 6 hours

French 2b. *Modern French Reading.*

Readings chosen from such authors as Loti, Balzac, Bazin, Augier; oral and written reports on assigned topics and on about one hundred and fifty pages of reading outside of class. Prerequisite: French 1.

First and second semesters. 1:35 T. Th. Credit 4 hours

French 25. *Advanced Prose Composition.*

Advanced grammar; study of idioms and synonyms; original themes; reports on newspaper and magazine articles; conversation; dictation; and annotated resumes of standard works. Prerequisites: French 1, 2a, 2b. Texts: Fraser and Squair, French Grammar, Part 2; Francois, Advanced French Prose Composition.

First and second semesters. 10:35 T. Th. F. Credit 6 hours

French 27. *Modern Novel.*

Outline of the development of the novel from the Middle Ages to the contemporary period, with special stress upon the romantic,

realistic, and contemporary periods. Readings from Balzac, Hugo, Flaubert, Daudet and others. Lectures and reports. Prerequisites: French 1 and French 2b.

First semester. 11:35 M. W.

Credit 2 hours

French 29. *Modern Drama.*

Outline of the development of the drama from the Middle Ages to the contemporary period, with special stress upon the drama of the nineteenth century and the contemporary drama. Lectures and outside readings. Prerequisites: French 1 and French 2b.

Second semester. 11:35 M. W.

Credit 2 hours

French 51. *History of French Literature.*

A general course, outlining the development of literature from the Middle Ages to the contemporary period. Lectures, readings, and reports. Prerequisites: French 1, 2a, 2b. Text: Abry, Audic et Crouzet: *Histoire illustree de la Litterature Francaise.*

First and second semesters.

Credit 6 hours

French 55. *Literature of the Classic Period.*

A study of the seventeenth century period, with special stress upon the lives and works of Descartes, Pascal, Corneille, Moliere, Racine, La Fontaine, and Bossuet. Lectures, readings and reports. Prerequisites: French 1, 2a, 2b, 51.

First and second semesters.

Credit 6 hours

French 61. *Conversation.*

Opportunity for oral expression upon topics of general interest, reading and discussion of newspaper articles. Two hours recitation, one hour credit. Prerequisites: French 1, 2a, 2b.

First or second semester.

Credit 1 hour

French 62. *Lyric Poetry.*

Study of some of the best poems of representative poets, especially those of the nineteenth century.

First or second semester.

Credit 2 hours

(Education 32.) *Teacher's Course in Romance Languages.*

Phonetics as a means of teaching correct pronunciation; discussion of difficult points of grammar; suggestions regarding dif-

ferent methods and available text-books.

First or second semester.

Credit 2 hours

2. SPANISH

Spanish 1 and 2a (or 2b) are required of all students who elect Spanish.

Only those who have completed two units of high school Spanish may enter Spanish 2a.

Spanish 2a and 2b are required of all students who major or minor in Spanish. These courses are prerequisites to all advanced courses offered by the department.

The following courses are required of major students: Spanish 2a, 2b, 25, 27 (or 29), 51, 55.

The following courses are required of minor students: Spanish 2a, 2b, 25, and 27 (or 29).

Spanish 1. *Elementary Spanish.*

Elements of grammar; oral and written composition to obtain a correct pronunciation and a practical command of the language; dictation; memorizing of proverbs, idioms, and short passages of verse; drill on regular verb forms and the more common irregular ones. Reading, oral and written composition and conversation, based on about two hundred fifty pages of suitable material.

First and second semesters. Sec. 1, 8:05 M. W. F. Sec. 2, 10:35

T. Th. F.

Credit 6 hours

Spanish 2a. *Grammar and Composition.*

Thorough review of the elements of grammar, with special emphasis upon idioms and irregular verbs; oral and written composition; dictation; letter writing and original composition. Prerequisite: Spanish 1 or two years of high school Spanish.

First and second semesters. 1:35 M. W. F.

Credit 6 hours

Spanish 2b. *Modern Spanish Reading.*

Reading of plays and short stories from representative writers of Spain and Spanish America. Oral and written reports on assigned topics. To be conducted as far as possible in Spanish. Prerequisite: Spanish 1.

First and second semesters. 2:35 T. Th.

Credit 4 hours

Spanish 25. *Advanced Prose Composition.*

Advanced grammar; study of idioms and synonyms; original themes; reports on newspaper and magazine articles; conversation; dictation; and annotated resumes of selections from standard works. Prerequisites: Spanish 1, 2a, 2b. Texts: Umphrey, Spanish Prose Composition; Espinosa, Advanced Prose Composition and Conversation.

First and second semesters. 9:05 M. W. F. Credit 6 hours

Spanish 27. *Modern Novel.*

An outline of the development of the novel from the beginning of the nineteenth century, with special stress upon the romantic and contemporary periods. Readings from Galdos, Valera, Pereda, Valdes, Fernan Caballero and others. Lectures and reports on outside readings. Prerequisites: Spanish 1, 2b.

First semester. 9:05 T. Th. Credit 2 hours

Spanish 29. *Modern Drama.*

An outline of the development of the drama from the early nineteenth century, with special stress upon the romantic and contemporary periods. A study of the most important plays of Moratin, Martinez de la Rosa, Duque de Rivas, Tamayo y Baus, Echegaray, Galdos, Benavente, and the Quintero brothers. Lectures, readings, and reports. Prerequisites: Spanish 1, 2b.

Second semester. Credit 2 hours

Spanish 51. *History of Spanish Literature.*

A study of the principal writers, with selections from their most important works. An outline of the most important periods. Lectures, reading and reports. Prerequisites: Spanish 1, 2a, 2b.

First and second semesters. Credit 6 hours

Spanish 55. *Literature of the Classic Period.*

Selected readings from Cervantes, Lope de Vega, Calderon, Alarcon, Tirso de Molina, and from Ford's "A Spanish Anthology." Lectures, readings and reports. Prerequisites: Spanish 1, 2a, 2b,

First and second semesters. Credit 6 hours

Spanish 61. *Conversation.*

Opportunity for oral expression upon topics of general interest in regard to Spanish-speaking countries; reading and discussion of newspaper articles. Two hours recitation, one hour credit. Prerequisites: Spanish 1, 2a, 2b.

First or second semester.

Credit 1 hour

(Education 32.) *Teacher's Course in Romance Languages.*

Discussion of Spanish pronunciation, difficult points of grammar, suggestions regarding different methods and available text books.

First or second semester.

Credit 2 hours

SCIENCE—BIOLOGY

RUTH E. KLINGLESMTIH

Biology 1a and b. *General Botany.*

Introduction to botany, including a study of the structures and life processes of plants. Also a study of representative forms of thallophytes, bryophytes, pteridophytes, and spermatophytes. The last part of the semester is given over principally to the study of local angiosperm flora.

Two lectures and four hours laboratory per week.

First and second semesters. Lect., 1:35 M. F. Laboratory, 1:35-3:35 T. Th.

Credit 6 hours

Biology 5a and b. *General Zoology.*

A general survey of zoological science. First semester a study of the invertebrates and the second semester a study of the vertebrates.

Two lectures and four hours laboratory per week.

First and second semesters. Lecture, 11:35 M. W. Laboratory, 10:35-12:35 T. Th.

Credit 6 hours

Biology 15. *Horticulture.*

This is an elementary study of the fundamentals of vegetable growing, greenhouse work and fruit growing. This course will consist of lectures and practice work.

Second semester.

Credit 2 hours

MAJOR COURSES**Biology 20a and b. *General Bacteriology.***

A study of the more important forms of pathogenic organisms, methods of isolation, relation to life. Two lectures and four hours laboratory per week. Given in alternate years, not offered in 1920-21.

Prerequisite: Elementary Chemistry or General Chemistry.

First and second semesters.

Credit 6 hours

Biology 21. *Domestic Bacteriology.*

Special attention to yeasts, molds and bacteria in the home. Their role in household economy, health and disease.

Two lectures and two hours laboratory per week.

First semester. Lecture, 10:35 M. W. Laboratory, 10:35-12:35 F.

Credit 3 hours

Biology 22. *Physiology.*

This course is intended to familiarize the student with the facts concerning the structure and functions of the human body. Special emphasis will be laid on the physiology of the blood, circulation, respiration, and digestion. Two lectures and two hours laboratory per week.

First semester. Lecture, 2:35 W. F. Laboratory, 2:35-4:35 M.

Credit 3 hours

Biology 30. *Plant Physiology.*

Work on the physiology of the common cultivated plants covering such topics as absorption, transpiration, photosynthesis, growth, reproduction and reaction to stimuli. One lecture and four hours laboratory per week.

First semester. Lecture, 2:35 F. Laboratory, 2:25-4:35 M. W.

Credit 3 hours

Biology 35. *Plant Ecology.*

The relation of plants to their environment, including a discussion of the origin, development, structure and successions of plant formations. Lectures, laboratory and field work.

Second semester.

Credit 3 hours

Biology 40. *Local Flora.*

A study of the life histories and classification of the local flora, field work an important feature.

Second semester.

Credit 3 hours

Biology 50. *Histology.*

A study of the methods used in the collection and preservation of class material in bulk, also the principles and methods used in fixing, embedding, sectioning, staining, and mounting.

First semester.

Credit 3 hours

Biology 60. *Elementary Animal Ecology.*

A study of the local animal life based on lectures, assigned readings, field trips and laboratory work. For those who wish to become acquainted with the local fauna.

First semester.

Credit 3 hours

Biology 75. *Vertebrate Zoology.*

Advanced study of vertebrates. Lectures and laboratory work.

Second semester.

Credit 3 hours

SCIENCE—CHEMISTRY AND PHYSICS

EDITH S. HAMMOND

IDA KRAUS

GENERAL CHEMISTRY

General Chemistry:—Course I and II given below is designed to meet the wants, not only of those who wish to

major or minor in Chemistry, but of all who wish to study the science as a part of a liberal education; and of those who are interested to know of the significance of chemistry in the life of the nation and the development of civilization.

Science 1. *General Chemistry.*

The aim of this course is to give a definite idea of the fundamental principles of chemistry, and a survey of chemistry as the fundamental science of the transformation of matter. The conception of chemical equilibrium, and modern theory of solutions are freely used. More attention is given to the non-metallic elements, nitrogen compounds (explosives) and common carbon compounds.

First semester. Lecture, 10:35 M. W. Laboratory, 8:05-10:05 T.

Credit 3 hours

Science 2. (Continuation of course 1) *Prerequisite:* *course 1.*

Note: Science 2 given second semester may be entered by students who have entrance credit for high school chemistry.

Second semester. Lecture, 10:35 M. W. Laboratory 8:05-10:05 T.

Credit 3 hours

Science 11. *Qualitative Analysis.*

This course is concerned with the determinations of kinds of matter present in a given substance. A study will be made of the more common elements and the most important inorganic combinations, including only typical organic acids. Since intelligent analysis is possible only with a clear knowledge of the chemistry of the reactions used, the chemistry of the most important typical reactions will be considered simultaneously with the laboratory study of the reactions of systematic analysis.

Six hours per week lecture and laboratory.

First or second semester.

Credit 3 hours

Nine hours per week lecture and laboratory.

First or second semester.

Credit 5 hours

Prerequisite: Science 1 or a strong course in Elementary Chemistry.

Lecture, 9:05 Th. Laboratory to be arranged.

Science 12. *Quantitative Analysis.*

This is primarily a laboratory course and deals with the volumetric and gravimetric determination of the exact quantity of matter present in a given substance. Special emphasis is placed upon technique.

Six hours per week lectures and laboratory.

First or second semester. Credit 3 hours

Nine hours per week lectures and laboratory. Credit 5 hours

Lecture, 9:05 F. Laboratory, to be arranged.

Chemistry 25. *Every-day Chemistry.*

This course will stress the interesting and practical application of Chemistry without going deeply into the theory. A study will be made of cosmetics; cleansing, dyeing and bleaching agents; disinfectants; antiseptics; poisons and their antidotes. 10:35 T. Th.

Lectures only. Open to all college students.

First semester. Credit 2 hours

Science 22. *Chemistry of Food.*

The purpose of this course is to study the general composition of the carbohydrates, lipins and proteins. It aims also to familiarize the student with such qualitative and quantitative analytical processes as he may need to determine the proximate composition of food materials.

Second semester. Lecture, 9:05 M. W. Laboratory 10:35-12:35 F.

Credit 3 hours

H. Economics 12b. *Chemistry of Textiles.*

A study of the structure and analysis of animal, vegetable and mineral fibers, chemically and microscopically. Bleaching, cleansing and dyeing. Prerequisite: Science 1a and 1b.

Two hours per week. 8:05-10:05 Th.

First semester. Credit 1 hour

Science 24. *Physiological Chemistry or Bio-Chemistry.*

This course deals with the chemical and physico-chemical phenomena of living matter. Special emphasis will be laid upon the chemistry of protoplasm and the cell. Such topics will be taken up as the general properties of living matter, carbohydrates, lipins and proteins.

Second semester. Lecture, 11:35 M. W. 8:05-10:05 Th.

Credit 3 hours

Science 21. *Organic Chemistry.*

Lectures, recitations and laboratory. Study of the principle types of fatty and aromatic compounds. Hydrocarbons, alcohols, aldehydes, ketones, acids, amines, carbohydrates. Composition of fats, soaps, dyes. Four hours per week.

First and second semesters. Lecture, 1:35 T. W. Laboratory, 1:35-3:35 M.

Credit 6 hours

Science 3. *General Physics.*

This course will be given by lectures with text books and problems. Mechanics, heat and sound shall be treated during the first semester, magnetism, electricity and light during the second semester. Laboratory course is based upon the work done in class, and is outlined in such a manner as to give the student special drill in exact measurements.

First and second semesters. Lecture, 11:35 M. F. Laboratory, 10:35-12:35 W.

Credit 6 hours

Science 14. *Advanced Course in General Physics.*

This course is supplementary to Science 3. The same text being used. It is designed for those minoring in Physics, and aims especially to prepare students for teaching the subject in secondary schools. At least one period per week will be devoted to solving mathematical problems of Physics.

Prerequisite, Science 3, or it may be taken in conjunction with Science 3.

First and second semester. Lecture 11:35 T. Th. Laboratory, 8:05-10:05 T.

Credit 6 hours

SOCIOLOGY AND POLITICAL ECONOMY

BENSON BOTTS

A. SOCIOLOGY**Sociology 11a-11b. *Elements of Sociology.***

This course is introductory to the more intensive study of social problems, and to that end gives a general survey of the conditions growing out of our modern social life and institutions. Such questions as family life, divorce, birth and death rates, poverty and crime are studied.

First and second semesters. 9:05 M. W. F. Credit 6 hours

Sociology 15a-15b. *Current Social and Economic Problems.*

An elementary study of social questions based on articles in current magazines and newspapers. Lectures, discussions and reports. Open to freshmen.

First and second semesters. 9:05 T. Th. Credit 4 hours

Sociology 22. *Immigration.*

A study of the modern immigration movement to the United States. Special study is made of the causes, conditions and effects of immigration, and of national and state legislation. Pre-requisite: Sociology 11 or Political Economy 11.

First semester. 1:35 T. Th. Credit 2 hours

Sociology 30. *Social Pathology.*

A more advanced course dealing with problems growing out of social diseases such as pauperism, vice and crime. Visits will be made to state institutions dealing with these problems. Pre-requisite: Sociology 11.

Second semester. 1:35 T. Th. Credit 2 hours

B. POLITICAL ECONOMY**Political Economy 11a-11b. *Introduction to Economics.***

An introductory course covering the fundamental economic problems, and furnishing a basis for the more advanced work in the department.

First and second semesters. 11:35 T. Th. F. Credit 6 hours

Political Economy 21a-21b. *Economic History of the United States.*

An intensive study of economic forces in our national history from the colonial period to the present time. Prerequisite: Political Economy 11.

First and second semesters.

Credit 6 hours

Political Economy 31a. *Municipal Government in the United States.*

A brief historical survey of city government followed by a more intensive study of present day city problems. Prerequisite: History 1.

First semester. 10:35 T. Th.

Credit 2 hours

Political Economy 35. *Socialism and Social Reform.*

This course is open to the advanced students in the department. It gives a survey of the theory of the social reform movements of the present time.

Second semester. 10:35 T. Th.

Credit 2 hours

Political Economy 40a-40b. *Money and Banking.*

The history and theory of money and banking in their bearing on the practical problems of today.

First and second semesters. 1:35 M. W. F.

Credit 4 hours

DEPARTMENT
of
TECHNICAL
ARTS

BUSINESS

EDNA B. MADDOX

JUNE LEO

TWO-YEAR BUSINESS COURSE

This course is offered to high school graduates and to mature students.

FIRST YEAR

Subjects	Hours of Credit
Stenography 11 -----	8 hours on business diploma
Typewriting 21 -----	10 hours on business diploma
Commercial Geography 61 (first semester) -----	3 hours on any college course
Business Law 71 (second semester) -----	3 hours on any college course
Spelling 91 (first semester) -----	2 hours on business diploma
Commercial English 81 -----	8 hours on business diploma

SECOND YEAR

Subjects	Hours of Credit
Stenography 12 -----	8 hours on business diploma
Typewriting 22 -----	10 hours on business diploma
Bookkeeping 31 -----	10 hours on business diploma
or	
Elementary Accounting 32 -----	6 hours on any college course
Penmanship 41 (first semester) --	3 hours on business diploma
Economics 11 -----	6 hours on any college course
Arithmetic (second semester) ----	4 hours on business diploma
or	
Salesmanship (second semester) --	3 hours on any college course

Upon the satisfactory completion of the above course a diploma in Business is given.

SHORT COURSES IN BUSINESS

ONE-YEAR COURSE IN STENOGRAPHY

This course is offered to any student who wishes to take a short course in preparation for stenographic office positions.

These short courses cannot be as satisfactory as the longer course, but they are planned to give as much help as the limited time will permit to girls who have but one year in which to prepare for positions.

Subjects	Hours of Credit
Stenography 11	8 hours on business certificate
Typewriting 21	10 hours on business certificate
Spelling 91 (first semester)	2 hours on business certificate
Economics D (1) and D (2)	10 hours on business certificate
Commercial English 81	8 hours on business certificate

ONE-YEAR COURSE IN BOOKKEEPING

This course is offered to any student who wishes to take a short course in preparation for bookkeeping and clerical positions.

Subjects	Hours of Credit
Bookkeeping 31	10 hours on business certificate
Penmanship 41 (first semester) ..	3 hours on business certificate
Arithmetic (second semester)	4 hours on business certificate
Typewriting 21	10 hours on business certificate
Economics D (1) and D 2)	10 hours on business certificate
Commercial English 81	8 hours on business certificate

ONE-YEAR COURSE IN BOOKKEEPING AND STENOGRAPHY

This course is offered to any student who wishes to become a general office assistant with some knowledge of both bookkeeping and stenography.

Subjects	Hours of Credit
Stenography 11	8 hours on business certificate
Typewriting 21	10 hours on business certificate
Bookkeeping 31	10 hours on business certificate
Penmanship 41 (first semester) ..	3 hours on business certificate
Arithmetic (second semester) ...	4 hours on business certificate
Commercial English 81	8 hours on business certificate

At the completion of either of these short courses a Certificate in Business will be given.

If having finished one of these short courses, the student desires to complete the two years' course, these hours will be counted as credit on the Business Diploma.

Stenography 11.

This course begins with a study of the theory and principles of shorthand. Special attention is given to the building of a shorthand vocabulary. Supplementary dictation exercises are used as early as possible. Accuracy is emphasized more than speed. Dictation and transcription of business letters in the latter part of

course. Students are advised to take Business Spelling with this course.

Throughout the year, 9:15 Daily.

Credit on diploma and certificate.

Stenography 12.

More advanced and varied dictation than in Stenography 11. Special attention given to accurate, rapid, artistic transcripts from shorthand notes. This course is intended to equip a student for office work. Prerequisite: Stenography 11.

Throughout the year, 8:15 T. W. Th. F.

Credit on diploma and certificate.

Typewriting 21.

Exercises are given which will lead to the mastery of the keyboard by the sense of touch. Uniformity of touch is developed by use of rhythm drills and finger gymnastics. Some attention is given to the mechanical features of standard machines.

Throughout the year, 8:15 Daily.

Credit on diploma and certificate.

Typewriting 22.

Drills for greater speed and accuracy. Mimeographing, making carbon copies, and the principles of filing are also taught. Practice in typing from dictation; accurate and rapid typing from shorthand notes. Prerequisite: Typewriting 21 or equivalent.

Throughout the year, 9:15 Daily.

Credit on diploma and certificate.

Business Spelling 91.

Pronunciation, spelling, and usage of practical business words. It is recommended that all students enrolling in Stenography 11 take this course.

First semester, 1:30 W. F.

Business Law 71.

The essentials of law from a business standpoint are taught. The course includes a study of contracts; negotiable instruments; insurance, property, sales, agency. The object of the course is to make women more intelligent with reference to the laws governing business transactions. Open to college students or mature students.

Second semester, 1:30. M. W. Th.

3 hours on any college course.

Commercial Geography 61.

A study of the effect of physical and political influences on trade. Principles of international exchange; location of routes; sea ports and centers of industry; materials of trade and commerce and their principal sources and markets with especial reference to U. S. Open to college or mature students.

First semester, 11:45 T. Th. F.

3 hours on any college course.

Bookkeeping 31(a).

A thorough study of the principles underlying bookkeeping. Classification and drill in accounts of various kinds. Use of Cash-book, Journal and Ledger; Financial statements and Profit and Loss statements. Special attention given to the making and recording of drafts and other business forms.

First semester, 11:45 Daily.

Credit on diploma and certificate.

Bookkeeping 31(b).

Practical bookkeeping taught by laboratory method. Practical sets are written which illustrate the functions and uses of the common books of original entry. Provides practice in handling business papers, opening bank accounts, writing checks, discounting notes, etc.

Second semester, 11:45 Daily.

Credit on diploma and certificate.

Business Writing 41.

Instruction in proper muscular movement receives first attention. After the proper movement is acquired attention is directed to correct form and to speed as important elements of business writing.

First semester, 1:30. M. T. Th.

Credit on diploma and certificate.

Commercial English 81.

The aim of the course is to give a command of the essentials of good English; to stress sentence structure and diction; to present grammar and punctuation as structural parts of composition; to afford practical knowledge of correct and effective business correspondence; to show business forms, usages, and the important types of commercial transactions.

Throughout the year, 2:35 Daily.

Credit on diploma and certificate.

Elementary Accounting 32.

Introduction to the science of accounts designed for those who have and those who have not had training in Bookkeeping. The course begins with fundamentals of bookkeeping and proceeds rapidly into theory and mechanism of accounting. Students who have not had business mathematics are advised to take it with this course. For college students or mature students.

Throughout the year, 10:45 M. W. F.

6 hours on any college course.

Salesmanship 120.

A practical course in selling. Emphasis is given the psychological aspects of the work. Building, presenting and controlling the sales argument, managing the interview, etc. Open to college or mature students.

First semester, 11:45 M. W. Th.

3 hours on any college course.

Private Secretarial Duties 13.

This course is particularly planned for stenographic students. A study of details in duties of private secretaries; rapid dictation and transcription; study of office organization, management and equipment.

Second semester, 1:30 T. F.

2 hours on diploma and certificate.

HOME ECONOMICS

S. DEBORAH HAINES

ANNA K. BANKS

FRESHMEN

	Hours		Hours
English 1a	3	English 1b	3
Science 1	3	Science 1	3
French 1	3	French 1	3
Home Economics 2 or		Home Economics 2 or	
Home Economics 1a and 1b...	3	Home Economics 1a and 1b...	3
Elective	3	Biology 22	3
Physical Education	-	Physical Education	-
	15		15

SOPHOMORE

Biology 21	3	Science 22	3
Psychology 1	3	Psychology 2	3
Science 21	3	Science 21	3
History 1 or French 2.....	3	History 1 or French 2	3
Home Economics 12a and 12b 3		Home Economics 35.....	3
Physical Education	-	Physical Education	-
	15		15

JUNIOR

Home Economics 33	2	Home Economics 44	2
Education 14	3	Home Economics 30	3

Art 22 -----	3	Art 33 -----	3
Economics 11a -----	3	Economics 11b -----	3
*Elective -----	4	Science 24 -----	3
		*Elective -----	1
	<hr/>		<hr/>
	15		15

SENIOR

Home Economics 45 -----	2	Home Economics 46 -----	2
Home Economics 36 -----	3	Home Economics 37 -----	3
Home Economics 50 -----	3	Home Economics 31 -----	3
Sociology 11a -----	3	*Elective -----	7
*Elective -----	4		
	<hr/>		<hr/>
	15		15

CLOTHING AND TEXTILES

ANNA K. BANKS

Home Economics 1. *Study of Clothing and Textiles.*

This course includes the home problems of buying and garment construction. The up-keep of the wardrobes of various members of the family, involving the selection, care and repair of clothing, is considered. Laboratory work in the construction of garments is used as a basis for this study. This course must be taken with Art 1. Laboratory six hours per week.

Sections limited to twenty-one students. Registration is not complete until limited sections are checked.

First or second semester. Sec. 1, 10:35-12:35 T. Th. Sec. 2, 1:35-3:35 M. W. Sec. 3, 8:05-10:05 M. W. Credit 3 hours

*Students desiring Oklahoma State Life Certificates should elect seven hours additional in Education to complete the twenty-four hour requirement.

Home Economics 12b. *Textiles.*

Study of various textile fibers, their properties and values in relation to economy and health. Methods of manufacture will be considered in so far as such knowledge affects intelligent purchasing. Identification of fibers by use of microscope.

First or second semester. 1:35 T. Th. Credit 2 hours

Home Economics 21b. *Textile Chemistry.*

This course considers the chemical examination of fibers including tests to determine content of cloth and adulteration, and proper use of materials in relation to cleansing and laundering. This course must be taken with Home Economics 12a.

First or second semesters. 8:05 to 10:35 T. Credit 1 hour

Home Economics 30. *Dressmaking and Design.*

Practice in drafting, modeling, cutting and fitting. Application of these principles and those given in Art 22 will be made upon dresses constructed.

Prerequisite: Home Economics 1.

Prerequisite or Parallel Art 22.

Second semester. 2:35-4:35 M. W. Credit 3 hours

Home Economics 31. *Dress Design and Millinery.*

This course gives practice in using and adapting designs for different individuals. At the appropriate season about one-third of the time will be devoted to millinery. Simple trimmings will be prepared; hats and trimmings will be renovated and made over.

Prerequisite: Home Economics 30.

Second semester. 2:35-4:35 M. W. Credit 3 hours

Not offered in 1920-21.

Home Economics 61a. *Historic Costume.*

A brief history of costume will be given to establish an understanding of the chief historic and characteristic types of clothing.

Required of all B. O. students.

First or second semester.

Credit 1 hour

Home Economics 15. *Millinery.*

This course includes practice in the construction and trimming of hats. Two laboratory periods per week. No prerequisite.

First or second semester.

Credit 2 hours

Hours to be arranged.

FOODS AND COOKERY

S. DEBORAH HAINES

Uniform Required for Students in Laboratory Work.

1. A white cotton middy and a white cotton skirt or a tailored white cotton wash dress. 2. Two full length white aprons with bib. If the students do not have such aprons, arrangements to make them can be made with the Clothing and Textile Department after entering school.

Home Economics 2. *Food Study and Cookery.*

The purpose of this course is to give an understanding of and practice in the application of the principles of cookery. Special attention will also be given marketing, care and cost of foods; planning and serving simple home meals.

Sections limited to twenty-one students. Registration is not complete until limited sections are checked.

First or second semester. Sec. 1, 10:35-12:35 M. W., M. 3:35.
Sec. 2, 1:35-3:35 T. Th., T. 3:35. Sec. 3, 8:05-10:05 T. Th., Th. 3:35.

Credit 3 hours

Home Economics 35. *Nutrition.*

A study of the functions and values of food with regard to individual requirements. Practice in planning balanced dietaries in relation to various family needs.

Prerequisite: Home Economics 2; Biology 22.

Recitation, 1:35 W. Laboratory 1:35-5:35 F.

Second semester.

Credit 3 hours

Home Economics 36. *Advanced Cookery.*

More complex processes of cookery; the handling of larger quantities of material; school lunches and institutional cookery.

Prerequisite: Home Economics 35; Science 21 and 22.

First semester.

Credit 3 hours

Home Economics 37. *Dietetics.*

The study of the dietary needs of the body in health and disease, for different ages and varying conditions.

Prerequisite: Home Economics 35.

Second semester.

Credit 3 hours

RELATED COURSES IN HOME ECONOMICS

Home Economics 45 and 46. *Home Management.*

Instruction and practice in managing the modern household or institution. The principles involved in the planning of work; choice and care of equipment; budget for various standards of living will be considered. The laboratory time will be devoted to the actual management of the household or institution under supervision. Not offered in 1920-1921.

Prerequisite: Home Economics 36; Home Economics 30.

Credit 4 hours

Home Economics 50. *Home Nursing, First Aid, and Child Care.*

Care of sick when professional service or a nurse is not required or available. Intelligent use of disinfectants and antiseptics; food and clothing requirements and sick room equipment. Budget for child up to six years of age. Preparation of clothing and food required. Place of play and work in child life. Study

of industrial conditions bringing about child labor. Not offered in 1920-1921.

Prerequisite: Home Economics 35; Home Economics 30; Science 21. Credit 3 hours

Home Economics 33. *Methods of Teaching Home Economics.*

Organization of subject matter for daily work; further sources of information; use of illustrative material; observation and criticism of lessons in home economics; execution of demonstration suitable to present to high school girls. This course must precede Home Economics 44 for home economics majors.

Recitation 1 hour per week. 1:35 W. Laboratory 2 hours per week, 1:35-3:35 F. Prerequisite: Junior standing in Home Economics. Parallel, Education 14.

First semester. Credit 2 hours

Home Economics 44. *Practice Teaching.*

The student will teach a class in Foods and Cookery and a class in Clothing for six weeks each. This teaching is done under the direct supervision of the regular teacher of the class and the supervisor of home economics practice teaching. Each practice teacher will have one conference per week with the supervisor.

Prerequisite: Home Economics 33. Lecture, 1:35 W. Laboratory, 1:35-3:35 F.

Second semester. Credit 2 hours

LIBRARY SCIENCE

ELIZA JANE RULE

This course is designed not only to enable students to utilize the resources of the library, but to increase accuracy and the ability to follow directions.

Library Science 1a. *Reference Work and Bibliography.*

These subjects include the study of general encyclopedias, dictionaries, atlases, index and keys to periodicals and general literature, public documents and national trade and subject bibliography.

Practical questions are given to the class to look up in reference books with the object of quickly showing information on any subject.

Guide to the study and use of Reference Books, by Alice B. Kroeger; U. S. Government Documents, by J. L. Weyer, and Selected National Bibliographies, by the New York State Library, are used as text books.

8:15 M. W.

Credit 1 hour

Library Science 1b. *Classification and Cataloging.*

The Dewey system of classification, Dewey's Simplified Library School Rules for a Dictionary Catalogue, and the A. L. A. Rules are used for text books.

8:15 M. W.

Credit 1 hour

GENERAL TEXTBOOK

The Use of Books and Libraries, by Fay and Eaton.

PHYSICAL EDUCATION

A physical examination is given each girl at the beginning and end of the year to determine the needs of each individual. Special exercises are recommended where needed. A certificate from a resident nurse is required as to the condition of the heart and lungs of each student before she enters the department. A regular costume is required and must be purchased through the college after entrance.

DIPLOMA

An application for a diploma from the Physical Education department must be a graduate of a high school or must present a statement showing that she has completed work equivalent thereto.

Two years will be necessary to complete the following course of study:

Required Academic Group.

Psychology 1; Education 15, (Principles); Science 1 (Chemistry); Biol. Science 20; Public Speaking 14; English 1; Science 22; Biol. Science 22.

Required Work in the Physical Education Department.

Courses: 1, 2, 3, 21, 22, 23, 24, 25, 26.

Those finishing the course as described above will be given a certificate entitling them to teach this particular work in any public school in Oklahoma for two years.

Physical Education 1. Gymnastics.

This course will include free standing exercises for correct posture, walking and breathing, marching and running, simple apparatus work, simple wand and dumb bell drills, games, aesthetic and folk dancing. Students are marked upon the basis of attendance, effort and knowledge of the work given.

11:35 T. Th. F., Sec. 1. 3:35 M. W. F., Sec. 2.

Throughout the year, 3 hours a week.

No credit

Note—Students entering with one unit in Physical Education, that is, four years of high school gymnasium work, will be exempt from this required course in the freshman year.

Physical Education 2. Gymnastics.

A review of the first year's work, including progression in each branch, also club swinging. One lecture on First Aid and two hours of practice a week.

2:35 M. W. F.

No credit

Physical Education 3. Hygiene and Sanitation.

Prerequisite: Science 2b. Lectures on diet, dress, age, temperament, inheritance and personal habits, with special reference to physical training and medico-gymnastic treatment.

Throughout the year, 2 hours a week. 11:35 M. W., Sec 1. 2:35

T. Th., Sec. 2.

Credit 4 hours

Physical Education 21. *Anatomy.*

A study of osteology, general and special anatomy of the skeleton, arthology, muscles and fasciae, the vascular system, arteries.

Throughout the year.

Credit 6 hours

Physical Education 22. *Anatomy.*

A study of veins, lymphatic system, the nerve system, organs of special sense, organs of voice and respiration, organs of digestion, the ductless glands.

Throughout the year.

Credit 6 hours

Physical Education 23. *Theory of Practical Work.*

Lectures and recitations on history of Physical Education; theory and history of dancing; theory of games, reports and discussions; practice teaching and supervising for diploma.

Throughout the year.

Credit 4 hours

Physical Education 24. *Kinesiology.*

This course deals with the principles and mechanics of bodily movement and the classification of exercises according to their effects.

Throughout the year.

Credit 4 hours

Physical Education 25. *Play.*

Organization and practical demonstration of games and folk dances suitable for use in the graded schools.

Throughout the year.

Credit 2 hours

Physical Education 26. *Dancing.*

This course will include exercises for technique, aesthetic, athletic and national folk dances.

Throughout the year, 2 hours a week.

Credit 1 hour

DEPARTMENT
of
FINE ARTS

ART

HARRIET DAY

Students who elect Art as their major must be graduates from an accredited high school or its equivalent. They must complete the following academic courses:

Required Academic Group.

English 1; Psychology 1; History 1; Modern Languages 1; or Mathematics; Science; Physical Education and Home Economics 1.

Major Group: Twenty hours of Art.

Home Economics 1b. *Art Structure.*

Elements of design and color applied to a great variety of general and individual problems. This course gives no drill in technical training but is based on the fundamental laws of art. The course is taken with Home Economics 1.

First or second semester. 9:05 T. Th.

Credit 3 hours

Art 16 a-b. *Freehand Drawing.*

Sketching in all media from still life and nature. Composition and perspective principles.

First or second semester. 1:35-3:35 T. Th.

Credit 2 hours

Art 17 a-b. *Oil and Water Color Painting.*

Composition of still life, fruit, flowers and landscape. Interior views in washes. Prerequisite, Art 1 or 16.

First or second semester. 1:35-3:35 M. W.

Credit 2 hours

Art 18. *Blackboard Drawing.*

Practice and drill in rapid methods of sketching maps, landscapes and animals on the blackboard. No prerequisite.

Second semester. 1:35-3:35 M. W.

Credit 2 hours

Art 19 a-b. *History of Art.*

History of architecture, sculpture and painting of the world's masterpieces. An analysis of the characteristic work of the masters with a study of the political and religious conditions of the times. No prerequisite. Lectures.

First and second semesters. 8:05 T. Th.

Credit 2 hours

Art 20. *Commercial Art.*

Poster and show card writing, lettering, advertisements and cards. Colors will be used from a commercial standpoint as well as aesthetic. All media. Prerequisite, Art 1 or 16.

First semester. 10:35-12:35 M. W.

Credit 2 hours

Art 21. *Crafts.*

Designing and making of all kinds of articles in leather, clay, metal, batik, book-making and pottery. Prerequisite, Art 1 or 16.

Second semester. 10:35-12:35 M. W.

Credit 2 hours

Art 22. *Applied Design and Costume Design.*

Principles of design and color. Color harmony and principles of design applied to original problems in designing a costume drawn to scale and measurements of the student. The course emphasizes the aesthetic aspect of dress-making. Prerequisite, Art 1 or 16.

First semester. 1:35-3:35 M. W. Th.

Credit 3 hours

Art 23. *Advanced Design.*

Principles of design applied to articles of use. Prerequisite, Art 1 or 16.

Second semester. 3:35-5:35 M. W. Th.

Credit 2 hours

Art 24. *Normal Art (High School).*

To prepare departmental teachers for high schools or to teach in combination with some other subject. The course includes handicraft, commercial design, art structure, costume design,

mechanical drawing, house planning, interior decoration and methods of planning a course of study. Prerequisite, Art 1, 16, 17, 20 and 33.

Second semester. 10:35-12:35 T. Th.

Credit 2 hours

Art 25. *Normal Art (Grades).*

A course for teachers in the public schools, which may be taught in the eight grades. The course deals with the methods of presenting the work most effectively in the grades of the common school. Prerequisite: Art 1, 16, 17 and 33.

First semester. 10:35-12:35 T. Th.

Credit 2 hours

Art 33. *House Planning.*

The study of architectural styles with emphasis placed on the American. Discussion and arrangement of floor plans drawn to scale as to artistic beauty, site, sanitation, convenience and suitable to the climate. No prerequisite.

First or second semester. 3:35-4:35 M. W. F.

Credit 3 hours

Art 34. *Interior Decoration.*

Study of color harmonies appropriate for interior and exterior decoration of homes. Discussion of period styles. Landscape gardening suitable for the usual city or town lot. No prerequisite.

First or second semester. 2:35-4:35 T. Th. F.

Credit 3 hours

Art 35. *Life Drawing.*

Drawing and sketching from the life figure in charcoal, oil and chalk. Study of anatomy. Prerequisite: Art 1 and 16.

Credit 2 hours

PIANO

LOIS BENNETT

MAUDE HENSHAW

CORINNE NASH

MARJORIE DWYER

RUTH WOODWARD

Students who elect Piano as their major subject for a degree must offer one unit or the equivalent of Piano 7 and 8 on entrance. They must complete the following courses in Piano: 9, 10, 11 and 12 (with Groups I, II, III, IV, Recital). Theory: Music 11, 21, 23, 24, 25, 26, 30, 31, 51, 52.

CANDIDATES FOR DIPLOMA IN PIANO

Students who apply for diploma in Piano must be graduates of an accredited high school and offer one unit of work in Piano or the equivalent to Piano 7 and 8 on entrance and are required to complete the following course of study to make 92 hours:

<i>Required Academic Group</i>	24 hours
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English 1 and 2; French 1 and 2; Education 14;
Psychology 1; Physical Education 1 and 2.

<i>Major Group</i>	30 hours
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Piano 9, 10, and 11; Music 30 and 31; Music 24;
Music 25 and 26; Music 51 and 52; Recital (2 hours).

<i>Minor Group</i>	12 hours
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Music 11, 21, 23.

<i>Free Elective Group</i>	26 hours
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<i>Total</i>	92 hours
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College students are required to do two hours of supervised practice daily. Two public performances each semester are required of all students in Piano.

Piano 7a and 7b.

Practical hand culture at the table for the development of an even and well balanced technique. Studies and easy pieces by Porter, Redman, Gurlitt, Clementi, etc. Two lessons per week.

First and second semesters.	Credit 4 hours
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Piano 8a and 8b.

Technical exercises for controlling the muscles of the fingers, hands and arms. Studies for expression and phrasing from Kohler, Gurlitt, Bertini, Haydn, Grieg, etc. Two lessons per week.

First and second semesters.	Credit 4 hours
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MAJOR COURSES

Piano 9.

Exercises for endurance, velocity and tone volume according to individual needs. Selections from the little Preludes, Suites and Inventions of J. S. Bach, Sonatas by Haydn and Mozart. Pieces by Schumann, Grieg, MacDowell and others.

Two lessons per week.

Credit 4 hours (without Group I)

Bachelor of Music.

Credit 6 hours (with Group I)

First and second semesters.

Piano 10.

Exercises for endurance, velocity and tone volume according to individual needs. Two and three part Inventions by J. S. Bach and sonatas by Mozart, Haydn and Beethoven. Pieces by Moszkowski, Jensen, Debussy and others.

Two lessons per week.

Credit 4 hours (without Group II)

Bachelor of Music.

Credit 6 hours (with Group II)

First and second semesters.

Piano 11.

Exercises for endurance, velocity and tone volume according to individual needs.

Preludes and Fugues by J. S. Bach, sonatas by Mozart and Beethoven. Pieces by Schumann, Chopin, Saint Saens and others.

Two lessons per week.

Credit 4 hours (without Group III)

Bachelor of Music.

Credit 6 hours (with Group III)

First and second semesters.

Piano 12.

Exercises for endurance, velocity and tone volume according to individual needs.

Preludes and Fugues by J. S. Bach, sonatas by Beethoven and Concertos by Beethoven, MacDowell and Chopin.

Two lessons per week.

Credit 4 hours (without Group IV)

Bachelor of Music.

Credit 6 hours (with Group IV)

First and second semesters.

GROUP I.

One selection from each of the following sub-divisions must be prepared for public performance:

- (a) Bach.....One two-part Invention
- (b) Beethoven.....Sonatina, Op. 49, No. 1
- Haydn.....Sonata in G
-Ed. Schirmer No. 7, Ed. Wood, No. 10
- Mozart.....One Sonata
- (c) Chopin.....Prelude in E Minor or Prelude in B Minor
- Mendelssohn.....One Song without Words
- (d) Heller.....Arabesque
- Grieg.....Butterfly
- Merkel.....Butterfly
- (e) Debussy.....The Little Shepherd
- MacDowell.....Hunting Song, Op. 39

GROUP II.

One selection from each of the following sub-divisions must be prepared for public performance:

- (a) Bach.....One three-part Invention
- (b) Paradisi.....One Sonata or Toccata in A
- Daquin.....The Cuckoo
- Handel.....Gavotte and variations in G
- (c) Beethoven.....Sonata Op. 14 No. 1
- or.....Op. 14 No. 2 or Op. 10, No. 1
- Haydn.....Sonata in E minor
- Mozart.....One Sonata
- (d) Chopin.....One Nocturne, One Waltz
-Mazurka Op. 63 No. 3
- MacDowell.....Impromptu, Op. 46
- Debussy.....The Girl With the Golden Hair

GROUP III.

One selection from each of the following sub-divisions must be prepared for public performance:

- (a) Bach.....One Prelude and Fugue
- (b) Handel.....Air and Variations in B-flat
- Mozart.....Pastorale Variee
- Scarlatti.....Pastorale and Capriccio
- (c) Beethoven.....Sonata, Op. 13 or 22 or 27 No. 2
- (d) Grieg.....Holberg Suite
- Chopin.....Polonaise in C minor
- Schumann.....Grillen or Novellette No. 1
- Chopin.....Fantasie Impromptu, Op. 66

- (e) Arthur Foote.....Caprice in C (double notes)
 MacDowell.....Melody, Op. 39 or Idyl, Op. 39
 Faure.....Romance sans paroles in A-flat
 Cyril Scott.....Etude in C

GROUP IV.

One selection from each of the following sub-divisions must be prepared for public performance:

- (a) Bach.....One Prelude and Fugue
From Book 1, No. 2 or 3 or 21
 (b) Haydn.....Variations in F
 Beethoven.....Sonata Op. 10, No. 3 or Op. 31, No. 2
 (c) SchumannPapillons
 Liszt.....Rhapsodie No. 11
 Chopin.....Impromptu in F sharp
 (d) Debussy.....Reflections in the Water
 Moszkowski.....Etude, Op. 76, No. 6
 MacDowell.....Polonaise, Op. 46

For any composition listed in the above four groups, a composition of equal merit may be substituted.

VOICE

CARRIE ORMEROD

MARGUERITE SPOFFORD

All beginning Voice students are required to do one hour of supervised practice daily.

Advanced Voice students are required to do two hours of supervised practice daily.

Two public performances each semester are required of all Voice students.

Students who elect Voice as their major subject for a Bachelor of Music degree must offer one unit of Voice or the equivalent of Voice 17 and are required to complete the following course in Voice and Theory:

Voice 18, 19, 20, 21 (with extra work in each course for six hours credit). Recital, Choral Club.

Music 11, 21, 23, 24, 25, 30, 45.

CANDIDATES FOR DIPLOMA IN VOICE

Students who apply for diploma in Voice must be graduates of an accredited high school and offer one unit of work, or the equivalent of Music 17, and are required to complete the following course of study to make 92 hours needed for diploma in Voice:

<i>Required Academic Group</i>	24 hours
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English 1 and 2; French 1 and 2; Psychology 1;
Education 14; Physical Education 1 and 2.

<i>Major Group</i>	30 hours
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Voice 18, 19, and 20; Choral Club; Music 30; Music
31; Music 24; Music 22; Music 25; Music 26; Recital.

<i>Minor Group</i>	12 hours
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Piano 11; Music 21 and 23.

<i>Free Elective Group</i>	26 hours
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<i>Total</i>	<hr style="width: 100%;"/> 92 hours
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Students who complete this course will be given a Diploma in Public School Music.

Voice 17.

Principles of breathing, voice placing, tone production, elementary vocalists; Panofka Opus 85; Sieber Opus 42, 43, 45 and 92. Simple songs and phrasing and enunciation.

First and second semesters. Time to be arranged. Two lessons per week. Credit 4 hours

MAJOR COURSES

Voice 18.

Elements of voice building continued. Scales, arpeggios, Vaccai, Master Pieces of Vocalization by Max Specker, M. C. Marchesi Opus; S. Marchesi Opus; Song Classics from French, German and Italian Schools; songs of medium grade, from best composers.

Two lessons per week.

First and second semesters. Time to be arranged. Credit 4 hours

Extra work for B. M. Candidates. 6 hours

Voice 19.

Continuation of exercises for voice building; Vowels by Sieber, Panofke, Bordise, Lamperti and Nava; Song Classics and Concert Songs. Two lessons per week.

First and second semesters. Time to be arranged. Credit 4 hours

Extra work for B. M. Candidates. 6 hours

Voice 20.

Lamperti Studies in Bravura; Master Pieces of Vocalization; Study of Opera and Oratorio; Repertoire; Glee Club. Two lessons per week.

First and second semesters. Time to be arranged. Credit 4 hours

Extra work for B. M. Candidates. 6 hours

Voice 21.

Opera, Oratorio and Repertoire continued; Glee Club. Two hours per week.

First and second semesters. Time to be arranged. Credit 4 hours

Extra work for B. M. Candidates. 6 hours

VIOLIN

FRANCES BUCHANAN

Students who elect Violin as a major subject for a Bachelor of Music degree must complete the following courses in Violin and Theory:

*Violin—30, 31, 32, 33 with Group I, II, III, IV. Recital.

Theory—Music 11, 21, 23, 24, 25, 26, 30, 31, 45.

CANDIDATES FOR DIPLOMA IN VIOLIN

Students who apply for a diploma in Violin must be graduates of an accredited high school and are required to complete the following course of study to make 92 hours:

<i>Required Academic Group</i>	24 hours
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English 1 and 2; French 1 and 2; Education 14;

Psychology 1; Physical Education 1 and 2.

<i>Major Group</i>	30 hours
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Violin 30, 31, 32; Music 30, 31, 24, 45; Orchestra,

Recital.

<i>Minor Group</i>	12 hours
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Music 11, 21, 23.

<i>Free Elective Group</i>	26 hours
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<i>Total</i>	<hr style="width: 100%;"/> 92 hours
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Violin 30.

GROUP I.

Kreutzer, Forty-two studies.

Schradiek, School of Technics (Section 1).

O'Sevick, Preparatory Exercises, Vieuxtemps Romance.

DeBeriot, I, V, VI, & VII. Air Varie.

Handel Sonata, A Major.

Shubert's Serenade.

MacDowell, To a Wild Rose, by Hartmann.

Godard, Berceuse from Joscelyn, Pierne Serenade.

Credit 4 hours

Two lessons per week.

Credit 6 hours

Violin 31.

GROUP II.

Fiorilla, Thirty-six Studies.
DeBeriot I, VI, and IX. Concertos.
David Violin School Vol. II.
Weiniawski, Legende in G Minor.
Mylmarski, Spanisher Tanz, Op. 47, No. 5.
Kreutzer Concerto No. XIII.
Mylmarski Mazurka.

Credit 4 hours

Two lessons per week.

Credit 6 hours

Violin 32.

GROUP III.

Rode, Caprices.
Review of Kreutzer.
Massenet, Meditation from "Thais."
Bach, Sonatas (at least two).
Vieuxtemps, Ballade and Polonaise.
D. Alard, Op. 47, Faust Concert Fantasia.
Schubert, The Bee.
Cuit, Orientale.
R. Drigo, Serenade.
F. Rehfeld, Spanish Dance, Op. 58.

Two lessons per week.

Credit 4 hours

Credit 6 hours

Violin 33.

GROUP IV.

Bach, Six Sonatas.
Mozart, Concerto in E Flat Major.
Mazas, Artist Studies.
David, Introduction and Variations.
David, Andanta and Scherzo.
Bach, Double Concerto, D Minor.
Mendelssohn, Concerto in E Minor.
Vieuxtemps, Fantasia Caprice Op. 11.
Sophr Concerto, VIII and IX.
M. Bruch, Concerto in G Minor.
M. Bruch, Concerto in D Minor.

Two lessons per week.

Credit 4 hours

Credit 6 hours

For any composition listed in the above four groups, a composition of equal merit may be substituted.

Orchestra attendance will be compulsory for all Violin students.

*Students who are candidates for a B. M. degree will do extra work for six hours credit.

DESCRIPTION OF COURSES IN MUSICAL SCIENCE

Harmony, Theory, History of Music, Sight Singing and Ear Training, Musical Appreciation and Musical Pedagogy.

Music 11. *Harmony.*

Musical notation, keys, major and minor scales, triads in all positions and inversions, sequences, sevenths in all forms, open harmony, modulation, etc. Text: Chadwick. Two lessons per week.

First and second semesters. 8:05 T. Th.

Credit 4 hours.

Music 21. *Advanced Harmony.*

Mixed chords, organ point, passing tones, harmonizing melodies, chorals, etc. Text: Chadwick. Two lessons per week.

First and second semesters. 9:05 T. Th.

Credit 4 hours.

Music 23. *History of Music.*

Ancient music of the time of the Troubadours, mediaeval music, polyphonic school, opera, oratorio, Bach, Handel, Mozart, Beethoven, and others up to the period of the Romantic School. The music and composers of the nineteenth century. Text: Filmore.

Two lessons per week.

First and second semesters. 10:35 M. W.

Credit 4 hours.

Music 24. *Theory of Music.*

This course will consist of acoustics, study of rhythm and accents, history of notation, natural and artificial grouping, meter, hymn construction, song forms, sonata forms, analysis of counterpoint, double counterpoint, triple counterpoint and other subjects, a general knowledge of which is necessary to every intelligent pianist. Text for reference: Elson's Theory and Elsons Realm of Music. Two lessons per week.

First and second semesters. 11:35 M. W.

Credit 4 hours.

Music 25. *Harmonic Analysis.*

Text: Cutter. Two lessons per week.

First and second semesters. 1:35 T. Th.

Credit 4 hours

Music 26. *Counterpoint and Composition.*

First and second semesters. Time to be arranged. Credit 4 hours

Music 51. *Musical Pedagogy.*

This course includes a study of some of the principles of psychology as applied to the study of music, and an exposition of the laws of teaching as applied to all branches of music teaching. This course must be taken in connection with Music 52.

First or second semester. 1:35 T. Th.

Credit 2 hours with Music 52

Music 52. *Piano Normal Course.*

A course designed to equip the prospective piano teacher. Practical experience in teaching is given. Open to juniors and Seniors.

First or second semester. 3:35 M. Th.

Credit 2 hours with Music 51

Music 45. *Musical Appreciation.*

This course is intended to broaden the student's knowledge of music and musicians. It will be a study of Folk Song of all nations, Song Classics of French, German and Italian Schools and symphonic music. Two lessons per week.

First and second semesters.

Credit 2 hours.

Music 30 and 31. *Ear Training and Sight Singing.*

This course is a study of notation, recognition by ear of diatonic intervals in major and minor scales, chromatic intervals in major and minor triads and their inversions, chords and sight singing. Dictation exercises are used throughout.

Two years. 11:35 M. W.

Credit 4 hours.

Music 22. *Public School Music.*

In public schools music has taken a very important place and there is a growing demand for teachers who are equipped and capable of directing community music, as well as the work in the grades or high school. State adopted text used.

First and second semesters. 10:35 M. W.

Credit 4 hours

CANDIDATES FOR CERTIFICATE IN PUBLIC SCHOOL MUSIC

Students who apply for Certificate in Public School Music must be graduates of an accredited high school and offer one unit of work or the equivalent of Piano 8a and 8b, and are required to complete the following course of study:

Required Academic Group 18 hours

English 1; Psychology 1; Education 14; Physical
Education 1.

Major Group 14 hours

Voice 18; Choral Club; Music 30; Music 24; Music 22.

Choral Club No Credit

Work in Choral Club is required of all Voice students.

Glee Club No Credit

The Glee Club is open to Voice students. Members are selected by the Voice teachers.

PUBLIC SPEAKING

FRANCES DINSMORE DAVIS

Students who major in Public Speaking as candidates for the degree of Bachelor of Oratory (B. O.) must complete the regularly outlined work under the Required Group for all other degrees; elect 20 hours in other departments; complete English 22a and b, English 32a and b, English 34b, Voice 17 and 18, Physical Education 25 and 26, Education 14 and 15, Art 16, Home Economics 61a; complete the following courses in Public Speaking:

Public Speaking 13a and b, 14a and b, 21a and b, 31a and 41b, 53a and b, 54a and b, 55a and b, 56a and b.

DIPLOMA COURSE

(Three years will be necessary to complete this course.)

Prerequisite: The applicant for a diploma in Public Speaking must

be a graduate of a four-year accredited high school and must offer Reading A and B on entrance. If, however, the student is a classified college freshman and has not had Reading A and B, arrangements may be made whereby she may remove the condition in one year. In order that the student may be able to remove conditions in 11 and 12 (equivalent to A and B) and still complete the course prescribed in three years, arrangements may be made whereby she may take 21, 31a, and 41b in one year.

The requirements for a diploma in Public Speaking are as follows:

<i>Academic</i>	42 hours
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English I, and *French I, and Psychology I, History I, (6 hours elective); Education 26, Physical Education I, and Voice 17.

<i>Fine Arts</i>	20 hours
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Public Speaking 13a and b, 14a and b, 21a and b, 31a, 41b, 53, 54, 55, 56.

<i>Elective</i>	30 hours
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<i>Total</i>	92 hours
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*Credit will not be given for less than two years of modern language. Therefore if a student elects a modern language in which she has no credit, that modern language must be elected the following year.

Completion of the work outlined above will depend upon the student's ability to give a public recital. Students completing the above diploma course will be given a state certificate in Public Speaking for two years.

Note—Private lessons may not be taken without class instruction, but class work may be taken alone for two hours' credit, or combined with private lessons for three hours' credit per semester.

Public Speaking 11a. *Technique.*

Study of the principles underlying oral reading, training in committing and repeating lines from the best writers; drill in pronunciation and enunciation; drills to overcome slovenly habits of speech.

Aim. To cultivate the imagination, to encourage original thinking, to instill the habit of consulting the dictionary and all reference books; to arouse a wholesome respect for words; to create a love for good literature. Text: *Evolution of Expression*, Volumes 1 and 2.

First and second semesters. 8:05 T. Th. Credit 4 hours

Public Speaking 51. *Private Lesson.*

First and second semesters. Credit 2 hours

Public Speaking 12. *Oral Interpretation.*

Continuation of Public Speaking 11; drills in responsive gesture; a study of literary analysis, value of the pause, magnanimity of atmosphere and vitalized mental pictures.

Aim. To deepen the sympathies, to widen the vision, to acquire poise, both mental and physical. Text: *Evolution of Expression*, Volumes 3 and 4. Prerequisite: Public Speaking 11.

First and second semesters. 9:05 T. Th. Credit 4 hours

Public Speaking 52. *Private Lessons.*

First and second semesters. Credit 2 hours

Public Speaking 13a. *Speech Arts.*

Study of the principles of public discourses; development of the power of self-command and directness. Prerequisite: Public Speaking 12. Aim. Development of the intellect.

First semester. 10:35 M. W. Credit 2 hours

Public Speaking 53a. *Private Lessons.*

Text: *Sixteen Perfective Laws of Art*, Volume 1.

First semester. Credit 1 hour

Public Speaking 13b. *Speech Arts.*

Continuation of Public Speaking 13a. Development of repose, sympathy and positiveness. Aim. Development of the imagination. Prerequisite: Public Speaking 13a.

Second semester. 10:35 M. W. Credit 2 hours

Public Speaking 53b. *Private Lessons.*

Text: Sixteen Perfective Laws of Art, Volume 2.

Second semester.

Credit 1 hour

Public Speaking 14a. *Public Address.*

Continuation of Public Speaking 13. Study of selections from the Bible, Henry Ward Beecher, Henry Drummond and others. Prerequisite: Public Speaking 13. Aim. Service.

First semester. 11:35 M. W.

Credit 2 hours

Public Speaking 54a. *Private Lessons.*

Text: Sixteen Laws of Perfective Art, Volume 3.

First semester.

Credit 1 hour

Public Speaking 14b. *Public Address.*

Continuation of Public Speaking 14a. Study of selections from Emerson, Beecher, Webster, Demosthenes; acquirement of weight, fervor and authority. Prerequisite: Public Speaking 14b. Aim. Development of character.

Second semester. 11:35 M. W.

Credit 2 hours

Public Speaking 54b. *Private Lessons.*

Text: Sixteen Laws of Perfective Art, Volume 4.

Second semester.

Credit 1 hour

Public Speaking 21a. *Dramatic Poetry.*

Study of Shakespeare, Tennyson, Browning and of the dramatic elements of all poetry.

First semester.

Credit 2 hours

Public Speaking 55a. *Private Lessons.*

First semester.

Credit 1 hour

Public Speaking 21b. *Contemporary Drama.*

This includes a study of Ibsen, Shaw, Maeterlinck, Rostand, Lady Gregory, Synge, Yeats and others. The study of the drama

is given an important place, because it cultivates the imagination, develops originality and tends to remove all physical handicaps in the way of perfect voice, diction and manner, while training the student to be in sympathy with the emotions of the humanity which she is to interpret.

Second semester.

Credit 2 hours

Public Speaking 55b. *Private Lessons.*

Second semester.

Credit 1 hour

Public Speaking 31a. *Contemporary Literature.*

This course includes: Story telling; selection; abridgement and adaptation of reading, both poetry and prose, from current literature; practice teaching.

First semester.

Credit 2 hours

Public Speaking 56a. *Private Lessons.*

First semester.

Credit 1 hour

Public Speaking 41b. *Teacher's Course.*

General review of the entire course from the pedagogical standpoint; arrangement and cutting of the play and the novel suitable for use during an entire program; responsive gesture, voice placement; practice teaching.

Second semester.

Credit 2 hours

Public Speaking 56b. *Private Lessons.*

Second semester.

Credit 1 hour

DESCRIPTION OF ADMISSION UNITS TO THE COLLEGE

ACADEMIC UNITS

The following description of admission units has been adopted from reports of the Carnegie Foundation and of the College Entrance Examination Board:

ENGLISH—Three or Four Units

This comprises instruction in grammar and composition. English grammar should be reviewed in the secondary school; correct spelling and grammatical accuracy should be exacted in connection with all written work during the four years. The principles of English composition govern-

ing punctuation, the use of words, paragraphs, and different types of composition should be mastered; practice in composition, oral and written, should extend throughout the four years of the secondary school. Written exercises should comprise narration, description, exposition and argument. Let the personal experience of the student be the primary source of the subject in written discourse. For other subjects let the student use general knowledge, and studies other than English as well as from her reading in literature.

Literature

Ability to read with accuracy, intelligence and appreciation is sought by means of two lists of books, headed, Reading and Study. In connection with both lists, the student should be trained in reading aloud, and required to commit to memory some of the more notable passages in verse and in prose. As an aid to literary appreciation, she is advised to acquaint herself with the most important facts in the lives of authors, whose work she reads, with their place in literary history.

REQUIREMENTS FOR 1918-1922.

A.—Reading

The purpose of this course is to foster in the students the habit of intelligent reading and to develop a taste for good literature. The books should be read carefully, and attention given to the main purpose and charm of the author.

The books provided for reading are arranged in the following groups, from each of which two books are to be selected, except as otherwise provided under Group I:

GROUP I.—CLASSICS IN TRANSLATION

The Old Testament, comprising narrative episodes in Genesis, Exodus, Joshua, Judges, Samuel, Kings, Daniel and the books of Ruth and Esther.

Homer—Odyssey, with the omission, if desired, of Books, I, II, III, IV, V, XVI, XVII.

Homer—Iliad, with the omission, if desired, of Books XI, XIII, XIV, XVII, XXI.

Vergil, Aeneid. The Odyssey, Iliad, and Aeneid should be read in English translations of recognized literary excellence.

(For any unit of Group I, a unit from any other group may be selected.)

GROUP II.—SHAKESPEARE

Midsummer Night's Dream.
Merchant of Venice.
As You Like It.
Twelfth Night.
The Tempest.
Romeo and Juliet.
King John.

Richard III.
Henry V.
Coriolanus.
Julius Caesar.
Macbeth.
Hamlet.

Richard II.
 Goldsmith: *She Stoops to Conquer*.
 Sheridan: *The Rivals*.
 Everyman.

GROUP III.—PROSE FICTION

Malory: *Morte d' Arthur*. (100 pages.)
 Bunyan: *Pilgrim's Progress*, Part I.
 Swift: *Gulliver's Travels*.
 DeFoe: *Robinson Crusoe*, Part I.
 Goldsmith: *Vicar of Wakefield*.
 Frances Burney: *Evelina*.
 Scott's Novels: Any one.
 Jane Austen's Novels: Any one.
 Marie Edgeworth: *Castle Rackrent*, or *the Absentee*.
 Dickens' Novels: Any one.
 George Elliott's Novels: Any one.
 Mrs. Gaskell: *Cranford*.
 Kinglsey: *Westward Ho! or Hereward the Wake*.
 Reade: *The Cloister and the Hearth*.
 Blackmore: *Lorna Doone*.
 Hughes: *Tom Brown's Schooldays*.
 Stevenson: Any one of the novels which is out of copyright.
 Cooper's Novels: Any one.
 Poe: *Selected Tales*.
 Hawthorne: Any one of the novels which is out of copyright.
 A collection of short stories by various standard writers.
 Kipling, Kim, or *Captains Courageous*, or *Jungle Books*.
 Howell's *The Rise of Silas Lapham*, *A Boy's Town*.
 Wister: *The Virginian*.
 Cable: *Old Creole Days*.
 Thackeray's Novels: Any one.

GROUP IV.—ESSAYS, BIOGRAPHY, ETC.

Addison and Steele: *The Sir Roger de Coverly Papers*, or *Selections from The Tattler and The Spectator* (200 pages).
 Boswell: *Selections from the Life of Johnson* (200 pages).
 Franklin: *Autobiography*.
 Irving: *Selections from the Sketch Book* (200 pages).
 Lockhart: *Selections from the Life of Scott* (200 pages).
 Thackeray: *Lectures on Swift, Addison and Steele in the English Humorists*.
 Macaulay: One of the following essays—*Lord Clive*, *Warren Hastings*, *Milton*, *Addison*, *Goldsmith*, *Frederic the Great*, *Madame D'Arblay*.
 Trevelyan: *Selections from Life of Macaulay* (200 pages).
 Ruskin: *Sesame and Lilies*.
 Southey: *Life of Nelson*.
 Lamb: *Selections from the Essays of Elia* (200 pages).
 Dana: *Two Years Before the Mast*.
 Lincoln: *Selections*.
 Parkman: *The Oregon Trail*.
 Thoreau: *Walden*.
 Lowell: *Selected Essays* (150 pages).
 Holmes: *The Autocrat of the Breakfast Table*.
 Stevenson: *Inland Voyage and Travels with a Donkey*.

Huxley: Autobiography and Selections from Lay Sermons, including the addresses on Improving Natural Knowledge, A Liberal Education, and A Piece of Chalk.

A collection of Essays, by Bacon, Lamb, DeQuincey, Hazlitt, Emerson, and late writers.

A collection of Letters by various standard writers.

Warner: In the Wilderness.

Curtis: Prue and I.

Hudson: Idle Days in Patagonia.

Clemens: Life on the Mississippi.

Riis: The making of an American.

Bryce: The Hindrance to Good Citizenship.

Burke: Speech on Conciliation with America.

Macaulay's Speeches on Copyright and Lincoln's Speech at Cooper Union.

Washington's Farewell Address and Webster's First Bunker Hill Oration.

GROUP V.—POETRY.

Tennyson: The Coming of Arthur, Gareth and Lynette, Lancelot and Elaine, The Passing of Arthur.

Browning: Cavalier Tunes, The Lost Leader, How They Brought the Good News from Ghent to Aix, Home Thoughts from Abroad, Home Thoughts from the Sea, Incident of the French Camp, Herve Riel, Pheidippides, My Last Duchess, Up at a Villa—Down in the City, The Italian in England, The Patriot, The Pied Piper, "De Gustibus—," Instans Tyrannus.

Scott: The Lady of the Lake.

Coleridge: The Ancient Mariner and Arnold, Sohrab and Rustum.

The books provided for study are arranged in four groups, from each of which one selection is to be made.

GROUP I.—DRAMA

Shakespeare: Macbeth, Hamlet.

GROUP II.—POETRY

Milton: L'Allegro, Il Penseroso, Comus.

The selections from Book IV of Palgrave's Golden Treasury, First Series, with special attention to Wordsworth, Keats and Shelley.

GROUP III.—ORATORY

Burke: Speech on Conciliation with America, Washington's Farewell Address, Webster's First Bunker Hill Oration and Lincoln's Gettysburg Address.

GROUP IV.—ESSAYS

Macaulay: Life of Johnson.

Carlyle: Essay on Burns, with a brief selection from Burns' Poems.

HISTORY

A. *Greek History*—One-half Unit.

The history of Greece from the earliest times to the fall of Corinth (146 B. C.), preceded by a survey of ancient Oriental history.

B. *Roman History*—One-half Unit.

The history of Rome from the earliest times to the death of Constantine (337 A. D.).

Special emphasis is given to the Republic of the first century (B. C.) and the history of the Empire.

C. *Medieval History*—One-half Unit.

This work should begin with a study of the institutions of the Roman Empire under Diocletian and Constantine, and should close with the discovery of America by Columbus.

D. *Modern History*—One-half Unit.

This work should begin with the discovery of America by Columbus, and be a survey of general European history to the present time.

E. *English History*—One-half Unit, or One Unit.

A study of the development of the English people. Topical study and the use of several texts is recommended.

F. *American History*—One-half or One Unit.

A study of the characteristics of the earliest inhabitants of the American continent, early settlements, the making of the nation and United States history.

G. *Civics*—One-half Unit.

Credit will be given for such knowledge of this subject as is indicated by any standard text. The student should be accustomed to work by topics.

LATIN

A. *Grammar, Composition and Reading*—One Unit.

Inflections, rules for composition and derivation of words, syntax, sentence structure, translations from Latin to English, and from English to Latin.

B. *Caesar*—One Unit.

Any four books of the Gallic war, preferably the first four. Prose composition and sight translation.

C. *Cicero*—One Unit.

Any six orations, preferably the following: The four orations against Catiline, Archias, and the Manilian Law. Prose composition and sight translation.

D. *Vergil*—One Unit.

The first six books of the Aeneid, versification in general and dactylic hexameter. Prose composition and sight translation.

GERMAN

A. *Grammar, Composition and Reading*—One Unit.

Drill in pronunciation, rudiments of grammar, memorizing and frequent repetition of easy colloquial sentences, abundant easy exercises designed not only to fix in mind the principles of grammar, but also to cultivate readiness in the reproduction of the natural forms of expression, the reading of seventy-five to one hundred pages of easy text, translating into German easy sentences selected from reading lessons.

B. *Grammar, Composition and Reading*—One Unit.

Review in grammar, practice in pronunciation; dictation, memorizing, prose composition, translation at sight of easy prose and poetry, reading of one hundred fifty to two hundred pages of literature.

FRENCH

A. *Grammar and Composition*—One Unit.

Drill in pronunciation, rudiments of grammar, memorizing and frequent repetition drill of easy colloquial sentences, abundant easy exercises designed not only to fix in mind the principles of grammar but also to cultivate readiness in the reproduction of the natural forms of expression, the reading of one hundred fifty to one hundred seventy-five pages of easy text, translating easy sentences into French.

B. *Grammar, Composition and Reading*—One Unit.

Review in grammar, practice in pronunciation, dictation, memorizing, prose composition, translation at sight of easy prose and poetry, reading of two hundred fifty to four hundred pages of literature.

SPANISH

A. *Grammar and Composition*—One Unit.

Elementary grammar; drill in pronunciation and elements of language. Oral and written exercises from Spanish to English and from English to Spanish. Memorizing and dictation. The reading of one hundred twenty-five pages of easy Spanish and LeSage's *Gil Blas* (translation of Padre Isla).

B. *Grammar, Composition and Reading*—One Unit.

Grammar of the Spanish Academy. Advanced oral and written composition, grammar and conversation. Reading from representative texts.

MATHEMATICS

A. *Algebra*—One and one-half Units.

1. To Quadratics—One Unit.

Special attention should be given to factoring, the solution of equations (numeral and literal), the algebraic statement of problems, theory of exponents, and the simplification of radicals.

2. Quadratics, Binominal theorem and Progressions—One-half Unit.

A review of (1) ratio, proportion, theory of exponents, binominal theorem, progressions and logarithms.

B. *Plane Geometry*—One Unit.

The usual theorems and constructions of good textbooks, including the general properties of plane rectilinear figures; the circle and the measurements of angles; similar polygons; areas; regular polygons and the measurement of the circle. Application to the mensuration of lines and plane surfaces.

C. *Arithmetic*—One-half Unit.

SCIENCE

A. *Physics*—One Unit.

Work in this should be conducted upon the plan of combined laboratory, lecture demonstration and class periods. The laboratory work should consist of at least twenty experiments in sound and mechanics, and twenty in heat, light and electricity. Candidates must submit laboratory notebooks properly certified. These should contain a brief account, in the pupil's own language, of the work, step by step, as she actually did it.

B. *Chemistry*—One Unit.

Preparation in chemistry should include a separate manual of laboratory directions containing as little as possible besides working suggestions. At least forty experiments from a group of sixty or more should be made. Three periods a week should be devoted to lecture and recitation work, and, in addition to this, at least two double laboratory periods a week must be spent by students in actual laboratory work. The candidate must submit a laboratory notebook properly certified.

C. *Botany*—One-half or One Unit.

A knowledge of anatomy and morphology, physiology, ecology, the natural history of the plant, groups, and classifications is required. At least half of the time should be devoted to individual laboratory work, and the remainder to recitations and discussions. Accurate drawings with careful notes and clear descriptions and an herbarium of fifty plants should be presented. All must be properly certified.

D. *Zoology*—One-half or One Unit.

A one-half year course should cover the study of the classifications, general structure and the life histories of type from at least five groups of animals. As far as practicable, structure and functions should be studied together.

A notebook with careful outline drawings of the chief structures studied anatomically, general natural history, with notes on demonstrations and explanations of drawings should be submitted, properly certified.

E. *Physiology*—One-half Unit.

The emphasis should be upon the mechanism of the phenomena of life and the functions of the various organs of the human body. A notebook properly certified must be submitted with careful outline drawings of the chief structures studied anatomically with explanations of the drawings. No credit is given for work done before the first year of the Secondary School.

F. *Physical Geography*—One-half or One Unit.

Preparation for this should include a study of the physical forces of the earth, the simple facts and principles in mathematical geography, general facts concerning temperature and precipitation, with a study of physiographic forms, and earth sculpture. Two-fifths of the time should be spent in laboratory work. Notebooks and laboratory records must be submitted.

G. *Agriculture*—One-half Unit.

General principles of production and marketing of crops; stock breeding.

TECHNICAL ARTS

COMMERCIAL ARTS

A. *Elementary Bookkeeping*—One-half Unit.

A good, clear, business handwriting. Definitions of double-entry terms, with rules for debit and credit, kinds and uses of books; conduct of a set, including the journal, cashbook, salesbook, ledger, checkbook, bank passbook and trial balance book; closing of books. Single entry set; changing from single entry to double entry.

B. *Business Law*—One-half Unit.

Legal principles governing business relations. Text book supplemented by some study of cases, discussions, and practice in drawing legal papers.

C. *Stenography and Typewriting*—One Unit.

The "touch" method is strongly recommended, accuracy and speed in taking dictation and transcribing notes. Equally essential are correct spelling, capitalization, punctuation and paragraphing.

No credit is given unless the student has a speed of seventy-five words per minute in dictation, and twenty-five words per minute on the machine. Care of machine and methods of copying, manifolded and filing papers.

D. *Commercial Geography*—One-half Unit.

The effect of the physical factor; the influence of race, religion, education and commercial politics in commerce. Means of transportation and communication. Textbook supplemented by map work and assigned readings.

E. *Commercial Arithmetic*—One-half Unit.

Rapid calculation, short methods and principles.

HOUSEHOLD ARTS

A. *Plain Sewing*—One-half Unit.

Every exercise in sewing should illustrate an important principle or process, or a simple combination of such principles and processes. Hand sewing and sewing machine work must be equally insisted upon. (a) The various stitches and their special uses; (b) hand sewing, fundamental processes; (c) the use and care of sewing machines and their attachments; (d) the nature and special uses of cotton, linen, and woolen goods; (e) the drafting of patterns, use and cutting out; (f) taking measurements and making of simple garments.

B. *Sewing and Millinery*—One-half Unit.

Making of shirt waists, wash dresses and similar garments.

Millinery: Study of materials for hats; making, altering and covering hat frames. The planning, making and trimming of seasonable hats of appropriate material. Economy and good taste in dress.

HOUSEHOLD SCIENCE

A. *Cooking*—One-half Unit.

Food classified and tested for food-principles. Study of heat upon foods, alone and in combination with and without water and other liquids; experiments with leavening agents, and their uses shown in actual cooking. Bread-making, the theory and practice of canning and preserving fruits, vegetables and meats. Planning, cooking and serving meals. Waiting on table.

B. *Home Management and Sanitation*—One-half Unit.

Cost of food; market price; the cost of meals. Household accounts. The family dietary; the planning, weighing and cooking of apportioned meals. Diets for infants, invalids and convalescents.

Sanitation: Selection of site, house-planning; heating, lighting and ventilating. Water supply; disposal of waste, furnishing and decorating; cleaning processes, including laundry work.

DRAWING**A. *Drawing*—One-half Unit.**

Free hand drawing of simple geometrical plans and solid figures, and simple pieces of machinery, with a fair knowledge of the rules of perspective and light and shade as applied in freehand sketching. The candidate should be able to reproduce from a flat copy with enlargement or reduction of size.

Every candidate must present at the time of admission a set of free hand drawings, 20 in number, executed during a course in a preparatory school. These drawings should display proficiency of student and must be properly certified by the teacher, and the endorsement must, in effect, be as follows:

THE OKLAHOMA COLLEGE FOR WOMEN

I certify that the accompanying drawings were actually executed by _____, during the year 19____, while under systematic instruction in drawing in _____School.

Instructor in Drawing.

MUSIC

Credit will be given only for work done in this college or one of equal standing.

***Piano*—One-half or One Unit.**

See college course of study, Music 7 and 8.

***Voice*—One-half or One Unit.**

See college course of study, Music 17 and 18.

PUBLIC SPEAKING

Credit will be given only for work done in this college or one of equal standing.

***Reading*—One-half or One Unit.**

See college course of study, Public Speaking, A and B.

PREPARATORY
SCHOOL

PREPARATORY SCHOOL FACULTY

MAXIE N. WOODRING	Director
A. M., George Peabody College for Teachers.	
MARY R. BELL	Latin
A. B., Southwestern College.	
JEFFIE YOUNG	History
A. B., University of Texas.	
EDITH E. MACMILLAN	Science
A. M., Columbia University.	
CLYDE HART	English
A. B., University of Oklahoma.	
RUTH DINWIDDIE	Mathematics
B. S., Oklahoma College for Women.	
LUCIA E. HALL	Modern Languages
A. B., Elmyra College.	
HAZEL FROST	Household Art
B. S., Oklahoma College for Women.	
MARTHA C. SQUIRES	Household Science
B. S., Columbia University.	
-	Physical Education

COMMITTEES

Admission and Clasification: Woodring, Bell, Young.

Schedule: Maddox, Macmillan, Squires, Leo.

Course Cards: Frost, Hall, Dinwiddie.

Student Activities: Bell, Young, Dinwiddie, Frost, Henshaw.

THE PREPARATORY SCHOOL

AIM

The Preparatory School of the Oklahoma College for Women aims to perform a double function. For its pupils it seeks to provide the best possible opportunities for fulfilling the aim of secondary education:

(1) To provide the minimum essentials in order that the individual may function on a plane of common thinking as a member of the social group.

(2) To provide sufficient election to develop the individual along lines of dominant interests.

For the Department of Education in the College it serves as a laboratory for observation and practice for seniors interested in the practical problems of secondary education.

GENERAL SCHOOL ORGANIZATION

The organization and administration is under the immediate direction of a director who is also supervisor of practice teaching.

The School Year. The regular school year comprises thirty-six weeks, extending from September 14 to May 25. It is divided into semesters with a short recess at Christmas. See calendar, page 2.

The School Day. The school day begins at 8:05 and continues until 5:35 with a recess of one hour from 12:35 to 1:35 for luncheon, and thirty minutes from 10:05 to 10:35 for assembly, societies, etc. Five minutes are allowed at the beginning of each recitation period for the assembling of classes. The attendance of all pupils is required at assembly. See schedule in back of catalog.

Preparation of Lessons. The class exercises are conducted in such a way that pupils receive considerable attention in methods of study. Through the entire course the establishing of students in systematic, economical and effective study habits is made one of the important purposes of the school. In view of this the study periods are scheduled and the student advised as to the best use of her time.

Attendance. Regular and punctual attendance upon all school exercises is required. Failure in this regard must be excused at the office of the director and absences must be explained by letter or telephone. The director reserves the right to reject an explanation. Two unexcused absences during a semester forfeit any exemption from final examination, three unexcused absences forfeit all credit in the course, four unexcused absences will necessitate a withdrawal from school. Three unexcused tardy marks equal one unexcused

absence. Two unexcused absences in Piano, Voice, Violin, Public Speaking (private lessons) will forfeit the student's place in the department. An absence or tardy must be explained within two days after the student returns or the absence or tardy will be marked unexcused.

Discipline. The school aims to secure in its pupils the fullest possible development of a sense of individual responsibility. To this end the Preparatory School has its representation on the college Student Government Committee, which organization assumes the responsibility for the fixing and maintaining of high social standards.

Student Activities. Realizing that the development of the social nature of the pupils through extra-curricula activities is necessary in developing a well balanced social being the Preparatory School provides social organizations, supervised by faculty advisers as a means to this end. There are four literary societies. Each student is urged to join one of these societies. Each class has its own organization and by the interclass contests in literary and athletic pursuits a wholesome rivalry is established, resulting in genuine school spirit. The Preparatory School students join the college student in the Young Women's Christian Association, Athletic Association, Glee Club, Dramatic Art Club and Orchestra. The students give full co-operation in the publication of the college weekly, **The Trend**, and the college annual, **The Argus**.

Equipment. Students of the Preparatory School have the use of the college gymnasium, tennis and basket ball courts, library and laboratories.

Educational Guidance. Provisions for individual interests and capacities can never be made satisfactory until studies of the individual pupil have been made to find these traits. During the first year that the pupil spends in the school it is desired that attention be given to "trying her out" and to making surveys of her personal equipment, home training, economic conditions, school career and physical condition. With these facts in mind such elections as are provided may be intelligently advised and students may be directed into such studies as they can pursue with most profit.

ADMISSION

Registration is required on the appointed days at the beginning of each term. All candidates for admission to the first year of the Preparatory School must be twelve years of age and give evidence of possessing good health and good moral character. They must have completed the eighth grade or the equivalent and must present their report card for the eighth grade or eighth grade diploma before they will be classified.

Admission to the second, third or fourth year is by certificate or examination. Admission by certificate is allowed only on presentation

of credits from accredited schools. Applicants for admission to an advanced class must submit a full authenticated statement of high school subjects which have been completed and in which credit is desired. This statement must be mailed direct to the director from the principal or superintendent of the school where these subjects were completed. A special blank for this purpose is attached in the back of the catalog.

Students from non-accredited schools and those who can not furnish official transcript of credits will be required to take entrance and advanced standing examinations on September 16, 17, 19, 20.

If any applicant is conditioned in a subject of a lower year than that to which she is admitted that condition must be removed during the first year of attendance. No student will be admitted as a candidate for a diploma or certificate after October 25 of the graduation year. The graduation year must be taken in residence.

All students must secure an admission card from the Director before consulting the Classification Committee.

CLASSIFICATION

After the credentials of admission have been presented and approved by the director the student will present herself to the Classification Committee, which will assist her in selecting her course of study. The course of instruction offered is designed to give the student the common essentials of education and to allow a sufficient amount of election to meet individual needs.

Parents and students are urged to make choice of studies after seeking advice of director and teachers, who will advise carefully, keeping in view the educational future and vocational expectations of the individual student. The practical value of any subject to a student will depend upon her fidelity, interest and application. Any subject faithfully pursued will be found of value; but no subject should be chosen except in view of what it may contribute to a group of studies carefully selected in each year with specific end in view. It is believed that any course of study, deliberately made and adhered to, will be more profitable to the student than studies chosen by her from year to year, without plan, under the influence of temporary preference; it is therefore recommended that, upon the student's entering the Preparatory School, some course of study be chosen by her and her parents and that this course be adhered to throughout. However, if it is discovered that a mistake has been made in choosing work the student will be reclassified by the director. When such a mistake is made the sooner a change is effected the better.

The course is planned in term of units. "A unit represents a year's study in any subject, constituting approximately a quarter of a full year's work." Sixteen units are required for graduation. Eleven

units are required. the remaining five are elective, only one of which may be Fine Arts.

If a student wishes to prepare to enter a college she must be certain to elect two units of one foreign language during her course. Students are warned and advised two years before graduation to consult the director with reference to completing preparation for college entrance. (See college entrance requirements, page 29.)

Students desiring to take electives in the Commercial Science department will find the plan of election in note on page 116.

No student will be allowed to carry more than four and three-fourths ($4\frac{3}{4}$) units or less than three (3) units. If a student fails to do good work in academic studies she will be required to drop her Fine Art subject. Classification of students in classes is determined by the number of units she has completed, as follows:

First Year—Completion of the eighth grade.

Second Year—Completion of three units.

Third Year—Completion of seven units.

Fourth Year—Completion of eleven units.

A certificate or special diploma will be given in Business to students completing the outlined courses on page 64.

IRREGULAR STUDENTS

Students who do not wish to pursue a regular course as candidates for a diploma or certificate may enter as irregular students provided that they are sixteen years old. They will not be allowed to elect more than four and three-fourths ($4\frac{3}{4}$) or less than three (3) units. They must elect two (2) units from the following: English, Science, History, Mathematics, French, Spanish, Latin. They cannot elect more than two from the following: Piano, Voice, Violin, Art, Public Speaking. Irregular students are classified in one of the four regular classes according to the work completed, and they must conform to all admission requirements concerning presentation of official transcript of former work, and they will be required to conform to all other regulations imposed on regular students.

DAILY PROGRAM

After a definite course has been decided upon and has been approved by the Classification Committee, the student will arrange her daily program under supervision of the Committee on Schedules. When a student's course has been scheduled she may not change except by permission of the director. All courses and schedules must be adjusted within two weeks after date of registration. The schedule of classes may be found at the back of the catalog and also after the description of each course. Each student will be regularly scheduled for study periods and practice periods in the practice rooms. Enroll-

ment cards for each class will be given each student. It will be necessary to present these cards on first day of attendance at classes.

CREDIT

The system of grading is as follows: A is excellent; B is good; C is fair; D is failure. Plus or minus after a letter indicates whether a student ranks high (+) or low (—) in a group.

A student who receives D— does not receive credit in the course. If a grade of D or D+ is received the student is considered conditioned in that course and is entitled to a second examination. Conditions must be removed before the next semester. The passing grade is C—.

If at any time the student shows inability to do the work of any class to which she has been admitted she is assigned to a lower class and the credit already received in the lower class is cancelled. If a student receives three unexcused absences during one semester in one course she forfeits the credit in that course.

Students who enter later than November 1st of the first semester or March 14th of the second semester will not receive credit unless they present credentials showing that they have completed the first six weeks of the semester in an institution of equal standing or can give evidence of ability to pursue the work satisfactorily.

When a student wishes to withdraw from school she must see the director in order to get an honorable withdrawal card. Unless this form be complied with no credit will be given for any work done during the semester in which she withdraws. Students leaving at the end of the year without a special permit before the day scheduled for the close of school activities thereby forfeit credit for all work done during the semester.

For Calendar, see page 2.

For General Information concerning the college see page 9.

For Laws Governing Dormitory Admission see page 14.

For General Regulations see page 15.

For Dress Regulations see page 18.

For Scholarships see page 23.

THE COURSE OF INSTRUCTION

PLAN BY GROUPS

Required for graduation: Sixteen units.

Group A. *Required: 11 units.*

English A—Composition and Rhetoric.....	1 unit	
English B—Composition and Rhetoric Advanced.....	1 unit	
English C—English Literature	1 unit	—4
English D—English and American Literature.....	1 unit	
*Mathematics A2 or D1—Arithmetic	$\frac{1}{2}$ unit	
Mathematics B—First Year Algebra.....	1 unit	—2½
Mathematics C—Plane Geometry	1 unit	
History B—Modern	1 unit	
History D—American	1 unit	—2
Science A—General	1 unit	
Science—Elective	$\frac{1}{2}$ unit	—1½
xHome Economics C—Cooking and Sewing.....	1 unit	—1

Group B. *Elective: 5 units.*

Academic: Not less than one unit and not more than five units.

Technical: Not more than four units, only one of which may be Fine Arts.

Physical Education is required of all students unless excused by the resident nurse.

xAll fourth-year students who are candidates for a diploma are required to make their graduation dresses in the Home Economics department.

*First-year students and second-year students who have had first-year Algebra and have not had Arithmetic will be scheduled in Mathematics A2; third-year and fourth-year students who have not met the requirement in Arithmetic will be scheduled in the Mathematics D1.

GENERAL CURRICULUM

First Year

REQUIRED SUBJECTS			ELECTIVE SUBJECTS (Elect one unit)		
Subject	Periods Per Week	Units	Subject	Periods Per Week	Units
English A -----	5	1	French A -----	5	1
Comp.-Rhet.			First Year		
Mathematics A2 ----	5	½	Spanish A -----	5	1
Arithmetic			First Year		
Science A -----	5	1	Latin A -----	5	1
General			First Year		
Physical Ed. A-----	2	¼	Science E -----	5	½
			Bookkeeping -----	5	1
			Elementary		
			Penmanship 1 -----	3	} ½
			Spelling 1 -----	2	
			Reading -----	2	
			Fine Art -----	2	

Second Year

REQUIRED SUBJECTS			ELECTIVE SUBJECTS (Elect one unit)		
Subject	Periods Per Week	Units	Subject	Periods Per Week	Units
English B -----	5	1	French B -----	5	1
Comp.-Rhet.			Second Year		
Mathematics B -----	5	1	Spanish B -----	5	1
Elem. Algebra			Second Year		
History B -----	5	1	Latin B -----	5	1
Modern			Caesar		
Physical Ed. B-----	2	¼	Science B2 -----	5	½
			Zoology		
			Science B1 -----	5	½
			Botany		
			Science E -----	5	½
			Physiology		
			*H. E. C. -----	10	1
			Cooking		
			Sewing		
			Bookkeeping -----	5	1
			Elementary		
			Com. English -----	5	1
			Penmanship 1 -----	3	} ½
			Spelling 1 -----	2	
			Reading -----	2	
			Fine Art -----	2	

Third Year

REQUIRED SUBJECTS			ELECTIVE SUBJECTS		
Periods			*(Elect one unit)		
Subject	Per Week	Units	Subject	Per Week	Units
English C -----	5	1	French A -----	5	1
Eng. Lit.			First Year		
Mathematics C -----	5	1	Spanish A -----	5	1
Pl. Geom.			First Year		
*H. E. C. -----	10	1	Latin A -----	5	1
Cooking			First Year		
Sewing			Latin C -----	5	1
Physical Ed. C. -----	2	$\frac{1}{4}$	Cicero		
			Economics D1 -----	5	$\frac{1}{2}$
			Elementary		
			Sociology D2 -----	5	$\frac{1}{2}$
			Elementary		
			Science C -----	7	1
			Chemistry		
			Science D -----	7	1
			Physics		
			Science B1 -----	5	$\frac{1}{2}$
			Zoology		
			Science B2 -----	5	$\frac{1}{2}$
			Botany		
			Bookkeeping -----	5	1
			Elementary		
			Penmanship 1 -----	3	} $\frac{1}{2}$
			Spelling 1 -----	2	
			Stenography -----	5	
			Elementary		1
			Typewriting -----	10	$\frac{1}{2}$
			Elementary		
			Com. Law 2 -----	3	$\frac{1}{2}$
			Com. Geog. 1 -----	3	$\frac{1}{2}$
			Fine Arts -----	2	$\frac{1}{2}$

*If a student elects H. E. C. in the second year she will be exempt from the requirement in the third year and will have two electives in the third year instead of one.

Fourth Year

REQUIRED SUBJECTS				ELECTIVE SUBJECTS (Elect 2 units)			
Subject		Periods		Subject		Periods	
		Per Week	Units			Per Week	Units
English D	-----	5	1	French B	-----	5	1
Eng. and Am. Lit.				Second Year			
History D	-----	5	1	Spanish B	-----	5	1
American				Second Year			
Physical Ed. D	-----	2	$\frac{1}{4}$	Latin B	-----	5	1
Graduation Dress		5	0	Caesar			
				Latin D	-----	5	1
				Vergil			
				Economics D1	-----	5	$\frac{1}{2}$
				Elementary			
				Sociology D2	-----	5	$\frac{1}{2}$
				Elementary			
				Science C	-----	7	1
				Chemistry			
				Science D	-----	7	1
				Physics			
				Science B1	-----	5	$\frac{1}{2}$
				Zoology			
				Science B2	-----	5	$\frac{1}{2}$
				Botany			
				H. E. D2	-----	10	$\frac{1}{2}$
				Adv. Cooking			
				Grad. Dress			
				Bookkeeping	-----	5	1
				Elementary			
				Penmanship 1	-----	3	$\frac{1}{2}$
				Spelling 1	-----	2	
				Stenography	-----	5	
				Typewriting	-----	10	$\frac{1}{2}$
				Com. Law 2	-----	3	$\frac{1}{2}$
				Com. Geog. 1	-----	3	$\frac{1}{2}$
				Fine Arts	-----	2	$\frac{1}{2}$

Fine Arts: Students may elect one-half ($\frac{1}{2}$) unit of Fine Art—Piano, Voice, Violin, Public Speaking, Art—each year, but only one unit credit may be applied to the requirements for diploma. Voice is open to third and fourth year students only. If the course of a student will allow the election of a second fine art, arrangement may be made with the director. In order to receive credit in fine art the student must have at least two lessons per week and must devote one hour a day to practice.

College Entrance: If a student wishes to meet college entrance requirements she must elect two years of one foreign language.

Business Course: A student may be able to arrange a business course from the above scheme by making the following electives: **First Year**—Penmanship and Spelling; **Second Year**—Bookkeeping; **Third Year**—Stenography and Typewriting; **Fourth Year**—Stenography and Typewriting Advanced, Commercial Geography and Law. Arrangements may be made to substitute Commercial English for English B in the second year.

ENGLISH

State adopted texts will be used in all classes.

English A. *Composition and Rhetoric* (Required).

General review of grammar; correlation of grammar and Rhetoric. Emphasis is placed on history and meaning of words; on sentence structure, paragraph structure, and punctuation. One written theme and one oral exercise each week. Outside readings and two classics required each semester.

First and second semesters. Five periods per week.

Sec. 1, 8:05. A. H. 309. Sec. 2, 1:35. A. H. 309. Credit 1 unit

English B. *Composition and Rhetoric* (Required).

Study of the essentials of good composition. Detailed study of paragraphs. Through drill in narration, description, exposition and argumentation. Study of figures of speech; of versification. Written themes and oral composition each week as assigned. Outside readings and three classics required each semester.

First and second semesters. Five periods per week.

Sec. 1, 9:05 A. H. 309. Sec. 2, 2:35 A. H. 309. Credit 1 unit

English C1. *English Literature* (Required).

General survey to the time of the French influence. Special emphasis is put on the correlation of historical events with literary

periods. Outside readings and themes as required. Pace's selected readings used in connection with text.

First semester. Five periods per week.

Sec. 1, 1:35 A. H. 207. Sec. 2, 8:05 A. H. 205. Credit $\frac{1}{2}$ unit

English C2. *English Literature* (Required).

Text the same. Study of English Literature from the time of French influence to the Romantic Age. Other work is the same as for C1.

Sec. 1, 1:35 A. H. 207. Sec. 2, 8:05 A. H. 205. Credit $\frac{1}{2}$ unit

English D1. *English Literature* (Required).

Text: Same as for English C. Study of English Literature from the beginning of the Romantic Age to the end of the text. Outside readings and themes as required. Pace's selected readings used.

First semester. Five periods per week.

Sec. 1, 9:05 A. H. 311. Sec. 2, 11:35 A. H. 201. Credit $\frac{1}{2}$ unit

English D2. *A General Survey of American Literature*. (Required.)

Outside readings and themes as required. A book of selected readings from American Literature is used in connection with the text.

Second semester. Five periods per week.

Sec. 1, 9:05 A. H. 311. Sec. 2, 11:35 A. H. 201. Credit $\frac{1}{2}$ unit

FRENCH

LUCIA E. HALL

French A. *Elementary French* (Elective).

The elements of grammar; written and oral exercises; memorizing of idiomatic expressions, proverbs, and a few short poems. Drill upon all forms of regular verbs and certain tenses of the more common irregular verbs. Reading and simple conversation

based upon approximately one hundred fifty pages of the following: Worman, First French Book; Meras, Le Premier Livre; Snow and Lebon, Easy French; Roux, Elementary French Reader; Spink, French Plays for Children; Bierman and Frank, Conversational French Reader.

First and second semesters. Five hours a week. 2:35.

A. H. 203.

Credit 1 unit.

French B. *Intermediate French* (Elective).

Review of the essentials of grammar and completion of elementary grammar. Dictation; oral and written composition; memorizing of easy prose and verse. Drill upon verbs, especially all irregular verbs. Supplementary reading of about fifty pages outside of class. Reading of approximately three hundred pages from the following: Meras and Roth, Petits Contes de France; Francois and Giroud, Simple French; Bruno, Le Tour de la France; Malot, Sans Famille; Laboulaye, Contes Bleus; Dupres, Dramas et Comedies; Legouve et Labiche, La Cigale chez les Fourmis; Halevy, Un Mariage d'Amour; L'Ete de la Saint Martin; Daudet, La Belle Nivernaise.

First and second semesters. 9:05. Five hours a week.

A. H. 111.

Credit 1 unit.

SPANISH

LUCIA E. HALL

Spanish A. *Elementary Spanish* (Elective).

An elementary course attempting to give one as early as possible accuracy and fluency in the use of Spanish. Elements of grammar; dictation; memorizing of idioms, proverbs, and a few short selections of prose and verse; simple forms of letter writing; drill on regular verbs and a few irregular ones. To be conducted as far as possible in Spanish. Reading and simple conversation based upon approximately one hundred and fifty pages of the following: Worman, First Spanish Book (Revised); Harrison, Elementary Spanish Reader; Espinosa, Elementary Spanish Reader; Henry, Easy Spanish Plays; Bransby, A Spanish Reader.

First and second semesters. 11:35. Five hours a week.

A. H. 107.

Credit 1 unit.

Spanish B. *Intermediate Spanish* (Elective).

Review of elements of grammar, with special emphasis upon verbs, regular and irregular, and idioms based upon them. Oral and written composition; dictation; memorizing of selected passages of prose and verse; supplementary reading of about fifty pages outside of class. Reading and conversation based upon approximately two hundred fifty pages of the following: Roessler and Remy, *First Spanish Reader*; Hills, *Spanish Tales for Beginners*; Harrison, *Intermediate Spanish Reader*; Waxman, *A Trip to South America*; and one or two easy plays.

First and second semesters. 8:05. Five hours a week.

A. H. 111.

Credit 1 unit

LATIN

MARY R. BELL

Latin A. *Elementary Grammar; Reading* (Elective).

Elementary grammar; inflections; rules for composition and derivation of words; syntax of cases and verbs; sentence structure; exercise in translation from Latin to English and from English to Latin. Translation at sight of easy selections. Easy passages from Caesar's *Gallic War*, Book 1. Five hours per week.

First and second semesters. Sec. 1, 11:35 A. H. 203. Sec. 2, 8:05 A. H. 203.

Credit 1 unit

Latin B. *Caesar's Gallic War, Books 1-4, or its Equivalent in Latin of Equal Difficulty* (Elective).

Daily drill in pronunciation, inflection, syntax and sentence structure. The subject matter of the text will be discussed from a historical point of view, particular attention being given to the military life of the Romans. The political and military careers of Caesar will be studied. Sight translation daily; prose composition weekly. Prerequisite: Latin A. Five hours per week.

First and second semesters 10:35. A. H. 203. Credit 1 unit

Latin C. *Cicero's Orations against Catiline 1-4; Oration for the Manilian Law; Oration for Archias, or Selections from Cicero's Essays and Letters* (Elective).

Practice in translation, pronunciation, syntax. Special attention will be given to the historical references and setting. Study of the life of Cicero, with his influence on Roman life. A critical study will be made of the structure of the Roman oration. Sight translation daily, prose composition weekly.

Prerequisite: Latin B. Five hours per week.

First and second semesters. 2:35. A. H. 204. Credit 1 unit

Latin D. *Vergil's Aeneid, Books 1-6. Selections from Ovid may be substituted for parts of the Aeneid* (Elective).

In addition to the translation, attention will be given to the poetical structure, forms, vocabulary and phraseology. The mythological sources of the poem will be carefully considered. Attention will be given to the epic as a literary production. The influence of Vergil will also be considered. Sight translation daily, prose composition weekly. Prerequisite: Latin C. Five hours per week.

First and second semesters. 9:05. A. H.—D. R. Credit 1 unit

MATHEMATICS

LULA PINGER

*Mathematics A1 and 2. *Arithmetic* (Required).

Emphasis is put upon the thorough understanding of the principles of fractions, percentage and its various applications, square and cube root. Five recitations per week.

First or second semester.

Credit $\frac{1}{2}$ unit

Math. A1, Sec. 1—2:35 A. H. 109—First semester.

Math A2, Sec. 2—11:35. Second semester.

Math. A, Sec. 3—1:35 A. H. 109. First and second semesters.

Math. A2, Sec. 4—10:35. Second semester.

Mathematics B. *Algebra through Quadratics* (Required).

The four fundamental operations; factoring; determination of the highest common factor and least common multiple; fractions, including complex fractions; linear equations; problems; square root; quadratic surds; quadratics. Five recitations per week.

First and second semesters. 9:05 A. H. 109.

Credit 1 unit

Mathematics C. *Plane Geometry* (Required).

The usual theorems and constructions including the general properties of plane and rectilinear figures; the circle and measurement of angles; similar polygons, regular polygons and the measurement of the circle; the solution of original exercises, including loci problems; applications to the mensuration of lines and planes. Five recitations per week.

First and second semesters.

Credit 1 unit

Sec. 1—11:35 A. H. 109. Sec. 2—9:05 A. H. 107.

Mathematics D1. *Arithmetic* (Required if Math A1 or 2 has not been taken).

See Math. A. This course in arithmetic will be offered for those students in the third and fourth year who have not met the requirement in arithmetic. Five recitations per week.

First semester. 10:35 A. H. 109.

Credit $\frac{1}{2}$ unit

Mathematics D2. *Algebra Advanced* (Elective).

Quadratics. Exponents of roots, logarithms, imaginary and complex numbers, graphs of quadratic equations, theory of quadratic equations, proportion, variation and limits, series. Five recitations per week.

First semester 10:35 A. H. 109.

Credit $\frac{1}{2}$ unit

*All First Year students will be enrolled in Math. A2, second semester. All Second Year students who have not had secondary school arithmetic will take either Math. A1 or A2. Third and Fourth Year students who have not met the arithmetic requirements will be scheduled in Mathematics D1.

SCIENCE

EDITH MACMILLAN

IDA KRAUSS

Science A. *General Science* (Required).

A course introducing some of the elements of chemistry, physics, physiology, botany, zoology and physiography, simple experiments performed by students in laboratory. The course will be given as outlined in Hessler's Text on General Science.

First and second semesters. Sec. 1—9:05 A. H. 103. Sec. 2—11:35 A. H. 103. Sec. 3—2:35 A. H. 103.

Five periods per week.

Credit 1 unit

Science B1. *Zoology* (Elective).

This course will endeavor to give the student a comprehensive view of the entire animal kingdom. Structure, life histories and ecology. Recitations, five hours per week, laboratory.

First semester. 1:35 M. T. Th. F. A. H. 205.

1:35 W. Lab. A. H. 106.

Five periods per week.

Credit $\frac{1}{2}$ unitScience B2. *Botany* (Elective).

This course deals with the higher or seed bearing plants; also a brief discussion of other plants taken in the order of their complexity. Recitations, five hours per week, laboratory.

Second semester. 1:35 M. T. Th. F. A. H. 205.

1:35 W. Lab. A. H. 106.

Five periods per week.

Credit $\frac{1}{2}$ unitScience C. *Elementary Chemistry* (Elective).

An elementary but precise presentation of the whole field of chemistry is given and special emphasis is put upon the application of chemistry to everyday life. An adequate scientific development of the fundamental laws, facts, and theories of the subject is given and specific instructions for individual laboratory work is provided. Recitations and laboratory, seven hours per week.

First and second semesters. 1:35 A. H. 101.

Credit 1 unit

Science D. *Physics* (Elective).

This course deals with the facts and principles of elementary physics, and includes elementary mechanics, sound, heat, light, and electricity. Recitations, five hours per week; laboratory.

First and second semesters. 1:35 A. H. 101. Credit 1 unit

SOCIAL SCIENCE

JEFFIE YOUNG

BENSON BOTTS

History A1. *Ancient History* (Elective).

A survey of ancient history to the breakup of the Roman Empire. Textbook, reading and reports.

First semester. Five periods per week.

Not offered in 1920-1921.

Credit $\frac{1}{2}$ unit

History A2. *Mediaeval History* (Elective).

From the breakup of the Roman Empire to the reign of Louis XIV.

Second semester. Five periods per week.

Not offered in 1920-1921.

Credit $\frac{1}{2}$ unit

History B1. *Modern History* (Required).

A brief survey of mediaeval history as an introduction. Special emphasis on the period from the reign of Louis XIV to the Congress of Vienna.

First semester. Five periods per week.

Sec. 1—11:35—205 A. H. Sec. 2—8:05—207 A. H. Credit $\frac{1}{2}$ unit

History B2. *Modern History* (Required).

From the Congress of Vienna to the present.

Second semester. Five periods per week.

Sec. 1—11:35—205 A. H. Sec. 2—8:05—207 A. H. Credit $\frac{1}{2}$ unit

History C1. *Community Civics* (Elective).

First semester. Five periods per week.

Time to be arranged.

Credit $\frac{1}{2}$ unit

History C2. *Community Civics* (Elective).

Continuation of History C1.

Second semester. Five periods per week.

Time to be arranged.

Credit $\frac{1}{2}$ unit

History D1. *American History and Civics* (Required).

A survey of American History and Government through the Jacksonian Era.

First semester. Five periods per week.

Sec. 1—10:35 A. H. 205. Sec. 2—9:05 A. H. 205. Credit $\frac{1}{2}$ unit.

History D2. *American History and Civics* (Required).

From the Jacksonian Period to the present.

Second semester. Five periods per week.

Sec. 1—10:35 A. H. 205. Sec. 2—9:05 A. H. 205. Credit $\frac{1}{2}$ unit.

Economics D1. *Elements of Economics* (Elective).

A brief introductory study of the principles of economics. Textbook, readings, problems.

First semester. Five periods per week.

3:35 A. H. 207.

Credit $\frac{1}{2}$ unit

Sociology D2. *Social Problems* (Elective).

A study of selected social problems. Textbook, readings and reports.

First and second semesters. 1:35-3:35 T., Th., Lab. 2:35 F.

3:35 A. H. 207.

Credit $\frac{1}{2}$ unit

HOUSEHOLD ART

HAZEL FROST

Household Art C. *Sewing* (Required).

This course presents the fundamentals of plain hand and machine sewing with application to home problems of garment construction. Under-garments and simple wash dresses will be made. Recitation one period, laboratory two double periods.

First and second semesters. Sec. 1—8:05-10:05 M., W. Lab., 8:05 F. Theory. Sec. 2—10:35-12:35 T., Th., Lab., 10:35 F. Theory. Sec. 3—1:35-3:35 M., W., Lab., 1:35 F. Theory. Credit $\frac{1}{2}$ unit

*Household Art D1 and 2. *Sewing* (Elective, see note).

During the first semester school clothes including a clothing budget will be made. This will include a study of appropriate uses of different materials and remodeling. In the second semester, clothing for graduation is made with emphasis upon economy and suitability. Prerequisite, Household Science and Art C. Two double laboratory periods, recitation one period.

First and second semesters. 1:35-3:35 T., Th., Lab. 2:35 F. Theory. Credit $\frac{1}{2}$ unit

HOUSEHOLD SCIENCE

MARTHA C. SQUIRES

Household Science C. *Home Cookery* (Required).

This course deals with the fundamental processes of food preparation and meal serving, such as are carried on in the home. Buying and care of food are emphasized. Recitation one period. Laboratory two double periods.

First and second semesters. Sec. 1—8:05-10:05 T., Th., Lab. 9:05 F. Theory. Sec. 2—10:35-12:35 M., W., Lab. 11:35 F. Theory. Sec. 3—1:35-3:35 T., Th., Lab. 2:35 F. Theory. Credit $\frac{1}{2}$ unit

*Household Art D2 is required of all fourth year students who are candidates for a diploma.

Household Science D1 and 2. *Cookery and Care of the Home* (Elective).

More detailed preparation of food. The relation of hygiene to the home and its application in cleaning processes. A home project adapting knowledge gained in school to the home conditions will receive credit in this course by arrangement with the instructor. Recitation one period, laboratory two double periods.

First and second semesters. 1:35-3:35 M., W.. Lab.

First and second semesters. 1:35 F., Theory. Credit $\frac{1}{2}$ unit

BUSINESS

EDNA B. MADDOX

JUNE LEO

SHORT COURSES IN BUSINESS (Elective)

One Year Course in Stenography

This course is offered to any student who wishes to take a short course in preparation for stenographic office positions.

These courses are planned to give as much help as the limited time will permit to girls who have but one year in which to prepare for positions.

Subjects	Credit	Time	
Stenography 11.....	1 unit	9:05	A. H. 208
Typewriting 21	$\frac{1}{2}$ unit	8:05	A. H. 206
Spelling 91 (First semester) and.....	1:35	W., F.	A. H. 208
Penmanship 41 (First semester).....	$\frac{1}{2}$ unit	1:35 M., T., Th.	A. H. 208
Economics D (1) and D (2)	1 unit	3:35	A. H. 207
Commercial English 81	1 unit	2:35	A. H. 205
Total 4 units			

One Year Course in Bookkeeping

Subjects	Credit	Time	
Bookkeeping 31	1 unit	11:35	A. H. 208
Typewriting 21	$\frac{1}{2}$ unit	8:05	A. H. 208
Spelling 91 (First semester) and.....	1:35	W., F.	A. H. 208
Penmanship 41 (First semester)	$\frac{1}{2}$ unit	1:35 M., T., Th.	A. H. 208
Economics D (1) and D (2).....	1 unit	3:35	A. H. 207
Arithmetic (Second semester)	$\frac{1}{2}$ unit	10:35	A. H. ---
Elective	$\frac{1}{2}$ unit	-----	-----
Total 4 units			

One Year Course in Bookkeeping and Stenography

This course is offered to any student who wishes to become a general office assistant with some knowledge of both bookkeeping and stenography.

Subjects	Credit	Time	
Stenography 11 -----	1 unit	9:05	A. H. 208
Typewriting 21 -----	$\frac{1}{2}$ unit	8:05	A. H. 203
Bookkeeping 31 -----	1 unit	11:35	A. H. 208
Penmanship 41 (First semester) and -----		1:35 W., F.	A. H. 208
Spelling 91 (First semester) -----	$\frac{1}{2}$ unit	1:35 M., T., Th.	A. H. 208
Arithmetic (Second semester) -----	$\frac{1}{2}$ unit	10:35	A. H. ---
Commercial English 81 -----	1 unit	2:35	A. H. 205
Total $4\frac{1}{2}$ units			

Fore description of these courses see page 64.

ART

The art for the preparatory school is divided into four divisions. All the divisions will be taught the same hour. The divisions are as follows:

Art A. *Freehand Drawing* (Elective).

Art structure. An elementary course giving the fundamentals of art in line, spacing and color.

First and second semesters. 11:35 M. T. W. Th. F. A. H. 3.

Credit $\frac{1}{2}$ unit

Art B. *Designing* (Elective).

Applied design for household use and wearing apparel.

Prerequisite, Art A.

First and second semesters. 11:35 M. T. W. Th. F. A. H. 3.

Credit $\frac{1}{2}$ unit

Art C. *Painting* (Elective).

Oil and water color painting from still life and landscape.

Prerequisite, Art A.

First and second semesters. 11:35 M. T. W. Th. F. A. H. 3.

Credit $\frac{1}{2}$ unit

Art D. *Commercial Art* (Elective).

Lettering, pen and ink and poster work.

Prerequisite, Art A.

First and second semesters. 11:35 M. T. W. Th. F. A. H. 3.

Credit $\frac{1}{2}$ unit

PIANO

LOIS BENNETT

MAUDE HENSHAW

CORINNE NASH

MARJORIE DWYER

RUTH WOODWARD

Preparatory students are required to do one hour of supervised practice daily.

Two public performances each semester are required of all students in piano.

(The time for lessons to be arranged with Miss Bennett.)

Piano A. (Elective).

Practical hand culture at the table for the development of an even and well balanced technique. Studies and easy pieces by Porter, Redman, Gurlitt, Clementi, etc.

Two lesson per week.

Credit $\frac{1}{2}$ unit.

Piano B. (Elective.)

Technical exercises for controlling the muscles of the fingers, hands and arms. Studies for expression and phrasing from Kohler, Gurlitt, Bertini, Haydn, Grieg, etc.

Two lessons per week.

Credit $\frac{1}{2}$ unit.

Piano C. (Elective.)

Exercises for endurance, velocity and tone volume according to individual needs. Selections from the little Preludes, Suites and Inventions of J. S. Bach, sonatas by Haydn and Mozart. Pieces by Schumann, Grieg, MacDowell and others.

Two lessons per week.

Credit $\frac{1}{2}$ unit.

Piano D. (Elective.)

Exercises for endurance, velocity and tone volume according to individual needs. Two and three part Inventions by J. S. Bach and sonatas by Mozart, Haydn and Beethoven. Pieces by Moszkowski, Jensen, Debussy and others.

Two lessons per week.

Credit $\frac{1}{2}$ unit.

VOICE

CARRIE ORMEROD

All beginning voice students are required to do one hour of supervised practice daily.

Two public performances each semester are required of all students in voice.

All students registered in voice will be required to attend choral work.

Voice is open to students of the third and fourth years. However, if a student of mature years should be enrolled in the first and second years who wishes to take voice, special permission may be granted by the head of the department.

Voice C. (Elective.)

Principles of breathing, voice placing, tone production, elementary vocal uses, Concone Fifty Lessons, simple songs for phrasing and enunciation. Same as Voice 17 in the college course.

First and second semesters. Time to be arranged.

Two lessons per week.

Credit $\frac{1}{2}$ unit

Voice D. (Elective.)

Elements of voice building continued. Scale arpeggios, Vaccai, First Book of Masterpieces of Vocalization by Max Spiker, Concone Opus II, songs of medium grade from the best composers. Same as Voice 18 in the college course.

First and second semesters. Time to be arranged.

Two lessons per week.

Credit $\frac{1}{2}$ unit

Time for voice lessons to be arranged with Miss Ormerod.

VIOLIN

FRANCES BUCHANAN

In the elementary instruction emphasis is laid upon purity and clarity on tone, correct manipulation of violin and tone production.

Time for violin to be arranged with Miss Buchanan.

Violin A. (Elective.)

Preparatory method by Dancla De Beriot, Herman; elementary scale and chord studies, including broken intervals. Easy solos in first position.

Two lessons a week.

Credit $\frac{1}{2}$ unit

***Violin B. (Elective.)**

Development of tone, thorough ground work of technic. Scale studies. Kayser books, I, II, III. Dont studies. Studies in first three positions. Easy scales in first and third positions. Easy solos in first and third positions. Prerequisite, Violin A.

Two lessons a week.

Credit $\frac{1}{2}$ unit

***Violin C. (Elective.)**

Scale and chord studies through two octaves. Study of higher positions. Mazas books, I, II. Schradick School of Technics (section 1). Solos of intermediate grade. Prerequisite, Violin B.

Two lessons a week.

Credit $\frac{1}{2}$ unit

*Orchestra attendance required. Recital work.

PUBLIC SPEAKING

IONE BALLEW

Public Speaking A. *Reading.*

Study of the principles underlying oral reading, training in committing and repeating lines from the best writers; drill in pronunciation and enunciation, drills to overcome slovenly habits of speech. Aim. To cultivate the imagination, to encourage original thinking, to instill the habit of consulting the dictionary and all reference books; to arouse a wholesome respect for words; to create a love for good literature. Text: *Evolution of Expression*, Volumes 1 and 2. Two hours per week.

First and second semesters. 9:05 T., Th., F., A. H. 2.

Credit $\frac{1}{2}$ unit

Public Speaking B. *Reading.*

Continuation of Reading A; drills in responsive gesture; study of literary analysis, value of the pause, magnanimity of atmosphere and vitalized mental pictures. Aim. To deepen the sympathies, to widen the vision, to acquire poise, both mental and physical. Text: Evolution of Expression, Volumes 3 and 4. Prerequisite: Public Speaking A. Two hours per week.

First and second semesters. 1:35 M., W., F., A. H. 2.

Credit $\frac{1}{2}$ unit

Public Speaking C. *Private Lessons.*

For a description of this work see the course of study outlined for the college. No student will be allowed to register for private lessons who is not enrolled in either Public Speaking A or B. The acceptance of a student in this course is entirely at the discretion of the head of the department. Students desiring to enroll should try out with the head of the department before asking to be enrolled by the committee. Two hours per week.

First and second semesters. Time to be arranged with Miss Davis.

Credit $\frac{1}{2}$ unit

PHYSICAL EDUCATION

Physical Education is required of all student in the Preparatory School unless excused by resident nurse. Credit will not be given for less than one unit.

Physical Education A. *Gymnastics* (Required).

This course will include free standing exercises for correct standing, walking and breathing, marching and running, simple apparatus work, simple wand work and dumb bell drills, games, aesthetic and folk dancing. Students are marked upon the basis of attendance, effort and knowledge of the work given.

Throughout the year. Two hours a week. Credit $\frac{1}{4}$ unit

Sec. 3—10:35 M., W. Sec. 2—2:35 T. Th. Sec. 1—3:35 T., Th.
Gymnasium, A. H.

Physical Education B. *Gymnastics* (Required).

A review of the first year's work, including progression in each branch; also club swinging.

Throughout the year. Two hours a week. Credit $\frac{1}{4}$ unit

Sec. 2—9:05 M., W. Sec. 1—T., Th. Gymnasium, A. H.

Lectures on First Aid and Practical Massage 1 hour a week.

Physical Education C. *Gymnastics* (Required).

A review of previous year's work.

Throughout the year. Two hours a week. Credit $\frac{1}{4}$ unit

11:35 M., F. Gymnasium, A. H.

Physical Education D. *Gymnastics* (Required).

A review and continuation of the previous year's work. Relaxing and advanced aesthetic dancing, fencing.

Throughout the year. Two hours a week. Credit $\frac{1}{4}$ unit

8:05 T., Th. Gymnasium, A. H.

ALUMNAE
1915

*Canning, Ruby John, A. B.

Estill, Emma Hartselle, A. B.

1916

Frey, Susie, B. S.

Kimbrow, Gladys, A. B.

1917

Dashner, Nell, A. B.

Wylie, Belle P., B. S.

Penquite, Lillian, A. B.

1918

Denny, Lois, B. M.

Gray, Ethel Cooper, A. B.

Paris, Delta, A. B.

Dinwiddie, Ruth, B. S.

Hart, Clyde, A. B.

Rose, Juanita, B. S.

Frost, Hazel, B. S.

*Lee, Lula, B. M.

Woodward, Ruth, A. B.

Gillis, Lois, A. B.

McRee, Helen, B. M.

1919

Ballew, Iona, A. B.

Coryell, Martha, B. S.

Gillmore, Blanch, B. S.

Hodnett, Josephene, A. B.

Langston, Ruby, B. S.

Long, Noble Oliver, A. B.

McCarty, Edna, A. B.

Morton, Zella, B. S.

Ousley, Hazel, B. M.

Simpson, Emma, B. M.

Thompson, Mary, A. B.

Walcott, Ruth, A. B.

Waterman, Nellie, A. B.

Waterman, Wanda, B. S.

Zimmerman, Nellie, A. B.

*Deceased.

ENROLLMENT AND CLASSIFICATION

1919-1920

SENIOR COLLEGE

Buttorff, Willa	Breckenridge
Castle, Ruth	Wagoner
Denny, Neva	Oklahoma City
Dolan, Opal	Chickasha
Fry, Mabel	Yukon
Gates, Gladys	Cyril
Jones, Brownie	Wagoner
Rice, Carol	Chickasha
Stewart, Helen	Minco
Wade, Jennie M.	Gould
Witt, Lillie Anna	Chickasha

JUNIOR COLLEGE

Ballew, Maxie	Wynnewood
Davis, Willa K.	Hugo
Grimsley, Hallie	Chickasha
Harris, Ola	Royce City, Texas
Harris, Zourena	Chickasha
Higdon, Loretta	Calumet
Hayes, Eva	Hobart
Mallory, Gladys	Marfa, Texas
Mock, Blanch	Altus
Wendt, Nellie	Chickasha
Winter, Mary Jane	Texoma

SOPHOMORE COLLEGE

Boone, Martha	Lawton
Dyas, Jennie Lee	Rocky
Gann, Myrtis	Royal
Gowdy, Doris	Chickasha
Hightower, Blanch	Pauls Valley
Hayes, Elsie	Hobart
Hughes, Reta	Hobart
Jones, Stella	Hobart
Kimbell, Eva L.	Altus
Kincannon, Nell	McAlester
Kincannon, Byrd	McAlester
Knight, Florence	Lone Wolf
Lipe, Flora	Nowata
Loveless, Abby	Verden
Portwood, Kate	Mangum
McGuire, Helen	Mangum

Mott, Mrs. I. E. -----	Chickasha
Pruitt, Maggie Mae -----	Comanche
Puckett, Alma -----	Chickasha
Reed, Dora Dean -----	Mangum
Smith, Leta Mae -----	Tuttle
Wade, Madalene -----	Gould
Whirlow, Gladys -----	Kingfisher
White, Mildred -----	Sulphur
Williams, Ruth -----	Wellston

FRESHMAN COLLEGE

Abernathy, Zula Mae -----	Harmon
Anderson, Oletha -----	Snyder
Bacon, Margaret -----	Frederick
Bartlett, Thelma -----	Chickasha
Barton, Wilhelmina -----	Chickasha
Botts, Lela -----	Chickasha
Botts, Lucile -----	Chickasha
Brame, Gladys Margaret -----	Seminole
Bartell, Louise Denny -----	Chickasha
Bullard, Mildred -----	Chickasha
Bennett, Iren� -----	Chickasha
Butterfield, Mae -----	Gotebo
Catren, Lela -----	Cement
Catterall, Louise -----	Chickasha
Christmas, Bernice -----	Pond Creek
Castle, Mary -----	Wagoner
Collins, Pansy Paula -----	Headrick
Connell, Maurine -----	Hugo
Corbin, Willie Fay -----	Chickasha
Davis, Dorthy -----	Mangum
Davis, Thelma -----	Chickasha
Douglas, Marea -----	Tecumseh
Eskridge, Kathleen -----	Wynnewood
Everidge, Robbie -----	Grant
Figley, Florence -----	Hastings
Fountain, Gamble -----	Wapanucka
Fritsche, Pauline -----	Hobart
Gault, Lucy Anne -----	Mangum
Gleen, Oletta Elsie -----	Frederick
Greer, Inabel -----	Stilwell
Harness, Mary Blanch -----	Chickasha
Haynes, Viola -----	Henryetta
Hiatt, Bessie Dela -----	Verdun
Hodnett, Sarah E. -----	Marlow
Holland, Gladys -----	Stilwell
Hollis, Virginia -----	Hollis

Hoover, Pearl	Ninnekah
Hostick, Claudia	Verden
Holtby, Beulah D.	Chickasha
Jefferies, Thelma	Roff
Jenkins, Janie Avis	Sulphur
Jumper, Mayme	Hugo
Kelly, Burginia	Davis
Kessinger, Myrl	Idabel
Kilgore, Eloice	Idabel
Lamons, Lillian Alice	Chickasha
Long, Mable B.	Cordell
Long, Thelma M.	Lindsay
Luginbyhl, Beatrice	Chickasha
Mangum, Ila	Marlow
Margraves, Josephine	Hugo
Minton, Lucile	Lehigh
Minton, Sylva	Comanche
Monroe, Mattie	Lindsay
Moore, Ruth	Sapulpa
Overton, Lois	Mangum
Owen, Ruth	Hereford, Texas
Pace, Lydia K.	Mangum
Pemberton, Ione	Kingfisher
Phenis, Ione	Devol
Portwood, Enna	Hobart
Powers, Eva	Mangum
Preddy, Ruby	Hobart
Raibourné, Laraine	Chickasha
Ray, Trixie Marie	Gould
Reynolds, Ruby	Mountain View
Rishel, Ida Blanch	Chickasha
Sanders, Daphne	Kingfisher
Sharp, Addys	Chickasha
Simmons, Eva	Tuttle
Scott, Ethel	Idabel
Slover, Ruby	Sulphur
Slover, Ruth	Sulphur
Stephens, Juanita	Pawhuska
Teeter, Vivian	Apache
Terrell, Margret	Chickasha
Tewksbury, Julia V.	Chickasha
Thompson, Lucile	Chickasha
Tice, Elva	Hollis
Wantland, Madona	Chickasha
Ward, I. Freda	Spiro
Ward, Maud Helen	Spiro
Wallace, Leatrice	Chickasha

Whale, Ruby	Durant
Wilks, Edna	Oklahoma City
Wortman, Cathlene	Tuttle
Wright, Lone	Hugo
White, Marjorie	Sulphur
Webster, Ina	Shawnee
Wray, Irma	Ft. Cobb
Young, Bettie Mae	Berwyn
Young, Ora	Amber
Zinn, Ora	Prague

PREPARATORY SCHOOL

Fourth Year

Arnold, Mary	Addington
*Badger, Bonnie	Chickasha
Barnes, Geneva	Chickasha
*Berry, Marjorie	Holiss
*Bolding, Eva Mae	Rocky
Boydston, Alice	Fort Cobb
Bradley, Susie	Chickasha
Britton, Maude	Oklahoma City
*Brown, Anna	Pocasset
Burdick, Ruth	Prague
Collar, Helen	Chandler
§Cooksey, Winovel	Mountain Park
*Crawford, Oteka	Lindsay
Cushenberry, Clairene	Sulphur
*Davis, Arvilla	Blanchard
*Euliss, Grace	Oklahoma City
*Folsom, Zora	Stigler
*Garhart, Mabel	Salisbury, Mo.
*Harris, Edith	Perry
*Hood, Bernice	Indianoma
*Huffman, Helen	Chickasha
*Lambert, Cecilia	Sterling
*Landrum, Lois	Vinita
*Landrum, Maver	Vinita
Leeper, Clara	Macomb
*McElreath, Marie	Chickasha
*McGuire, Clara	Mangum
*McPeck, Helen Fay	Mulhall
*Mozley, Lois	Noble
*Norris, Jessie May	Chickasha
Norton, Edith	Mangum
Parish, Mary	Chickasha
Paschal, Katherine	Walters

Pybas, Bonnie	Washington
*Raasch, Gertrude	Bessie
*Ream, Marv	Wapanucka
*Reese, Lillian	Chickasha
*Rennie, Anna Beth	Pauls Valley
*Sandford, Lilith	Mountain View
*Smitha, Willie	Duncan
*Stobaugh, Margaret	Mannsville
*Sturdevant, Myrtle	Vanoss
Tucker, Betty	Doughtery
*Watkins, Virginia	Wagoner

Third Year

Adams, Pearl	Oklahoma City
Baker, Alice	Port
Baker, Jane	Oklahoma City
Bastedo, Leona	Comanche
Best, Oral	Minco
Blake, Alice	Chickasha
Blake, Josephine	Chickasha
Bone, Bernice	Hastings
Carney, Atha	Stuart
Chamberlain, Quatie	Vinita
Collins, Alline	Lexington
Cooksey, Velmae	Mountain Park
Corbin, Georgia Dean	Chickasha
Courtney, Eula	Cyril
Dobbs, Cleo	Snyder
Dow, Erma	Oklahoma City
Early, Pauline	Amber
Erwards, Zalia	Olustee
Gilger, Thelma	Cyril
Glasco, Crystal	Purcell
Gold, Gladys	Port
Hazen, Onal	Drumwright
Huddleston, Lessie	Fletcher
Jackson, La Vita	El Reno
Jeffress, Kathryn	Alex
Long, Velma	Sulphur
McDonald, Azalia	Pawhuska
Mitchell, Ocle	Marshall
Ninas, Josephine	Chickasha
Nowlin, Marian	Sulphur
Pearson, Marion	Marshall

*Candidates for Preparatory School diploma.

§Deceased.

Price, Sallie	Chickasha
Pybas, Hazelle	Washington
Robberson, Juhree	Ringling
Romang, Elsie	Lookeba
Rude, Myrtle	Mangum
Scott, Katharine	Marietta
Shipman, Myrtle	Chickasha
Shirk, Elva	Chickasha
Son, Alberta	Frederick
Stuckwisch, Elsie	Chickasha
Thomson, Holleen	Addington
Tinsley, Corine	Mangum
Tuttle, Elsie	Checotah
Vest, Fairie	Pond Creek
Walden, Lucile	Durant
Wallace, Lorraine	Cooperton
Woodson, Lillian	Okarche

Second Year

Allen, Sybele	Grandfield
Anderson, Jewell	Saddle Mountain
Bakehouse, Ruth	Pond Creek
Ball, Zelma	Chickasha
Bennett, Nellie May	Chickasha
Bishop, Clarice	Foster
Blakeley, Cathryn	Gotebo
Bottom, Mamie	Norman
Buie, Irene	Chickasha
Burt, Thelma	Alex
Butler, Georgia	Chickasha
Bynum, Nellie	Chickasha
Choens, Gladys	Elgin
Crowe, Reba	Olustee
Cummings, Goldie	Taos, N. M.
Cunningham, Donnela	Oilton
Cunningham, Ruth	Watonga
Day, Zeffie	Oklahoma City
Edgar, Beatrice	Amber
Graham, Blanche	Bushyhead
Green, Willie	Overbrook
Hamilton, Dorothy	Alex
Hawn, La Vita	Chickasha
Hewett, Ruth	Middleberg
Janouch, Daisy	Oklahoma City
Jay, Katherine	Drumwright
Kellner, Bernice	Chickasha
Key, Lera	Chickasha

Klabzuba, Helen	Prague
Lawrence, Florence	Marlow
Long, Sadie	Chickasha
Magness, Merie	Sedan
Magness, Thelma	Chickasha
Mass-y, Ruby	Berwyn
McCauley, Iva	Olustee
Medlin, Mae	Walters
Miller, Mamie	Olustee
Mitchell, Jewell	Frederick
Nesbitt, Muriel Joy	Dougherty
Nobles, Regina	Frogville
Oakes, Tommie	Frogville
Oldham, Eula	Coalgate
Patterson, Faye	Port
Rexroad, Doris	Guthrie
Reynolds, Ida	Pond Creek
Riggins, Mary Josephine	Oklahoma City
Sampson, Beulah	Chickasha
Shaff, Fredia	Chickasha
Sharrock, Aggie	Burkburnett
*Shaw, Ara	Roosevelt
Shirk, Vada	Chickasha
Singleton, Mary Blanche	Chickasha
Singleton, Zana	Chickasha
Smiley, Dorothy	Laverty
Smith, Esther	Cordell
Stewart, Dorothy	Cyril
Stinson, Floy	Frederick
Story, Gladys	Chickasha
Todd, Laura	Mangum
Tolbert, Mamie	Chickasha
Townes, Virginia Frances	Oklahoma City
Tyndall, Leitha	Oklahoma City
Wallace, Jewell	Foster
Waters, Lillie	Bray
Wilandtt, Elizabeth	El Reno
Williamson, Ruth	Chickasha
Wood, Leona	Verden
Woodson, Lola	Chickasha
Wynkoop, Dorothy	Chickasha

First Year

Adair, Norene	Alex
Allen, Lena	Cyril

*Candidate for Commercial Science Certificate.

Anglin, Ruth	Marietta
Armfield, Jamie	Cordell
Ball, Thelma	Chickasha
Barnes, Nellie Ruth	Chickasha
Bledsoe, Delia	Chickasha
Bradley, Jessie	Lawton
Bratton, Grace	Cyril
Bumgarner, Lucile	Salisbury, Mo.
Burton, Eva	Mountain Park
Burton, Lois	Chickasha
Burton, Ruth	Chickasha
Buzan, Tishey	Chickasha
Clay, Pearl	Roosevelt
Conner, Marie	Fargo
Cooper, Jimmie	Nashville, Tenn.
Coopridier, Edna	Aline
Crawford, Jessie	Hulbert
Croggan, Elizabeth	Oklahoma City
Davidson, Vernie	Cement
Davis, Alberta	Chickasha
Doak, Vivian	Chickasha
Ensey, Fay	Retrop
Estell, Marion	Sulphur
Feland, Maude	Purcell
Fraley, Margaret	Mountain Park
Friend, Stella	Chickasha
Gilliam, Bertha	Cyril
Grimwood, Gladys	Norman
Halterman, Helen	Wynona
Hertzler, Lillian	Gracemont
Hertzler, Ruby	Gracemont
Hitchcock, Mary	Mannsville
Hooper, Byrd	Idabel
Hurley, Edna	Cordell
Johnson, Ruth	Oklahoma City
Kunce, Edith	Enid
Lansdowne, Edith	Carmen
Laughlin, Lula Mae	Chickasha
Leddy, Zelma	Hobart
Leverett, Maudie	Anadarko
McElroy, Geraldine	Oklahoma City
McGuire, Ella	Waurika
Medlin, Eural	Walters
Montgomery, Annie	Chickasha
Mogridge, Blanche	Castle
Morris, Mildred	Norman
Murphy, Doris	Chickasha

Myers, Eva	Chickasha
Nation, Mary Katherine	Konowa
Neal, Ernestine	Chickasha
Palmer, Lorene	Chickasha
Payne, Evelyn	Chickasha
Peery, Auvis	Tuttle
Pennington, Cleo	Hitchita
Ross, Page	Taloga
Rowe, Hazel	Cyril
St. Clair, Lois	Newalla
Smith, Ethel	Fort Cobb
Smith, Ruth	Cordell
Steel, Jessie	Chickasha
Tucker, Etta	Lindsay
Wadsworth, Cornelia	Chickasha
Wallace, Sarah	Cooperton
Willson, Imogene	Chickasha
Zimmerman, Mildred	Cement

COLLEGE SCHEDULE

LECTURE COURSES

8:05.

Art 19 T. Th. F. A. H. Floor 3.

Edu. 21 T. Th. A. H. 201.

Eng. 1 Sec. 1 M. W. F. A. H. 311

Eng. 22 T. Th. A. H. 311.

French 2a M. W. F. A. H. 109.

Math. 10 M. W. F. A. H. 107.

Music 11 T. Th. F. A. H. Floor
1.Public Speaking 11 T. Th. F.
A. H. Floor 2.

Psy. 1 Sec. 1 M. W. F. A. H. 201.

Spanish 1 Sec. 1 M. W. F. A. H.
202.

Sten. 12 T. W. Th. F. A. H. 208.

Type. 21 Daily A. H. 206.

9:05.

Econ. 15 T. Th. A. H. 201.

Edu. 14 M. W. F. A. H. 201.

Eng. 34 T. Th. A. H. 202.

French 1 Sec. 1 M. W. F. A. H. 202

Hist. 1 M. W. F. A. H. 207.

Hist. 101 T. Th. A. H. 207.

H. Econ. 1b T. Th. F. A. H.
Floor 3.

Math. 13 M. W. F. A. H. 100.

Music 21 T. Th. F. A. H. Floor
1.Public Speaking 12 T. Th. F. A.
H. Floor 2.

Sci. 22 M. W. A. H. 101.

Soc. 11 M. W. F. A. H. 204.

Spanish 25 M. W. F. A. H. 203.

Spanish 27 T. Th. A. H. 203.

Sten. 11 M. T. Th. F. A. H. 208.

Type. 22 Daily 206.

10:05.

Chapel M. W. F.

Class Meetings, Third Tuesday.

Clubs, Second and Fourth Tues-
day.

Societies Th.

Student Council T.

Student Recital, First Tuesday.

10:35.

Accounting 32 M. W. F. A. H.
208.

Biology 21 M. W. F. 106.

Edu. 26 M. W. A. H. 201.

Eng. 11 M. W. A. H. 309.

Eng. 12 T. Th. F. A. H. 309.

Eng. 1 Sec. 2 T. Th. F. A. H.
311.

French 25 T. Th. F. A. H. 204.

Hist. 45 M. W. A. H. 207.

Hist. 41 T. Th. F. A. H. 207.

Math. 1 T. Th. F. A. H. 107.

Music 22 M. W. F. A. H. Floor
1.Music. 23 M. W. F. A. H. Floor
1.Psy. 1 Sec. 2 T. Th. F. A. H.
201.Public Speaking 13 M. W. F.
A. H. Floor 2.

Sci. 1 M. W. A. H. 101.

Sci. 25 T. Th. A. H. 103.

Spanish 1 Sec. 2 T. Th. F. A. H.
202.

11:35.

Biol. 5 M. W. A. H. 106.

Bkpg. 31 Daily A. H. 208.

Com. Geog. T. Th. F. A. H. 207.

Econ. 11 T. Th. F. A. H. 100.

Eng. 1 Sec 3 T. Th. F. A. H. 311.

Eng. 32 T. Th. F. A. H. 309.

Eng. 41 M W A. H. 309.

French 27 M. W. A. H. 204.

Salesmanship T. Th. F. A. H.
202.

Latin 90 M. W. A. H. 207.

Music 26 M. W. F. A. H. Floor 1.

Music 30 M. W. F. A. H. Floor 1.

Public Speaking 14 M. W. F.
A. H. Floor 2.

Sci. 3 M. F. A. H. 101.

- Sci. 14 T. Th. A. H. 101.
 Sci. 24 M. W. A. H. 101.
 Soc. 25 M. W. A. H. 101.
 Phys. Ed. 1 T. Th. F. Gym.
 Hygiene Sec. 1 M. W. A. H. 311.
 1:35.
 Biol. 1 M. F. A. H. 106.
 Com. Law M. W. Th. A. H. 208.
 Edu. 23 T. Th. A. H. 201.
 Eng. 1 Sec. 4 M. W. F. A. H. 311.
 Edu. 25 W. A. H. 202.
 French 2b T. Th. A. H. 202.
 Math. 11 M. W. F. A. H. 107.
 Music 25 T. Th. F. A. H. Floor
 1.
 Music 51 T. Th. F. A. H. Floor
 1.
 Public Speaking 21 T. Th. F.
 A. H. Floor 2.
 Sci. 21 T. W. A. H. 103.
 Home Econ. 12a T. Th. A. H.
 312.
 Soc. 30 T. Th. A. H. 204.
 Spelling W. F. A. H. 208.
 Sect. Duties W. F. A. H. 208.
 Spanish 2a M. W. F. A. H. 204.
 Home Econ. 33 W. A. H. 312.
 Home Econ. 44 W. A. H. 301.
 Penmanship M. T. Th. A. H. 208.
 2:35.
 Biol. 22 W. F. A. H. 101.
 Biol. 30 F. A. H. 106.
 Econ. 12 T. Th. A. H. 207.
 Edu. 47 T. Th. A. H. 201.
 Eng. 30 M. W. F. A. H. 301.
 French 1 Sec. 2 M. W. F. A. H.
 202.
 Hist. 21 M. W. F. A. H. 207.
 Hygiene Sec. 2 T. Th. A. H. 107.
 Music 31 T. Th. F. A. H. Floor
 2.
 Phys. Ed. 2 M. W. F. Gym.
 Spanish 2b T. Th. A. H. 202.
 Com. Eng. 31 M. T. Th. A. H.
 205.
 3:35.
 Biol. 30 T. A. H. 106.
 Home Econ. 1b Sec. 2 T. Th.
 A. H. 312.
 Home Econ. 2 Sec. 1 T. A. H. 301.
 Home Econ. 2 Sec. 2 Th. A. H.
 301.
 Music 52 M. Th. F. A. H. Floor 1.
 Phys. Ed. 1 Sec. 2 M. W. F. A. H.
 Gym.

LABORATORY COURSES

8:05—10:05.

H. Econ. 1a Sec. 3 T. Th. A. H.
312.H. Econ. 2 Sec. 3 T. Th. A. H.
301.

H. Econ. 12b Th. A. H. 102.

Sci. 1 T. A. H. 102.

Sci. 14. T. A. H. 101.

Sci. 24 Th. A. H. 102.

10:35—12:35.

Art 20 M. W. F. A. H. Floor 3.

Art 24 M. W. F. A. H. Floor 3.

Biol. 5 T. Th. A. H. 106.

Biol. 21 F. A. H. 106.

H. Econ. 1a Sec. 1. M. W. 312.

H. Econ. 2 Sec. 2 M. W. A. H.
301.

Sci. 3 W. A. H. 101.

Sci. 22 F. A. H. 102.

1:35—3:35.

Art 17 M. W. F. A. H. Floor 3.

Art 33 M. W. F. F. A. H. Floor
3.

Art 16 T. Th. F. A. H. Floor 3.

Art 34 T. Th. F. A. H. Floor 3.

Biol. 1 T. Th. A. H. 106.

H. Econ. 2 Sec. 1 T. Th. A. H.
301.

H. Econ. 33 F. 312.

H. Econ. 44 F. A. H. 301.

Sci. 1 Th. A. H. 101.

Sci. 21 M. A. H. 102.

2:35—4:35

Biol. 22 M. A. H. 101.

Biol. 30 M. W. A. H. 106.

H. Econ. 1a Sec. 2 M. W. A. H.
312.

H. Econ. 15 T. Th. A. H. 312.

3:35—5:35.

Art 22 M. W. F. F. A. H. Floor
3.

PREPARATORY SCHOOL SCHEDULE

	Eng. A Sec. 1 A.H. 309	Eng. C Sec. 2 A.H. 205	Latin A Sec. 2 A.H. 203	Span. B A.H. 103		Hist. B Sec. 2 A.H. 207		P.E.D. T.Th. G A.H.	H.S. & A.C. Sci. 1 Art. M.W. A.H. 310 Sci. T.Th. A.H. 302				Stenog. 12 T.W. Th.F. A.H. 208	Type 21 A.H. 206
8:05														
	Eng. B Sec. 1 A.H. 309	Eng. D Sec. 1 A.H. 311	Latin D A.H. 203	Fren. B A.H. 111	Math. C Sec. 2 A.H. 107	Hist. D Sec. 2 A.H. 205		P.E.D. B W.F. G.A.H.	Art Theory A.H. 310 F. 8:05 Sci. Theory F. 9:05		Read. A T.Th. F.A.H. 2		Stenog. 11 A.H. 203	Type 22 A.H. 203
10:05	Chapel, M. W. F. Clubs, second & fourth Tuesday, Student Recital, first Tuesday, Class Meetings, third Tuesday, Societies Thurs.													
			Latin B A.H. 203		*Math. D 1st. Sec. 1 A.H. 205	Hist. D Sec. 1 A.H. 205		P.E.D. A Sec. 3 M.W. G.A.H.	H.S. & A.C. Sci. 2 Sci. M.W. A.H. 302 Art. T.Th. A.H. 310				Account- ing 32 M.W.F. A.H. 208	
10:35														
	Eng. D Sec. 2 A.H. 201		Latin A Sec. 1 A.H. 203	Span. A A.H. 107	*Math. C Sec. 1 A.H. 109	Hist. B Sec. 1 A.H. 205		P.E.D. C G. A.H.	Art Theory A.H. 310 F. 10:35 Sci. Theory A.H. 302 F. 11:35		Art A M.T.W. Th. F.A.H. 3		Bkpg. 31 A.H. 208	Com. Geog. 61 (1) Sales- mans' p (2) T.Th.F A.H. 207
11:35														
12:35	LUNCHEON													
	Eng. A Sec. 2 A.H. 309	Eng. C Sec. 1 A.H. 207			*Mat. A Sec. 3 A.H. 109		Sci. B A.H. 106 A.H. 205 M.T. Th.F.	Sci. C or Sci. D A.H. 101	H. S. & A. C. Sec. 3 Art. M.W. A.H. 310 Sci. T.Th. A.H. 302		H. S. & A. D. Sci. M.W. A.H. 302 Art. T.Th. A.H. 310	Read. B M.W. F.A.H. 2	Penman- ship (1) M.W. A.H. 203 Secre. Dut. (2) C.Law. 2 M.W.Th	Sp. (1) W.F. A.H. 208
1:35														
	Eng. B Sec. 2 A.H. 309		Latin C A.H. 204	Fren. A A.H. 203	*Mat. A 1st. Sec. 1 A.H. 109			P.E.D. A Sec. 2 T.Th G.G. A.H.	Sci. Theory A.H. 302 F. 2:35 Art Theory A.H. 310 F. 2:35					Com. Eng. 81 A.H. 205
2:35														
3:35						Econ } D A.H. 207		P.E.D. A Sec. 1 T.Th G.A.H.						
4:35								P.E.D. B Sec. 1 T.Th. C.A.H.			Choral Club M.W. Aud.	Orches- stra T.Th. Aud.		

APPLICATION FOR ROOM IN DORMITORIES

OKLAHOMA COLLEGE FOR WOMEN

-----19-----

1. Name ----- Age -----
2. Post Office ----- County-----
3. Name of Parent or Guardian -----
4. How many years were you in Elementary School?----- High?-----
In College? -----
5. Have you a Diploma from some High School or College? -----
6. If not do you expect one? ----- When? -----
7. How long do you think you can remain at this College? -----
8. Is your health good? ----- Have you been successfully
vaccinated? -----
9. If admitted to the College, do you promise to make an earnest
endeavor to be a diligent student and to obey the rules and regu-
lations of the School? -----

I am enclosing Five Dollars (\$5.00) to hold room with the under-
standing that I am to receive credit for this amount on board the first
month the dormitory is opened in 1920-21.

Do not make this application unless you really intend coming to
the College.

If you have never attended this institution, I should like to have
from you, in addition to this application, a letter telling me fully of
your advancement, your purpose in attending the College, and asking
me any question that you may think proper.

G. W. AUSTIN, President,

Chickasha, Okla.

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ADVANCED CREDIT

(This blank to be filled out by students having more than 16 units.)

M. _____ was a student in _____
 at _____ from _____ to _____
 Date of Entrance Date of Leaving

The following is a correct statement of the work completed in the subjects named:

SUBJECT	Grd.	No. of Wks.	No. per Wk.	Lgt. Hrs. C'dt. Per.	REMARKS	SUBJECT	Grd.	No. of Wks.	No. per Wk.	Lgt. Hrs. C'dt. Per.	REMARKS
ENGLISH						PSYCHOLOGY					
MATHEMATICS						EDUCATION					
LATIN						DOMESTIC SCIENCE					
						DOMESTIC ART					

ADVANCED CREDIT

(This blank to be filled out by students having more than 16 units.)

M.-----was a student in-----

at----- from----- to-----
Date of Entrance
Date of Leaving

The following is a correct statement of the work completed in the subjects named:

SUBJECT	Grd.	No. of Wks.	No. per Wk.	Lgt. of Per.	Hrs. C'dt.	REMARKS	SUBJECT	Grd.	No. of Wks.	No. per Wk.	Lgt. of Per.	Hrs. C'dt.	REMARKS
ENGLISH							PSYCHOLOGY						
							EDUCATION						
MATHEMATICS							DOMESTIC SCIENCE						
LATIN							DOMESTIC ART						
GERMAN													
FRENCH							COMMERCIAL ART						
SPANISH													
HISTORY													
SCIENCE													

Date-----192-----

 (Registrar)

NOTE: The number of experiments in Science should be stated under Remarks. Application for advanced standing must be made on day student is classified.

Entrance Credit Blank

Miss _____ was a student in _____

at _____ from _____ to _____
Date of Entrance Date of Leaving

The following is a correct statement of the work completed in the subjects named:

SUBJECT	Grd.	No. of Wks.	No. per Wk.	Lgt. of Per.	Unit C'dt.	REMARKS	SUBJECT	Grd.	No. of Wks.	No. per Wk.	Lgt. of Per.	Unit C'dt.	REMARKS
ENGLISH							SCIENCE						
1							Physics						
2							Chemistry						
3							Botany						
4							Zoology						
MATHEMATICS							Physiology						
Algebra 1							Phys. Geog.						
Algebra 2							Agriculture						
Plane Geometry							DOM. SCIENCE						
LATIN							1						
First Year							2						
Caesar							DOM. ART						
Cicero							1						
Vergil							2						
GERMAN							COM. ART						
1							Sten. & Typew.						
2							Bookkeeping						
FRENCH							Comm. Law						
1							Comm. Arith.						
2							Comm. Geog.						
HISTORY							FINE ART						
Greek							Free Hand Draw						
Roman							PHYS. EDUC.						
Medieval													
Modern													
English													
American													
Civics													
							TOTAL UNITS						

Date _____ 192_____

(Principal or Superintendent)

NOTE: The number of experiments on Science should be stated under Remarks. This blank must be filed with the Classification Committee before student is regularly classified.

For advanced credit see other side.

GERMAN

FRENCH

SPANISH

HISTORY

SCIENCE

COMMERCIAL ART

Date-----192-----

(Registrar)

NOTE: The number of experiments in Science should be stated under Remarks. Application for advanced standing must be made on day student is classified.

UNIVERSITY OF ILLINOIS-URBANA



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